



GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Gary Salvadori
Liat Meitzenheimer
Sheryl Pannell Lea
Ron Brown
Wendell Quigley

General Manager
Gabriel Lanusse

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrd.org

MINUTES

October 26, 2017

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

1) Call to Order

Director Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:35pm, October 26, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance

3) Roll Call

Present: Chairperson, Liat Meitzenheimer, Directors; Ron Bowen, Wendell Quigley and Gary Salvadori, General Manager, Gabriel Lanusse; Legal Counsel, Chet Rogaski, Jr.;

Excused: Chris Corse, Director: Sheryl Pannell Lea

Staff: Recreation Superintendent, Phillip McCoy, Finance Director, Romi Selfaison Acting Maintenance Superintendent; Salvador Nuno, Administrative Support, Kimberly Pierson;

4) Approval of Agenda:

Director Salvadori offered the motion, seconded by Director Bowen to approve the agenda with the change to move item 9A ahead of item 8A. Motion passed.

5) Approval of Minutes:

A) October 12, 2017

Director Quigley offered the motion, seconded by Director Bowen to accept the minutes. Motion passed.

6) Presentations: None

7) Public Comment: None

At 6:40pm Chairperson Meitzenheimer convened to Executive Session

8) Executive Session:

- A) **PUBLIC EMPLOYEE DISCIPLINE - With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

At 6:52pm Chairperson Meitzenheimer convened to Executive Session to report the following

- A) Update given. No action taken during Executive Session

9) Financials:

- A) **2016-2017 Financial Audit Presentation by Fechter and Associates**
Craig Fechter gave a presentation on the 2016-2017 Audit

10) Old Business: None

11) New Business: None

12) Accept Board Committee Reports:

- A) **Accept the Minutes from the Budget and Finance Committee Meeting October 6, 2017**

Director Salvadori offered the motion, seconded by Director Quigley to accept the minutes. Motion passed.

- B) **Accept the Minutes from the Facility and Development Committee Meeting October 10, 2017**

Director Quigley offered the motion, seconded by Director Salvadori to accept the minutes. Motion passed.

13) Administrative Items: None

14) Reports:

A) **General Manager**

- There was a shooting at Richardson Park last week five minutes before staff got off work. Human Resources is working with staff, to provide counseling services to employees, if necessary.
- The web page vendor presentation for this past Wednesday has been rescheduled for next Wednesday.

- Vallejo Aquatics contract is up at the end of November, I hope to meet with them to renegotiate a new lease or extend the current lease.
- I'm beginning to look at some registration software from other vendors. We recently had PEAK training about two weeks ago, which is our current registration software. We've been talking about the difficulties outside users are having using the system. For instance, you can't operate our software through an iPad. With the new webpage, and updating everything else, that will be another system upgrade we need to do.
- Colusa Street interior plans have gone to plan check. The interior will now need a fire suppression system with a 6" water main, which may need to come off Tennessee Street. Estimates mentioned have been over \$100k under \$300K. Fire suppression system is needed due to wanting to park vehicles inside the building. This topic will be brought to the facility committee.
- I'll be meeting with ATT the second week of November to discuss switching over to land lines. Our current system was supposed to cost us less and have less problems, it's costing us more and sometimes we experience poor sound quality and when the server is down the phones are down. Our current system has lots of bells and whistles that are not being utilized.

**Recreation Superintendent-
Admin**

- We have a new Recreation Coordinator in charge of the Vallejo Community Center, Nicole Benbow, who's originally from California and graduated from Chico State.

Vallejo Sports/Adventure Academy

- Vallejo Sports and Adventure Academy-The City gave us approval to use some of the grant money to purchase a truck to go along with our mobile recreation trailer.

Programs/Special Events

- Due to smoke from the wildfires the following events were postponed:
 - Kickin' It with the cops
 - Lion of Fairfax bicycle race
 - Teen Dance

Community Centers

- Dan Foley-Acoustical sound panel project is almost completed. All panels are installed, just waiting on some minor trim work left. This will complete the original sound upgrade.

- Dan Foley- The veranda was another project. There was some dry rot wood structures. They have all been replaced and we're just completing the top coat finish.
- South Vallejo Community Center-All lights have been replaced with LED lighting.

Aquatics

- A child in the VJO club was playing a swimming game and passed out in the pool. Aquatic staff reacted quickly and provided in-water ventilations to revive the child before placing her out of the pool onto the deck. Paramedics established the child was OK and she was allowed to go home with her mother.
- Another kudos goes out the facilities department for doing a great job repairing several large cracks on the pool decking.

Maintenance Superintendent-Given by acting Maintenance Superintendent, Salvador Nuno

- The event with the Vallejo Police Department has been postponed due to smoke. It will now be held on November 11th. It is being advertised on Facebook.
- The pressure washer that is being donated by Vallejo resident is scheduled to be delivered next week.
- The Forest Service planted about 14 trees at Wilson Park. They will be doing some more planting on the south side of the city.
- A large eucalyptus tree fell at Blue Rock Springs and damaged the fence. We called in a contractor to take care of the tree and facilities is working on repairing the fence.
- We've received 3 proposals to remove the dead trees at McIntyre Ranch.

14) Announcements and Comments from Board Members:None

16) Meeting Adjourn: Director Quigley offered the motion, seconded by Director Salvadori to adjourn the meeting at 7:33 pm

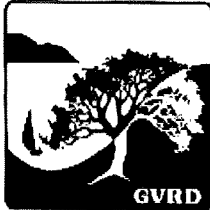
Next meeting: November 9, 2017

Sheryl Pannell Lea

 Sheryl Pannell Lea, Board Secretary

11/9/17

 Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Meitzenheimer	✓	
Director Quigley	✓	
Director Lea		✓
Director Bowen	✓	
Director Salvadori	✓	

DATE OF MEETING, October 26, 2017-6:30pm

Kimberly Pierson 10/26/17
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday October 26, 2017 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary

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