



# GREATER VALLEJO RECREATION DISTRICT

Board of Directors  
Gary Salvadori  
Liat Meitzenheimer  
Sheryl Pannell Lea  
Ron Brown  
Wendell Quigley

General Manager  
Gabriel Lanusse

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

**Mission Statement:**

*Building community and enhancing quality of life through people, parks, and programs.*

Website: [www.gvrd.org](http://www.gvrd.org)

## MINUTES

November 9, 2017

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

**1) Call to Order**

Director Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:28pm, November 9, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

**2) Pledge of Allegiance**

**3) Roll Call**

**Present:** Chairperson, Liat Meitzenheimer, Directors; Ron Bowen, Wendell Quigley, Sheryl Pannell Lea and Gary Salvadori, General Manager, Gabriel Lanusse; Legal Counsel, Chet Rogaski, Jr.

**Excused:** Chris Corse, Kimberly Pierson

**Staff:** Recreation Superintendent, Phillip McCoy, Finance Director, Romi Selfaison, Acting Maintenance Superintendent; Salvador Nuno, Administrative Support, Lorelei Morehouse

**4) Approval of Agenda:**

Director Quigley offered the motion, seconded by Director Salvadori to approve the agenda. Motion passed.

**5) Approval of Minutes:**

**A) October 26, 2017**

Director Quigley offered the motion, seconded by Director Bowen to accept the minutes. Motion passed.

**6) Presentations: Presentation by Gabe Lanusse, General Manager, on the Strategic Action Plan.**

Gabriel Lanusse gave a presentation on the eight items on the strategic action plan, including Planning, Funding, Maintenance, Park Development, Recreation Programing, Facilities, Operations and Communications.

**7) Public Comment: None**

**8) Executive Session: None**

**9) Financial:**

**A) Approval of Financial Statement as of 10/30/17 (Selfaison)**

Director Quigley offered the motion, seconded by Director Lea. Motion passed.

**B) Approval of Payment of Bills 10/1/17 through 10/31/17 (Selfaison)**

Director Quigley offered the motion, seconded by Director Lea to accept the payment of bills for 10/1/17 through 10/31/17. Motion passed.

Director Salvadori recused himself from the vote.

**10) Old Business: None**

**11) New Business: None**

**12) Accept Board Committee Reports:**

**A) Accept the Minutes from the Programs and Publicity Committee Meeting October 24, 2017**

Director Quigley offered the motion, seconded by Director Lea to accept the minutes. Motion passed.

**A) Accept the Minutes from the Budget and Finance Committee Meeting October 26, 2017**

Director Quigley offered the motion, seconded by Director Salvadori to accept the minutes. Motion passed.

**13) Administrative Items: None**

**14) Reports:**

**A) General Manager**

- This Saturday the police are holding a picnic for the community at City Park. They will bring their mobile unit to provide community outreach

- I'm working on a few leases, we had an agreement with the Vallejo School District regarding the use of their gym space and the reciprocal use of our parks, fields, community centers, and pool. The agreement expired some time ago, we need to sit down and renegotiate.

- Little League lease is being looked at, as well as the Vallejo Aquatic Club lease.
- Italian Renaissance is going to submit a proposal for a 3 year plan and include how much monetary support they are requesting from GVRD for each year. Director Bowen would like to include a stipulation in the contract that someone from our organization be allowed to take a look at their financials
- City of Vallejo will advertise for the upcoming Board of Director vacancy.
- Sister City held a tree planting at Blue Rock Springs. It was well attended and was a beautiful day. They are looking forward to putting in a Sister City picnic area at the park.
- Solano County Park District will hold an informational meeting in the GVRD Board Room at 3:30pm on Tuesday, November 21<sup>st</sup>.

**Recreation Superintendent-  
Admin**

- We talked a little bit about the website upgrade. We have been presented by two bidders and we are in the process of narrowing it down. Both options would provide a refreshing upgrade to what we have now.

**Vallejo Sports/Adventure Academy**

- Worked with Doug Darling in putting together two grants for the inner city fishing program and the trout in the classroom program. We're hopeful that they will be awarded.

**Programs/Special Events**

- The annual Nightmare on Glenn Street and Halloween Extravaganza was held at Children's Wonderland on Oct. 31<sup>st</sup>. It was another great success. Gabe and I were the judges for the costume contest.
- The next yuletide event will be the holiday tree lighting at Children's Wonderland. The Mad Hatter folks are going to assist us again. We will reciprocate by helping with their event the following weekend.
- Also coming up is Breakfast with Santa on December 9<sup>th</sup> at the Vallejo Community Center.

**Community Centers**

- Dan Foley-Acoustical sound panel project is completed. It's easy now to pinpoint the source of the sound.

- Dan Foley- The veranda is also almost complete. It looks beautiful.

**Misc.**

- Solano County Project Manager, who is also working with Healthy Parks-Healthy People, is going to bring back healthy outdoor activities. This will promote more seniors to come out to the parks and be more active.

**Maintenance Superintendent-Given by acting Maintenance Superintendent, Tom McNair**

**Facilities**

- Colusa Street-Interior renovation plans came back from the city with multiple comments from every department There is a need to put in an exhaust system, fire sprinkler system, and fire alarm system for the intended use of that facility to store vehicles. We're looking in upwards of \$300k+ to bring it up to code levels to be able to use the facility as such. The architect has put the development of the plans on hold, while a decision is made in what direction we need to go.
- Monarch Engineers is working on the ADA improvements for 395/401 Amador, exterior renovations. We've gotten comments on plan check, those should be resubmitted early next week.
- Gabriel and I met today with Monarch Engineers to discuss the 401 interior renovations. We discussed moving the current board room to the auditorium area, and the old United Way section possibly becoming part of the GVRD complex.
- The rear entry work at 401 Amador has been completed.
- Saviano Co. has been doing upgrades through PB on the basketball courts at Lake Dalwigk.
- Met with Cal Lighting regarding doing a proposal for an LED upgrade at Wilson Park Ballfield.
- The City of Vallejo has agreed to provide some materials for the repairs of a retaining wall at Sheveland Park. Our staff will install.

**Parks**

- Staff is working on sports field renovations at Wilson and Wardlaw soccer fields.
- We had a small fire at Crest Ranch Park, nothing major.
- We received a nice pressure washer as a donation from an anonymous donor. We used it today to remove some vandalism/graffiti that was in response to a homeless encampment being evacuated the day before.
- Henry Ranch playground is complete and waiting for safety audit.

**14) Announcements and Comments from Board Members: None**

**16) Meeting Adjourn:** Director Quigley offered the motion, seconded by Director Lea to adjourn the meeting at 7:45 pm

**Next meeting: December 14, 2017**

*Sheryl Pannell Lea*

*12/14/17*

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**Sheryl Pannell Lea, Board Secretary**

**Date**



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Meitzenheimer	✓	
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	

**DATE OF MEETING, November 9, 2017-6:30pm**

*Kimberly Pierson* 11/9/17  
Clerk of the Board      Date

**Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday November 9, 2017 6:30pm  
Administration Office Board Room**

*Signing in for this meeting is voluntary*

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