

GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Gary Salvadori
Liat Meitzenheimer
Sheryl Pannell Lea
Ron Bowen
Wendell Quigley

General Manager
Shane McAfee

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrd.org

MINUTES

April 13, 2017

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:31pm, April 13, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance

3) Roll Call

Present:

Chairperson, Liat Meitzenheimer; Directors; Wendell Quigley Sheryl Pannell Lea; Gary Salvadori; and Ron Bowen

Excused: Chris Corse

Staff:

Interim General Manager, Gabriel Lanusse; Legal Counsel, Chet Rogaski Jr; Administrative Support, Kim Pierson, Recreation Superintendent, Phillip McCoy; Romi Selfaison, Finance Director; Administrative Specialist, Human Resources, Rosa Ringseth

4) Approval of Agenda:

Director Quigley offered the motion, seconded by Director Lea to approve the agenda. Motion passed unanimously.

5) Approval of Minutes: March 23, 2017

Director Quigley offered the motion, seconded by Director Salvadori to accept minutes from the March 23, 2017 as presented. Motion passed.

6) Presentations: None

7) Public Comment: None

At 6:34pm Chairperson Meitzenheimer convened to Executive Session

8) Executive Session:

A) **PROBATIONARY EMPLOYEES**; with respect to every item of business to be discussed in closed session pursuant to Section 54957.6.

B) **DISCIPLINARY ACTION PROCEDURE**; with respect to every item of business to be discussed in closed session pursuant to Section 54957.6.

At 7:12pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following:

A) No action taken during Executive Session

B) No action taken during Executive Session

9) Financials:

A) **Approval of Financial Statement for 3/1 through 3/31 (Selfaison)**

Director Quigley offered the motion, seconded by Director Lea to accept the Financial Statement for March 1-31, 2017. Motion passed.

B) **Approval of Payment of Bills 3/1 through 3/31 (Selfaison)**

Director Quigley offered the motion, seconded by Director Bowen to accept the payment of bills in the amount of \$308,747.78 for the month of March 1-31, 2017. Motion passed.

Director Salvadori abstained from the vote.

10) Old Business:

A) **Aquatic Operations Implementation Plan (McCoy)**

Recreation Superintendent, Phillip McCoy presented the Aquatic Operations Implementation Plan. Chairperson Meitzenheimer gave the directive to have the General Manager look at the responses and original recommendations to see if the responses are adequate enough. Recreation Superintendent and Aquatics Supervisor are to sit down with the General manger to see if proposed recommendations will suffice for what was the directive from the pool audit. Board will be updated regularly.

Director Bowen commented:

The Board is asking for the General Manager to work with Recreation Superintendent to refine the plan.

Director Salvadori commented:

The Board does not need to approve this plan, it is an operational plan. The General Manager and Recreation Superintendent need to agree that this is what we are doing going forward and that it is consistent with the budget.

11) Accept Board Committee Reports:

A) Accept the Minutes from the Budget and Finance Committee meeting March 23, 2017

Director Quigley offered acceptance, seconded by Director Salvadori. Motion accepted.

B) Accept the Minutes from the Facility and Development Committee meeting March 17, 2017

Director Quigley offered acceptance, seconded by Director Lea. Motion accepted.

12) Administrative Items: None

13) Reports:

A) General Manager-

- Working with Solano RCD on two grants for Lake Dalwigk to plant more trees and extend the pathway.
- Met with contractor for Crescent Park and went through the schedule. Work will begin on May 1st.

Recreation Superintendent-

Ongoing Division Activity:

- We had lots of successful events last month, March Madness and Free Kids Day. These events were a joint effort with the City of Vallejo.
- Our AlphaPals programs has expanded to include a kinder program and is up to 72 kids.
- Two week Spring Break camps had great numbers, these included the Culinary Camp, Kinder Camp, Aquatics Camp (70 students), Mare Island Sports Camp (67 students).
- Youth sports are doing very good with 320 youth registered.
- Director Lea and I conducted a few Measure K presentations at the Sunset Rotary and Solano Association of Realtors'. Both were well received.
- In the process of putting in a PA system at Vallejo Community Center.
- Mare Island Sports Complex is having a good year. We're halfway through the month and have already brought in all the projected monthly revenue.

**Maintenance Superintendent
Facilities/Parks**

- Per the new state law, gender neutral signage are up for all single use restrooms.
- Partitions for the Glen Gove restrooms are in and will be installed soon.
- Foley Cultural Center upgraded lights to LED, a savings of \$1500-\$2000 per month.

14) Announcements and Comments from Board Members:

Director Lea offered the following comment:

Two of her fellow Rotary members had Measure K ballots returned by the post office. She suggested putting information on the website to advise residents to bring returned ballots to the main office.

Director Meitzenheimer offered the following comment:

The Solano County Library is interested in putting a satellite facility. Possibly at either North Vallejo or South Vallejo Community Center. Staffing would need to come from the library.

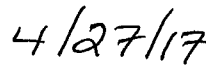
15) Meeting Adjourn:

Director Bowen offered the motion, seconded by Director Salvadori to adjourn the meeting at 9:40pm

Next meeting: April 27, 2017



Sheryl Pannell Lea, Board Secretary



Date



ATTENDANCE SHEET	PRESENT	EXCUSED
	✓	
Director Meitzenheimer	✓	
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	

DATE OF MEETING, April 13, 2017-6:30pm

Kimberly Pierson 4/27/17
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday April 13, 2017 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary

Name	Telephone
1. Brice Sweet	(707) 980-5379
2. Brian Sweet	(707) 373-7394
3. Helenmarie Gordon	707. 712-6176
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6.	
7.	
8.	
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Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

I would like to speak to the Board: Date: April 13, 2011

Name: Helennine 'Cookie' Gordon

Organization Represented (if any): Sarah Valley Neighbors

Phone #: 707-772-6176 Agenda Item Number: 10 As

For Against Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: Helennine Gordon

Address: 1004 Baker St #101

City/State/Zip: Vallejo, CA 94590