



GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Gary Salvadori
Liat Meitzenheimer
Sheryl Pannell Lea
Ron Bowen
Wendell Quigley

General Manager
Shane McAfee

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrd.org

MINUTES

May 25, 2017

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:34pm, May 25, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance

3) Roll Call

Present:

Chairperson, Liat Meitzenheimer; Directors; Wendell Quigley Sheryl Pannell Lea; Gary Salvadori; and Ron Bowen

Excused: Chris Corse

Staff:

Interim General Manager, Gabriel Lanusse; Legal Counsel, Chet Rogaski Jr; Administrative Support, Kim Pierson; Recreation Superintendent, Phillip McCoy; Finance Director, Romi Selfaison; Administrative Specialist, Human Resources, Rosa Ringseth

4) Approval of Agenda:

Director Salvadori offered the motion, seconded by Director Quigley to amend the agenda by adding the Executive Session (B), PUBLIC EMPLOYMENT- Title: General Manager, with respect to every item of business to be discussed in closed session pursuant to Section 54957.6. Motion passed unanimously.

5) **Approval of Minutes: May 11, 2017**

Director Quigley offered the motion, seconded by Director Lea to accept the minutes. Motion passed.

6) **Presentations: None**

7) **Public Comment:**

At 6:36pm Chairperson Meitzenheimer convened to Executive Session

8) **Executive Session:**

**A) CONFERENCE WITH GENERAL MANAGER -ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Memorandum of Understanding between the Vallejo City Unified School District and the Greater Vallejo Recreation District (b) of Section 54956.9. (1) Case. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95**

B) PUBLIC EMPLOYMENT- Title: General Manager. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

At 7:32pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following:

A) No action taken received information only during Executive Session.

B) No action taken received information only during Executive Session.

9) **Financials:**

A) Approval of Financial Statement as of 4/30/17 (Selfaison)

Director Quigley offered the motion, seconded by Director Lea to approve the Financial Statement as of 4/30/17. Motion passed.

B) Approval of Payment of Bills 4/1/17 through 4/30/17 (Selfaison)

Director Quigley offered the motion, seconded by Director Lea to approve the Payment of Bills through 4/1-4/30, in the amount of \$268,411.26. Motion Passed.

C) Measure K Report-Informational Only (Selfaison)

The passage of Measure K has been certified by Martin and Chapman. Five years ago Measure K passed with 67.98 % approval, for 2017 we had 67.999% approval. Today we invited the public to come to an audit of the results. We allowed the public to randomly choose a precinct (17100). The machine count was verified by a hand count. The process took about 2-2.5 hours.

10) New Business: None

11) Accept Board Committee Reports:

A) Accept the Minutes from the Programs and Publicity Committee meeting May 16, 2017

Director Bowen offered acceptance, seconded by Director Salvadori. Motion accepted.

12) Administrative Items: None

13) Reports:

A) General Manager-

- Yesterday we held a meeting with staff and supervisors. CAPRI provided training on filling out incident and accident reports.
- Directors Quigley and Meitzenheimer attended the CAPRI seminar and were presented with the Cycle XV Ted Winslow Safety Award.
- Would like to schedule a strategic planning session for a Saturday in June.
- Met with City Staff regarding the maintenance requirements at Highlands Park.
- We ran into a problem with the irrigation lines at Crescent Park. Diagram on the as-built did not match what the contractor found.
- Will be attending a PB training on June 6th.

Recreation Superintendent-

Ongoing Division Activity:

- This weekend was the Family Campout at McIntyre Ranch. We had 23 campers show up.
- Our security company, Black Talon is being absorbed by their parent company. We are moving forward with our RFP.
- The revenue for the Encore Program through VCUSD is where we thought it would be.
- The PITCH Grant is coming to an end. The County did not use all the hydration stations and is willing to give some to GVRD.
- Eddie Behle, Recreation Coordinator for Children's Wonderland, has built a child sized throne that will be available for photo opportunities and will serve as an enhancement for the birthday packages.

Maintenance Superintendent

Facilities/Parks

- Crescent Park construction is moving quickly. Park should be finished by the end of June.
- There are some pavers that are lifting near one of the benches at Glen Cove Park, we are going to remove the pavers and pour concrete.

14) Announcements and Comments from Board Members:

Director Meitzenheimer would like to send thank you cards to the panel members who sat in on the General Manager interviews

15) Meeting Adjourn: Director Quigley offered the motion, seconded by Director Salvadori to adjourn the meeting at 8:20pm

Next meeting: June 8, 2017

	
Sheryl Pannell Lea, Board Secretary	Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Meitzenheimer	✓	
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	

DATE OF MEETING, May 25, 2017-6:30pm

Kimberly Pierson 6/8/17
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday May 25, 2017 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary

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