



# GREATER VALLEJO RECREATION DISTRICT

Board of Directors  
Gary Salvadori  
Liat Meitzenheimer  
Sheryl Pannell Lea  
Ron Brown  
Wendell Quigley

General Manager  
Shane McAfee

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

**Mission Statement:**

*Building community and enhancing quality of life through people, parks, and programs.*

Website: [www.gvrd.org](http://www.gvrd.org)

## MINUTES

October 13, 2016

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

**1) Call to Order**

Chairperson Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30pm, October 13, 2016 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

**2) Pledge of Allegiance**

**3) Roll Call**

**Present:**

Chairperson, Liat Meitzenheimer; Directors; Sheryl Pannell Lea; Gary Salvadori; Wendell Quigley and Ron Bowen

**Staff:**

General Manager, Shane McAfee; Legal Counsel, Chet Rogaski Jr; Recreation Superintendent, Phillip McCoy; Administrative Support, Christina Corse, Maintenance Superintendent, Gabriel Lanusse

**Excused:** Finance Director, Romi Selfaison

**4) Approval of Agenda:**

Director Salvadori offered the motion, seconded by Director Quigley to approve the agenda as presented. Motion passed.

**5) Approval of Minutes: September 22, 2016**

Director Lea offered the motion, seconded by Director Bowen to accept minutes as presented. Motion passed.

Chairperson Meitzenheimer abstained from the vote.

**6) Presentations:**

**A) Leadership Vallejo- GVRD Alumni**

The following staff, GVRD Alumni offered presentations on their experiences with the Leadership Vallejo.

Dave Moore, GVRD Lead Worker

Phillip McCoy, Recreation Superintendent

Gabriel Lanusse, Maintenance Superintendent

**7) Public Comment: None**

**At 6:42pm Chairperson Meitzenheimer convened to Executive Session**

**8) Executive Session:**

**A) Conference with Legal Counsel- Anticipated Litigation (1) case; with respect to every item of business to be discussed in closed session pursuant to Section 54956.95.**

**At 7:15pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following:**

The Board received information from District Counsel and no action was taken.

**9) Financials: None**

**10) New Business: None**

**11) Accept Board Committee Reports:**

**A) Accept the Minutes from the Policy and Personnel Committee meeting September 22, 2016**

Director Salvadori offered acceptance, seconded by Director Quigley. Motion accepted.

**13) Administrative Items:**

**A) Approve "First Read" of Policy and Rule and Regulations 2015 Hours of Work and Overtime**

Director Salvadori offered the motion, seconded by Director Bowen to approve the First Read of Policy and Rule and Regulations 2015 Hours of Work and Overtime. Motion passed.

**B) Approve "Second and Final Read" of GVRD Policy and Rules and Regulations #3055 Public Projects**

Director Quigley offered the motion, seconded by Director Lea to approve the Second and Final Read of GVRD Policy and Rules and Regulations #3055 Public Projects. Motion passed.

### C) Ad-Hoc Committee for Measure K- Discussion

After discussion it was decided to place this item on the agenda October 27 to create the Ad Hoc Committee and assign members from the board.

Director Salvadori offered the motion, seconded by Director Lea. Motion passed.

### 14) Reports:

#### A) **General Manager-**

- Just returned from a CSDA conference in San Diego.
- The NVCC Grand Re-opening is shaping up and will occur on Saturday, October 29, 12-3pm.
- We are continuing to collaborate with the City, PAL and Sol Trans to use the funds provided by the City to offer programming to the youth of Vallejo.
- The Mayor's Cup Golf Tournament is scheduled for Friday, October 21.
- We have received the draft version of the Pool Audit.
- The Finance Department is cross-training within the department.

#### **Recreation Superintendent-**

- The **Water Front Weekend-** on the Mare Island Way Waterfront October 1 & 2, it was a two day event. We conducted the Children's Play Area (Kid Zone). We were able to raise \$1172.00, and we had 700 children come through the Kid Zone.
- **Annual Pumpkin Patch** at Children's Wonderland beginning on October 12, 2016. Pumpkins and hay to be delivered October 11, 2016. We will have Pumpkin Play dates set for the 14<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> and 23<sup>rd</sup>. 11:30am-1:30pm & 2:00pm-4:00pm
- **The City of Vallejo Grant-** The **NEW Vallejo Youth Activities update** **New Marketing Coordinator Interviews** Conducting interviews on October 14, 2016 & October 17, 2016
- **GVRD Health and Wellness Initiative update:**  
For board approval on October 27, 2016  
GVRD Health and Wellness Initiative, and will include a PowerPoint Presentation October 27, 2016
- We are continuing the planning process for the grand re-opening of **North Vallejo Community Center**. Attractions are expected to include music, food, souvenirs give-a-way and other performances.
- **Movies at the Park-** GVRD will have a Kids Booth at the Movies at the Park event October 15, 2016 at JFK Library
- The Men's and Women's Soccer League at Mare Island Sports Complex began this week. Also, staff are preparing a new game room to house weight training equipment, a pool table, and ping pong table for participant

#### **Maintenance Superintendent**

- **Facilities/Parks**  
End of Visitor Service Season on October 10<sup>th</sup>. Overall a very good year, little complaints, and I would like to compliment Visitor Service staff on a great year. I would also like to acknowledge full time park

staff for the responsiveness on weekends, and the preparation time they put in behind the scenes to have a successful season. Park staff assisted with set up and Monday clean-up of the Waterfront festival.

Working with REI service day, to be held at Glen Cove Waterfront, November 5<sup>th</sup>. We are expecting 50 volunteers.

Officer Garcia has retired from the Vallejo Police Department. He has been a key component of dealing with the camping issue that is going on in our parks and facilities.

- **Athletic Leagues**  
Soccer is in full swing.
- **Blue Rock Springs**  
New Pump installed. Irrigation system is up and running.
- **City Park**  
Unauthorized filming took place, informed the filming crew that they need permit from GVRD.
- **Crescent Park**  
Blue prints submitted to City Staff for review. Working with contractors to collaborate work and reduce costs.
- **Colusa Street**  
Fence and gates are being installed. Irrigation and planting to follow. Asbestos and lead abatement to follow upon approval from City.
- **Dan Foley Park and Center**  
Bike Race was held October 1. It was a night race, and overall went very well. Park staff will repair trail for the second race which will be held in November. Part of the proceeds goes to the scholarship fund. Many interior lights are burnt out are being planned to be replaced with LED lights.
- **Henry Ranch Park**  
Working on playground replacement, and upgrading light fixtures to LED.
- **Independence Park**  
Bathroom fixture was shot, and will be replaced. Temporarily closed.
- **North Vallejo Community Center**  
Work is progressing. Resilient flooring complete, tile flooring began, electrician to complete interior, partitions, doors, and bath accessories are in the process of install. Touch up painting has begun. Staff is working on presentations for the Grand Opening of the North Vallejo Community Center.
- **Playgrounds**  
Bark will be topped off in the playgrounds to the correct level to insure impact safety.
- **Pool**  
Staff is working on landscape design.
- **Recreation Offices at 401**  
2 Heater units were replaced.



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	
Director Meitzenheimer	✓	

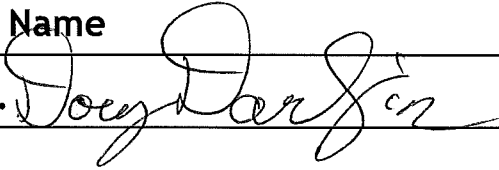
**DATE OF MEETING, October 13, 2016**

  
\_\_\_\_\_  
Clerk of the Board

  
\_\_\_\_\_  
Date

**Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday October 13, 2016 6:30pm  
Administration Office Board Room**

*Signing in for this meeting is voluntary*

Name	Telephone
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- **Wilson Park**

City Staff removed some tree stumps, and trained Park staff on the use of a stump grinder.

**15) Announcements and Comments from Board Members:**

Director Meitzenheimer asked staff "Are schools off limits to kids after school hours?"

Director Meitzenheimer also offered her suggestion for naming of the new room at the NVCC to be The Great Room.

**16) Meeting Adjourn:**

Director Bowen offered the motion, seconded by Director Salvadori to adjourn the meeting at 8:03pm

**Next meeting: October 27, 2016**



**Sheryl Pannell Lea, Board Secretary**




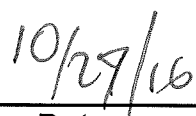
**Date**



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	
Director Meitzenheimer	✓	

**DATE OF MEETING, October 27, 2016**

  
\_\_\_\_\_  
Clerk of the Board

  
\_\_\_\_\_  
Date