



# GREATER VALLEJO RECREATION DISTRICT

Board of Directors  
Gary Salvadori  
Liat Meitzenheimer  
Sheryl Pannell Lea  
Ron Brown  
Wendell Quigley  
  
General Manager  
Shane McAfee

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

**Mission Statement:**

*Building community and enhancing quality of life through people, parks, and programs.*

Website: [www.gvrd.org](http://www.gvrd.org)

## **MINUTES** **October 27, 2016**

### **Greater Vallejo Recreation District Board of Directors** **395 Amador Street** **6:30 p.m.**

#### **1) Call to Order**

Chairperson Meitzenheimer called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:31pm, October 27, 2016 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

#### **2) Pledge of Allegiance**

#### **3) Roll Call**

**Present:**

Chairperson, Liat Meitzenheimer; Directors; Quigley, Salvadori, Sheryl Pannell Lea; and Ron Bowen

**Staff:**

Shane McAfee, General Manager; Recreation Superintendent, Phillip McCoy; Finance Director, Romi Selfaison; Maintenance Superintendent, Gabriel Lanusse; Administrative Support Supervisor, Christina Corse,

#### **4) Approval of Agenda:**

Director Quigley offered the motion, seconded by Director Bowen to approve the agenda with the removal of item # 8-A Executive Session. Motion passed.

#### **5) Approval of Minutes: October 13, 2016**

#### **6) Presentations:**

##### **A) Kevin Reilly, Vallejo Admirals-Community Benefits Plan Presentation for 2016 season.**

Kevin Reilly, Vallejo Admirals presented a handout to review with the Board members the types of activities they offered to the youth of the community.

#### **7) Public Comment: None**

8) **Executive Session:** *Pulled from Agenda*

~~A) Conference with Legal Counsel- Anticipated Litigation (1) case; with respect to every item of business to be discussed in closed session pursuant to Section 54956.95.~~

9) **Financials:**

**A) Approval of Financial Statement for 9/1 through 9/30 (Selfaison)**

Director Quigley offered the motion, seconded by Director Lea to approve the Financial Statement for 9/1 through 9/30. Motion passed.

**B) Approval of Payment of Bills through 9/1 through 9/30 (Selfaison)**

*Director Salvadori recused himself from the vote*

Director Quigley offered the motion, seconded by Director Bowen approve the payment of bills for \$315,963.70 from the general fund for 9/1 through 9/30. Motion passed.

10) **Old Business:**

**A) Approve Part Time Position Schedule effective January 1, 2017 (McAfee)**

Public Comment:

Duncan Fisher, Benicia CA

Justin Saroyan, SEIU, Local 1021

After hearing public comment, Board Chair Meitzenheimer, called for a motion.

Director Salvadori offered the motion, seconded by Director Bowen to approve the Part Time Position Schedule effective, January 1, 2017. Motion was unanimous.

11) **New Business:**

**A) Approve the GVRD Healthy Parks and Programs Initiative. (McCoy)**

Phillip McCoy, Recreation Superintendent, offered a Power Point on the GVRD Healthy Parks and Programs Initiative.

Wendy Lewis, Solano County Health, offered comments to the board members of how supportive they have been with Phillip and working with him has been positive and a "big help". They look forward to collaborating again.

Director Salvadori offered the motion, seconded by Director Lea to approve the GVRD Healthy Parks and Programs Initiative. Motion was unanimous.

12) **Accept Board Committee Reports:**

**A) Accept the Minutes from the Facility Committee meeting October 12, 2016**

Director Lea offered acceptance, seconded by Director Bowen. Motion accepted.

**B) Accept the Minutes from the Programs Committee meeting October 4, 2016**

Director Salvadori offered acceptance, seconded by Director Quigley. Motion accepted.

**13) Administrative Items:**

**A) Approve "Second and Final Read" of Policy and Rule and Regulations 2015 Hours of Work and Overtime**

Public Comment:

Justin Saroyan, SEIU, Local 1021

After hearing public comment, Board Chair Meitzenheimer called for a motion.

Director Bowen offered a motion to postpone the vote on this item until the December 8, 2016 Board Meeting, Director Salvadori offered a second. Motion was unanimous.

**B) Approve Creation of Ad-Hoc Committee to meet as needed for Measure K Tax Measure.**

Board Chair Meitzenheimer appointed Director's Lea and Salvadori to the Measure K Ad-Hoc Committee. Director Quigley will serve as alternate.

**C) Board Meeting Schedule for November and December 2016**

After review of the calendar for November it was decided to cancel the second board meeting on November 24 due to the Thanksgiving holiday. As far as the December schedule the board wanted to wait on cancelling the December 22 meeting.

**D) Approval of New General Manager Evaluation Form**

Director Bowen offered the motion, seconded by Director Salvadori to approve the New General Manager Evaluation Form. Motion passed.

**14) Reports:**

**A) General Manager**

- The Annual Retiree Luncheon and All Staff Meeting is scheduled for Tuesday, December 13- 11:30-1:30pm
- Our annual employee potluck will be Friday, December 9, 11-1pm
- I attended the committee meeting for the River Walk
- I have a meeting with Mayor Davis and the VCUSD about the facilities to hold some of the programs.
- The Grand Re-Opening for NVCC will be this Saturday, 10/29 12-3pm. Thank you to Phillip and his staff for all the work done to make this opening a success.
- We have hired a Digital Coordinator, Jennifer Sebay.

**Recreation Superintendent-included in packet**

- New Birthday Party Packages Mare Island Sports Complex - status.
- North Vallejo Community Center grand re-opening - status.  
Attractions confirmed include:
  - a) Introduction/Recognition/Ribbon Cutting
  - b) Indoor and outdoor table displays

- c) Recreation activity presentations
- d) Music/DJ/Refreshments
- e) Interactive classes and performances
- f) Souvenir give-a-away and more
- Staff have been progressing on the development of the new City of Vallejo funded youth after school program to including the following:
  - a) New logo for "Vallejo Sports and Adventure Academy."
  - b) Pilot sports program to begin at five school campus's pending VCUSD facility approval.
  - c) Advertising: print media, social media, website, Peach Jar, flyers, banners, etc.
  - d) Special scholarship program targeting low-income families
- Annual Nightmare on Glenn Street at Children's Wonderland on October 31.

**Maintenance Superintendent Board Report- included in packet**

- **Facilities/Parks**

The Maintenance Dept. hired a new Part-Time Administrative Assistant. Her name is Yolanda Payne.

Sarah Nichols will be replanting trees at City Park that were vandalized over the past couple of years sometime in November.

Working with REI service day, to be held at Glen Cove Waterfront, November 5<sup>th</sup>. We are expecting 50 volunteers.

Working with the City to resolve the water leaking into the restroom vaults at Highlands Park.

- **Water Conservation**

Irrigation is either turned off or greatly reduced due to temperature and moisture. We are awaiting results from conservation grant money for Children's Wonderland.

- **City Park**

The City of Vallejo ADA ramp work was awarded, and construction will begin soon. We will work with contractor to have restrooms either open or closed during construction.

- **Crescent Park**

Blue prints submitted to City Staff for review. Working with contractors to collaborate work to reduce costs. Waiting on one final Ok, to begin sod cutting and excavation.

- **Colusa Street**

Fence and gates are being installed. Irrigation and planting are being installed. Asbestos and lead abatement to follow upon approval from City.

- **Dan Foley Park and Center**

The new trash pump for the lift station is being repaired.

The water department found the area where water was leaking into the swim stream.

Cal Maritime students cut down tulles on the left side of the boat ramp as a service project with VWA.

- **Highlands Park**  
The turf areas are being aerated, reseeded, and fertilized.
- **North Vallejo Community Center**  
Work is progressing. Tile flooring near completion, electrician to complete interior and exterior, partitions, doors, and bath accessories are in the process of install. AV system is installed. Security cameras are installed. Staff is working on presentations for the Grand Opening of the North Vallejo Community Center.
- **Playgrounds**  
Bark was installed in the playgrounds to the correct level to insure impact safety. This was City Park, Blue Rock, Glen Cove, Dan Foley,
- **Recreation Offices at 401**  
2 Heater units have been installed.
- **Richardson Park**  
City of Vallejo Fire Department requested that park staff remove underbrush near the fence where a fire was started a few weeks back upon the request of senior living center which borders our property. We are also working with the City of Vallejo Public Works to have them remove damaged trees in that area.

**15) Announcements and Comments from Board Member**

Director Lea attended the event at the Foley Cultural Center, hosted by Vallejo Rotary and people were complaining about the sound system there. Director Lea explained that the person at the event was using their own sound system not the one installed at the center.

Director Salvadori concurred the same comments from the same event at Foley Cultural Center and asked if we encourage private users to use the GVRD sound system?

**16) Meeting Adjourn:**

At 8:07pm, Director Lea offered the motion to adjourn, seconded by Director Salvadori. Motion passed.

**Next meeting:**

**November 10, 2015**

*Sheryl Pannell Lea*

**Sheryl Pannell Lea, Board Secretary**

*11/10/16*

**Date**



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 10/27/16

Name: Duncan Fisher

Organization Represented (if any): \_\_\_\_\_

Phone #: 707-613-7149 Agenda Item Number: 10

For  Against  Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: [Signature]

Address: 211 ESSAY WAY

City/State/Zip: Berkeley, CA, 94710



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 10/27/16

Name: Justin Saroyan

Organization Represented (if any): SEIU

Phone #: \_\_\_\_\_ Agenda Item Number: 13A

For  Against  Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: [Signature]

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



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Signature: [Signature]

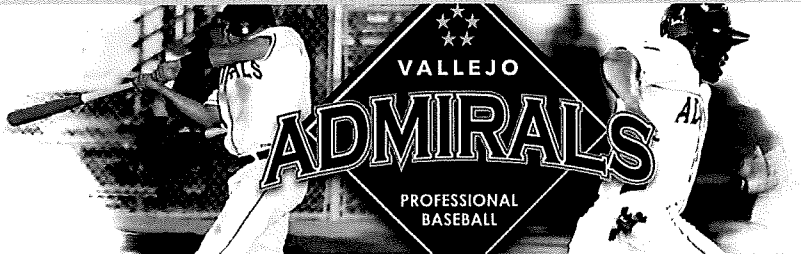
Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday October 27, 2016 6:30pm  
Administration Office Board Room**

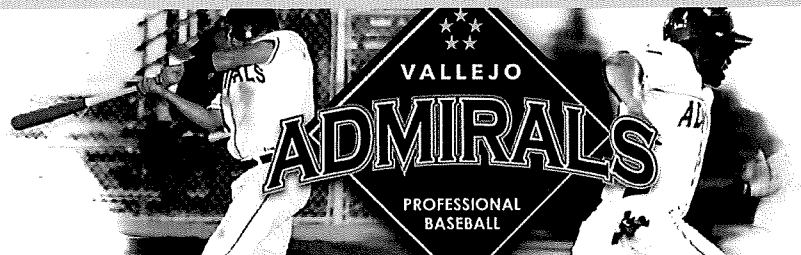
*Signing in for this meeting is voluntary*

Name	Telephone
1. <i>Darwin Fisher</i>	707-673-7748
2. <i>Justin Savoyen</i>	707-648-4663
3. <i>Wendy Lomas</i>	707-784-8274
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Admirals Community Benefits  
2016

*Vallejo's own Professional Baseball Team*

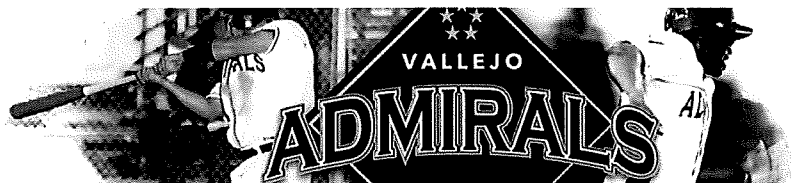


Our fourth season...

**Benefits**

- Tickets
- Appearances
- Special Guests
- Other



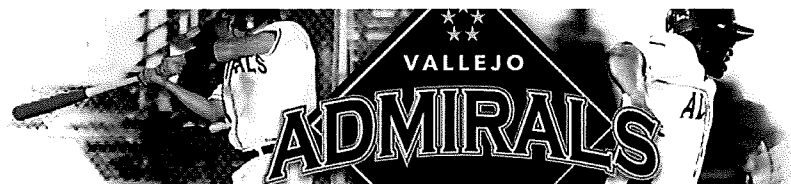


## Ticket Donations\*:



- 4<sup>th</sup> of July Parade  
Vallejo ~750  
Benicia ~ 400
- American Canyon Chamber – 20
- Vallejo Little League – 20
- GVRD with Santa – 20
- Christmas Tree with Vjo Chamber – 20
- Vallejo Babe Ruth – 20
- Vallejo Chamber Mixer – 20
- Vallejo Yacht Club Event – 20
- Jim Capoot Golf Tourney - 20
- Greek Church /Greek Festival – 20
- Safeway Fund Raiser – 20
- Benicia Old Timer's – 20
- Mayor Osby Davis Reception Dinner – 20
- GVRD Hall of Fame Dinner – 20
- Executive Lions – 20
- Loma Vista Farms – 20 + \$ donation
- Boys & Girls Club – 20
- Coffee with the Cops – 4 events
- FM 107.7 Lamont & Tonelli - 50

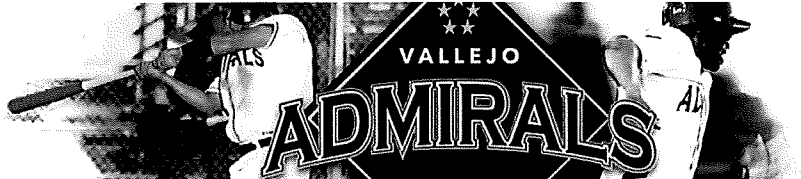
\* Ticket Donations, at times, include hats/shirts/sweatshirts



## Appearances:

- Cave School
- Vallejo Together Homeless Shelter
- Vallejo Celebrates Youth – GVRD
- Vallejo Little League
- Girl Scout Fitness Day
- Summer Reading Program JFK Library
- Empress Talent Show







## Special Guests

**Orlando Cepeda** - Hall of Fame

**Jose Canseco** - Oakland A's Slugger

**Sonoma Female Pitcher** - Stacy Piagno

**All of our fans...**



## Other:

**Town Square Showcase:**

- Political First Pitches
- Student Anthem Singers
- Gymnasts, Dancers, Other Performers...

**Jose Canseco - Home Run Derby**  
VHS/Bethel/Benicia/  
St.Pat's/AmCan

**Benicia Outlaws**

**Back to School -**