



GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Gary Salvadori
Liat Meitzenheimer
Sheryl Pannell Lea
Ron Brown
Wendell Quigley

General Manager
Shane McAfee

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrd.org

MINUTES

November 10, 2016

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30pm, November 10, 2016 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance

3) Roll Call

Present:

Chairperson, Liat Meitzenheimer; Directors; Sheryl Pannell Lea; Gary Salvadori; Wendell Quigley and Ron Bowen

Staff:

Legal Counsel, Chet Rogaski Jr; Administrative Support, Christina Corse, Maintenance Superintendent, Gabriel Lanusse

Excused: General Manager, Shane McAfee; Recreation Superintendent, Phillip McCoy

4) Approval of Agenda:

Director Salvadori offered the motion, seconded by Director Lea to amend the agenda by adding an Executive Session, Conference with Legal Counsel-Anticipated Litigation (1) case; with respect to every item of business to be discussed in closed session pursuant to Section 54956.95. Motion passed unanimously.

5) **Approval of Minutes: October 27, 2016**

Director Quigley offered the motion, seconded by Director Lea to accept minutes as presented. Motion passed.

6) **Presentations: None**

7) **Public Comment: None**

At 6:32pm Chairperson Meitzenheimer convened to Executive Session

8) **Executive Session:**

A) Conference with Legal Counsel- Anticipated Litigation (1) case; with respect to every item of business to be discussed in closed session pursuant to Section 54956.95.

At 6:40pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following:

The Board received information from District Counsel and no action was taken.

9) **Financials:**

A) Approval of Financial Statement for 10/1 through 10/31 (Selfaison)

Director Salvadori offered the motion, seconded by Director Quigley to approve the Financial Statement for 10/1 through 10/31. Motion passed.

B) Approval of Payment of Bills through 10/1 through 10/31 (Selfaison)

Director Salvadori recused himself from the vote

Director Quigley offered the motion, seconded by Director Lea approve the payment of bills for \$521,329.44 from the general fund for 10/1 through 10/31. Motion passed.

10) **New Business: None**

11) **Accept Board Committee Reports:**

A) Accept the Minutes from the Policy Committee meeting October 24, 2016

Director Salvadori offered acceptance, seconded by Director Quigley. Motion accepted.

13) **Administrative Items: None**

14) **Reports:**

A) General Manager- Excused

Recreation Superintendent- Excused

Ongoing Division Activity:

- Developing a Recreation Services Division **activity promotions priority plan** for our new Digital Marketing Coordinator. The current focus is:

- Kids Activity Recreation Endowment (K.A.R.E.) scholarships for the Vallejo Sports/Adventure Academy. Youth scholarship are now available for activity registration.
- Holiday Tree Lighting
- Breakfast with Santa
- Mare Island Sports Complex (MISC) activities
- New Vallejo Sports Academy youth **outdoor football program** to begin at three after school sites on November 7.
- Planning a meeting with PAL to review a possible program partnership to be conducted at MISC. Also, staff is looking for an instructor to teach a new "Beats" class for youth to be conducted at NVCC. K.A.R.E.
- The winter **Lifeguard training Class** begins today at Cunningham Aquatic Center Monday through Friday for three weeks.
- The **new basketball/volleyball floors** will be installed in MISC November 28-December 12.
- **Building Monitors** will be scheduled to work NVCC 10 am to 4 pm Monday – Friday next week.
- "**Shakespeare in the Park**" will be held on July 29-30 in Hanns Park and "**Carnevale Fantastico**" will be held on May 6-7 in Blue Rock Springs Park.
- Fall **Co-ed Softball League** raps up at Dan Foley Sports Field this Friday.
- Weather permitting, a **Winter Co-ed Softball League** will begin in two-weeks.
- New **Thanksgiving Sports camp at MISC**, only camp open during thanksgiving week including Black Friday.
- ADA meeting this week with **Lennar Mare Island** to discuss bathroom issues (i.e., ADA upgrades on stalls, sinks, floor, etc.).
- **Caliber Break Camp** plans in development to cover a 3-week school shut-down during Christmas week.

Maintenance Superintendent

- Facilities/Parks
Working with REI service day, to be held at Glen Cove Waterfront, November 5th. We are expecting 50 volunteers. We are also preparing the site for our last inspection from the dept. of fish and wildlife.
Natural grass fields will be closed mid- November for the winter. Cooke Property is in the beginning stages of development. Park dedication fees will still be required.
Facility staff working on electric light consumption surveys.
- Crescent Park
Received final ok. Waiting for permit fees to be resolved.
- Colusa Street
Fence is installed and waiting for gates. Plants should be installed this week. Asbestos and lead abatement to follow upon receiving quotes for removal.

- Dan Foley Park and Center
The VIP will be working to thin out the trees and underbrush to make the area surrounding Dan Foley more visible to various activities. Bleachers for soccer are being installed. This will be the first phase of bleachers. We hope to add more throughout the years as the budget permits.
Interior lights are being upgraded to LED.
- Highlands Park
Working with the City to resolve the water leaking into the restroom vaults at Highlands Park.
- North Vallejo Community Center
IT'S OPEN.
- Playgrounds
Waiting on designs and quotes for Henry Ranch Park.
- Wardlaw Dog and Skate Park
A large amount of graffiti was cleaned up.
An automobile crashed into a small tree, and damaged the turf. No reported injuries.
- Water Conservation
Irrigation is shut off for all parks.

15) Announcements and Comments from Board Members:

Director Meitzenheimer asked if staff can provide historic pictures of the North Vallejo Community Center to have framed and hung in the new Center

16) Meeting Adjourn:

Director Salvadori offered the motion, seconded by Director Lea to adjourn the meeting at 6:55pm

Next meeting: December 8, 2016



Sheryl Pannell Lea, Board Secretary




Date

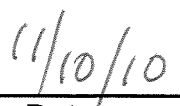


ATTENDANCE SHEET	PRESENT	EXCUSED
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	
Director Meitzenheimer	✓	

DATE OF MEETING, November 10, 2016



Clerk of the Board



Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday November 10, 2016 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary

Name	Telephone
1. Doug Darling	
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