



GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Gary Salvadori
Liat Meitzenheimer
Sheryl Pannell Lea
Ron Bowen
Wendell Quigley

General Manager
Shane McAfee

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrd.org

MINUTES

February 23, 2017

Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:31pm, February 23, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance

3) Roll Call

Present:

Chairperson, Liat Meitzenheimer; Directors; Sheryl Pannell Lea; Gary Salvadori; and Ron Bowen

Excused: Director Wendell Quigley, Chris Corse

Staff:

General Manager, Shane McAfee; Legal Counsel, Chet Rogaski Jr; Administrative Support, Laura Welsh, Recreation Superintendent, Phillip McCoy; Romi Selfaison, Finance Director; Maintenance Superintendent, Gabriel Lanusse; Administrative Specialist, Human Resources, Rosa Ringseth

4) Approval of Agenda:

Director Lea offered the motion, seconded by Director Salvadori. Motion passed unanimously.

5) Approval of Minutes: February 9, 2017 & February 9, 2017 Special Meeting

Director Salvadori offered the motion, seconded by Director Lea to accept minutes from the February 9 and February 9, 2017 Special Meeting as presented. Motion passed.

6) Legal Counsel

Legal Counsel advised that if any Board members are going to apply for the GM position the member needs to recuse him/herself from any discussions, vote, related to the GM position.

7) Presentations:

A) Presentation for Koff and Associates by Consultant

Barbara Davis offered a power point presentation on the benefits of using Koff and Associates to recruit a new General Manager.

B) Presentation for Optera Energy by Consultant

Kelly Ferguson offered a power point presentation on the solar, water and utilities energy usage she is working on implementing with Maintenance Superintendent, Gabe Lanusse and Maintenance and Facilities Supervisor, Tom McNair.

8) Public Comment:

A) Larry Davis, Vallejo CA.

At 6:43pm Chairperson Meitzenheimer convened to Executive Session

9) Executive Session:

A) Conference with Legal Counsel- Anticipated Litigation (1) case; with respect to every item of business to be discussed in closed session pursuant to Section 54956.95.

At 6:57pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following: No Action Taken

10) New Business:

A) Authorize the District to enter into a contract with Koff & Associates to recruit new General Manager

Director Salvadori offered the motion, Seconded by Director Lea to enter into agreement with Koff & Associates. Unanimous motion passed.

B) Approve for General Electric MVS radio (Serial #7772985) to be declared surplus.

Director Bowen offered the motion, seconded by Director Salvadori to authorize the surplus of the radio to the Police Department. Motion passed.

C) Enter into agreement with Optera Energy Services to perform a no-cost feasibility assessment.

Director Lea offered the motion, seconded by Director Bowen, to enter into agreement with Optera Energy Services. Motion passed.

11) Accept Board Committee Reports: None

12) Administrative Items: None

13) Reports:

A) General Manager-

- The State of California is offering a grant for Environmental Education Facilities which is what McIntyre Ranch was intended for. I encourage we try to apply for that grant. We have a similar grant written that wasn't funded that we can possible use for this.
- River Park-I received an email from the original contractors who have clients working with the Napa River and the Delta mitigation who need credits for this project. This would be a good opportunity to push the city to take part in this. I met with Lisa Spearman with the city and she assured me the city would not use all the funding for this project. It is a valuable project and we will have to see what we end up with but we should continue to move forward with this.
- It was brought to our attention that the owner from the Admirals, Kevin Riley contacted the City Attorney to alert them of a lawsuit waiting to happen in regards to the steps at Dan Foley Park. After conferring with legal counsel, since we have been put on notice we need to postpone all improvements at Wilson Park and Dan Foley until we make an assessment on the facility and find out what improvements are mandatory to move forward.
- Shane offered a recommendation to the Board to consider a resolution in order to preserve money from Measure K, and ensure it be used for improvements and cap what can be spent on salaries.

Recreation Superintendent-

Ongoing Division Activity:

- Justin Saroyan and staff have been busy with Hall of Fame ticket sales. This year they have added over 100 sponsors/donors. Friday will be the Inductee social at the Vallejo Naval Historical Museum from 6pm-7pm.
- The annual CPRS Training Conference will be Held in Sacramento with 8 GVRD Recreation staff attending including myself.
- I attended the Health Outdoors Partnership meeting held at the county building. It was a very good meeting, they talked about a lot of ideas and are primarily interested in outdoor recreation, similar to "Healthy People Healthy Parks". The idea is to get people out of their homes and into the parks. A lot of potential partners attended the meeting and could potentially benefit us. Gabe attended the meeting as well.
- VJO Swim meet results- 291 plus families which was a good turnout for such bad weather. They conducted a CPR training as well.

Maintenance Superintendent

Facilities/Parks

Crescent Park

- I am working with Erin Straud with the City of Vallejo on the agreement and scope of work for the Crescent Park plans. It will go to the Vallejo City Council on the 28th of March for a fee waiver.
- A lot of large trees have come down over the past week. Luckily we have money in our tree line item and staff has been doing most of the work since it is our slower time of year.
- I Attended the Outdoor Health meeting with Phillip and asked if there was funding for pathway rehab or improvements that would benefit my department.

14) Announcements and Comments from Board Members: None offered

15) Meeting Adjourn:

Director Bowen offered the motion, seconded by Director Lea to adjourn the meeting at 8:17pm

Next meeting: March 9, 2017 –



3/9/17

Sheryl Pannell Lea, Board Secretary

Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Quigley		X
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	
Director Meitzenheimer	✓	

DATE OF MEETING, February 23, 2017-6:30pm

Laura Welsh 2/23/17
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday February 23, 2017 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary

Name	Telephone
1. Larry Davis	707-704-2740
2. Jennie Brooks	707 334-1642
3. Kelly Ferguson Op Terra	
4. Fred Hunter	(415) 640-6748
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17	



Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

Name: Larry Davis Date: 3-23-17

Organization Represented (if any): _____

Phone #: 707-321-2740 Agenda Item Number: _____

For Against Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes

Signature: [Handwritten Signature]

Address: 100 Quince Ln

City/State/Zip: Vallejo, CA 94599