



# GREATER VALLEJO RECREATION DISTRICT

Board of Directors  
Gary Salvadori  
Liat Meitzenheimer  
Sheryl Pannell Lea  
Ron Brown  
Wendell Quigley

General Manager  
Gabriel Lanusse

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

**Mission Statement:**

*Building community and enhancing quality of life through people, parks, and programs.*

Website: [www.gvrd.org](http://www.gvrd.org)

## MINUTES

August 10, 2017

### Greater Vallejo Recreation District Board of Directors

395 Amador Street

6:30 p.m.

**1) Call to Order**

Director Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:32pm, August 10, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

**2) Pledge of Allegiance**

**3) Roll Call**

**Present:** Chairperson, Liat Meitzenheimer, Directors; Wendell Quigley, Ron Bowen, Sheryl Pannell Lea and Gary Salvadori; General Manager, Gabriel Lanusse

**Excused:** Finance Director, Romi Selfaison; Chris Corse,

**Staff:** Legal Counsel, Chet Rogaski Jr; Administrative Support, Kim Pierson; Recreation Superintendent, Phillip McCoy; Administrative Specialist, Human Resources, Rosa Ringseth; Facilities Supervisor, Tom McNair

**4) Approval of Agenda:**

Director Quigley offered the motion, seconded by Director Salvadori to approve the agenda with the emergency addition of item 10A Resolution of the Board of Directors of the Greater Vallejo Recreation District approving the application for grant funds for California Climate Investments Urban Greening Program. Motion passed.

**5) Approval of Minutes: July 27, 2017**

Director Salvadori offered the motion, seconded by Director Bowen to accept the minutes. Motion passed.

6) Presentations: None

7) Public Comment:

Justin Saroyan, Vallejo, CA

At 6:39pm Chairperson Meitzenheimer convened to Executive Session

8) Executive Session:

A) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE-** With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

At 6:50pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following:

A) No action taken received information only during Executive Session.

9) Financials: None

10) Old Business:

A) **Resolution 2017-04 of the Board of Directors of the Greater Vallejo Recreation District approving the application for grant funds for California Climate Investments Urban Greening Program**

Director Quigley offered the motion, seconded by Director Lea to adopt Resolution 2017-04

Chairperson Meitzenheimer called for the roll call vote:

Ayes: Meitzenheimer, Lea, Salvadori, Bowen, Quigley

Noes: None

Abstain: None

Absent: None

Resolution 2017-04 adopted

11) New Business:

A) **Declare Surplus Property – Truck**

Director Lea offered the motion, seconded by Director Salvadori. Motion passed.

B) **Authorize the General Manager to Enter into an Agreement between Caliber Schools and Greater Vallejo Recreation District to provide after school programming to their students. (McCoy)**

No action taken. Director Quigley offered the motion, seconded by Director Salvadori to move the items to a special meeting scheduled for August 16, 2017. Motion passed.

**C) Authorize the General Manager to enter into an agreement between Vallejo City Unified School District to provide staffing for the Vallejo Expanded Learning Program (ExLP) previously named the Encore Program (McCoy)**

No action taken. Director Salvadori offered the motion, seconded by Director Lea to move the items to a special meeting scheduled for August 16, 2017. Motion passed.

**D) Authorize the General Manager to sign the Security Guard Services contract with SVT Gruppe (McCoy)**

Director Salvadori offered to motion, seconded by Director Lea to approve the contract. Motion passed. Director Bowen recused himself from the vote.

**12) Accept Board Committee Reports:**

**A) Accept the Minutes from the Policies and Personnel Committee Meeting July 19, 2017**

Director Quigley offered acceptance, seconded by Director Bowen to approve the minutes with a minor change to remove an "a" from the last paragraph. Motion accepted.

**13) Administrative Items:**

**A) Nominate and accept the slate for standing Board of Director Committee Assignments for 2017/2018**

Director Quigley offered the motion, Seconded by Director Salvadori to accept the slate of Committee assignments as listed below. Motion passed

Standing committees for fiscal year 2017-2018:

Inter-Agency Committee- Director Meitzenheimer: Alternate Director Lea  
Facility & Development Committee- Directors Meitzenheimer, Quigley & Salvadori

Policies & Personnel Committee- Directors Bowen and Lea

Budget & Finance- Directors Lea, Bowen and Salvadori

Programs & Publicity Committee- Directors Meitzenheimer & Quigley

**14) Reports:**

**A) General Manager**

I have a conference call scheduled with a CJ Anderson representative to discuss a possible partnership with GVRD.

The fences at Crescent Park scheduled to come down next week. Ribbon cutting will be planned for some time in the next couple weeks.

The parking kiosk was robbed recently, we are looking at options for reducing cash handling and increasing security measures.

The audit is scheduled for September.

**Recreation Superintendent-**

Ongoing Division Activity:

- Tuesday, August 15<sup>th</sup> we are conducted the first round of interviews for the Recreation Coordinator position.
- Four new pitching machines to be installed at Mare Island Sports Complex.
- Fall/Winter Activity Guide is at the printer.
- Bridging the Bay training will be held at NVCC on August 18<sup>th</sup> and is co-hosted by GVRD/VCUSD.
- This weekend is Arts and Concerts in the Park is hosting the Voltones.

**Maintenance Superintendent-Given by acting Superintendent, Tom McNair**

- The last round of interviews for Maintenance Worker I were held today. They went well and a decision should be made next week.
- PDF Designs to have finalized Colusa Street drawings by weeks end.
- Monarch Engineers working on drawing for ADA accessibility for 395/401 Amador complex. They are also working on accessibility at Glen Cove School Park restrooms.
- Saviano Co. to provide estimates for the rehabilitation of the tennis courts at Glen Cove and the basketball courts at Lake Dalwigk. There may be PB money available.
- Facility Dude work order tracking system is working well. Over 580 work orders completed to date.
- Shakespeare in the Park event at Hanns Park went smoothly.
- Weed abatement-We are doing the third mowing this year at River Park.
- Homeless encampments-Staff worked with CSS to do removals at Dan Foley and Lake Dalwigk.

**14) Announcements and Comments from Board Members:**

Director Salvadori mentioned he was at Les Schwab Tires this morning and noticed they had a stack of Activity Guides on the counter. He approached the owner and asked if he had thought about advertising in the guide. He supplied a business card for contact information.

Chairperson Meitzenheimer went to Dan Foley for the Student Conservation Association end of the season BBQ celebration. She spoke with Amanda Cundoff from the Forestry Service. The students did work this year in River Park, Hanns Park and Dan Foley Park.

They are looking to expand the program to include environmental classes in the High Schools. Also planning to plant 350 trees in Vallejo. They want to get more kids involved. They work with grants but could use some extra help for the kid's, especially if they're doing field trips. She thought we could work with them and start having regular meetings with them. She thinks it's a great idea to get these kids involved.

The kids gave testimonials during the event, it made her feel good that a number of the kids who live in Vallejo had never been to our parks. They talked about how fun it was to wade in the water and cut the tulles. It also made them feel good to that they were giving back to the community that they live in.

**16) Meeting Adjourn:**

Director Quigley offered the motion, seconded by Director Lea to adjourn the meeting at 8:28pm

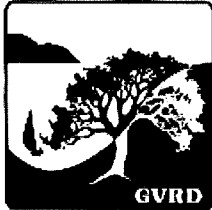
**Next meeting: August 24, 2017**

	
_____ Sheryl Pannell Lea, Board Secretary	_____ Date

**Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday August 10, 2017 6:30pm  
Administration Office Board Room**

*Signing in for this meeting is voluntary*

Name	Telephone
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ATTENDANCE SHEET	PRESENT	EXCUSED
	✓	
Director Meitzenheimer	✓	
Director Quigley	✓	
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	

**DATE OF MEETING, August 10, 2017-6:30pm**

*Kimberly Pierson* 8/10/17  
**Clerk of the Board**      **Date**



**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board:  For  Against  Questions Date: 8/10/17

Name: Justin Savoyan (Please Print)

Organization Represented (if any): CCRP

Phone #: \_\_\_\_\_ Agenda Item Number: \_\_\_\_\_

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: [Handwritten Signature]

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_