



# GREATER VALLEJO RECREATION DISTRICT

Board of Directors  
Gary Salvadori  
Liat Meitzenheimer  
Sheryl Pannell Lea  
Ron Brown  
Wendell Quigley  
  
General Manager  
Gabriel Lanusse

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

**Mission Statement:**

*Building community and enhancing quality of life through people, parks, and programs.*

Website: [www.gvrd.org](http://www.gvrd.org)

## MINUTES

September 28, 2017

Greater Vallejo Recreation District Board of Directors  
395 Amador Street  
6:30 p.m.

**1) Call to Order**

Director Meitzenheimer called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:32pm, September 28, 2017 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

**2) Pledge of Allegiance**

**3) Roll Call**

**Present:** Chairperson, Liat Meitzenheimer, Directors; Sheryl Pannell Lea, Ron Bowen and Gary Salvadori; General Manager, Gabriel Lanusse

**Excused:** Director Wendell Quigley, Chris Corse

**Staff:** Legal Counsel, Chet Rogaski Jr; Administrative Support, Lorelei Morehouse; Recreation Supervisor, Justin Saroyan; Finance Director, Romi Selfaison  
Administrative Specialist, Human Resources, Rosa Ringseth; Park Supervisor; Salvador Nuno

**4) Approval of Agenda:**

Director Salvadori offered the motion, seconded by Director Lea to approve the agenda. Motion passed.

**5) Approval of Minutes:**

**A) September 14, 2017**

Director Lea offered the motion, seconded by Director Salvadori to accept the minutes. Motion passed.

6) Presentations: None

7) Public Comment: None

At 6:35pm Chairperson Meitzenheimer convened to Executive Session

8) Executive Session:

A) UPDATE ON PERSONNEL MATTER- With respect to every item of business to be discussed in closed session pursuant to Section 54957 (b)

At 6:52pm, Chairperson Meitzenheimer reconvened to Regular Session to report the following:

A) No action taken during Executive Session

9) Financials: None

10) Old Business: None

11) New Business: None

12) Accept Board Committee Reports:

A) Accept the Minutes from the Facility and Development Committee Meeting September 11, 2017

Director Salvadori offered the motion, seconded by Director Lea to accept the minutes. Motion accepted.

B) Accept the Minutes from the Programs and Publicity Committee Meeting September 20, 2017

Director Lea offered the motion, seconded by Director Bowen to accept the minutes. Motion accepted.

13) Administrative Items: None

14) Reports:

A) General Manager

Request for Quotes (RFQ) for HR support went out, closes on October 16<sup>th</sup>. Recently attended a seminar, found there were quite a few HR firms that are interested.

We received an email from the Mayor regarding the homeless issue, our staff and the Community Support Section are working together on it.

SoTrans is offering a trial bus route from Downtown Vallejo to Mare Island that will run through November. Currently there is not enough riders to support a permanent route.

There is talk of a proposed Vallejo Bluff Trail that will go from Carquinez across interstate 80 and head south with the intentions of asking GVRD to maintain the trail.

Strategic action planning will take place on this Saturday at South Vallejo Community Center.

We haven't heard back from the County Supervisors regarding an update on the county wide park district.

Lennar would like to extend the lease with GVRD for the Mare Island Sports Complex. Instead of a 3 year lease they are wanting a 15 or 20 year lease.

### **Recreation Superintendent- Given by Justin Saroyan, Recreation Supervisor**

#### Ongoing Division Activity:

##### **Admin**

- The offer we extended to the candidate for Recreation Coordinator position has been accepted. We are currently waiting for background and health clearance. Expected to start in 2-3 weeks.
- We are reviewing two bid responses to the Website RFQ. A determination will be made following a presentation from the bidders.
- The 14 new water stations were acquired from the County of Solano on September 18, and are temporarily stored at Colusa Street Corp Yard.

##### **Vallejo Sports/Adventure Academy (VSAA)**

- The VSAA/KARE City Council funded program reimbursement deadline has been extended for six additional months beginning on October 1.
- Staff is in the process of purchasing a new mobile rec trailer and truck.

##### **Before and After School Programs**

- The Caliber Kids Club program will be staffed to increase student total from 90 to 120 students on September 25.
- Working with the VPD on a new kids soccer with the cops called "Kicking it with the Cops"

##### **Special Events**

- GVRD will be conducting the 5K Glo Run and the 2-day Kids Zone at this year's Vallejo Waterfront Weekend. October 7-8.

**Community Centers:**

- FCC The veranda is closed while continued work is performed to remove dry rot wood damage.
- FCC Acoustical/sound panel installation at FCC have been delayed. Staff have notified facility users of the delay and inconvenience of the incomplete construction.
- NVCC has two-new classes. Kids in Film with 9 participants, and a new Soul-Line dance class with 15 participants.

**Maintenance Superintendent-Given by acting Superintendent, Salvador Nuno**

- Park staff removed the existing playground at Henry Ranch Park and Community Playgrounds, Inc. will begin with the installation of the new playground soon.
- We were included on emails regarding the homeless encampments and were also contacted by the City Staff regarding needles found at City Park. We are notified when a complaint is received on the website: See Click Fix. We responded and disposed of them properly.
- We just completed a cleanup at River Park. Right after the cleanup on Mare Island the homeless relocated. CSS assisted with the removal of five encampments.
- We've been having a lot of complaints regarding Hann's Park. There are vehicles parking overnight. Our security company and the Vallejo Police Department are assisting.
- The City of Vallejo's Community Services Section would like to have a picnic on the 18<sup>th</sup> of November at City Park. They are inviting GVRD to be a part of the event. This is an opportunity for families to come out and enjoy the park and feel safe.
- We met with a citizen regarding some concerns at Crest Ranch Park. I compiled a list and assigned a crew to address some of the minor issues.

**14) Announcements and Comments from Board Members:**

Meitzenheimer attended the Inter Agency meeting this week which was sparsely attended. They will come back next month to discuss ways to possibly combine purchases and contracts between agencies.

**16) Meeting Adjourn:** Director Salvadori offered the motion, seconded by Director Lea to adjourn the meeting at 7:31 pm

Next meeting: October 12, 2017

*Sheryl Pannell Lea*

10/12/17

Sheryl Pannell Lea, Board Secretary

Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Meitzenheimer	/	
Director Quigley		/
Director Lea	✓	
Director Bowen	✓	
Director Salvadori	✓	

**DATE OF MEETING, September 28, 2017-6:30pm**

*Kimberly Pierson* 9/28/17  
Clerk of the Board      Date

**Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday September 28, 2017 6:30pm  
Administration Office Board Room**

*Signing in for this meeting is voluntary*

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