



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Tom Starnes

GENERAL MANAGER

Gabe Lanusse

In accordance with California Government Code Section 54957.5, materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's Administrative Office, 401 Amador Street, Vallejo, CA during normal business hours or electronically at <https://www.gvrd.org/board-meetings-committees>.

In compliance with the Americans with Disabilities Act, Special assistance for participating in this meeting can be obtained by contacting the District Office at 707-648-4604. A 48-hour notification would enable the District to make reasonable accommodations to ensure accessibility to this meeting.

Board of Directors Meeting Agenda

Thursday, September 26, 2024

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

Public Comment on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

6) **Committee Updates**

The Chairperson for Standing Committees will provide any updates to the full board.

7) **Consent Calendar**

Public Comment

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.



7.1 Approve Board Minutes – September 12, 2024

7.2 Accept Policies and Personnel Committee Minutes-September 16, 2024

8) Action Items:

Public Comment

8.1 Approve Resolution 2024-05 Authorizing Conditional Acceptance of Crest Ranch Property Lot 647, Known as Country Club Crest Unit No. 8, From the Vallejo City Unified School District. (Legal Counsel)

8.2 Approve Changes to Policy 2015 - Hours of Work and Overtime (Sorvari)

8.3 Approve Changes to Rule and Regulation 2015 - Hours of Work and Overtime (Sorvari)

8.4 Approve Changes to Policy 2280 - Volunteer Services (Sorvari)

8.5 Approve Changes to Rule and Regulation 2280 - Volunteer Services (Sorvari)

9) Financials:

Public Comment

9.1 Accept Payment of Bills 8/1/2024 through 8/31/2024 (Parkhurst)

9.2 Accept Finance Statement through 8/31/2024 (Parkhurst)

10) Staff Updates

Public Comment

10.1 General Manager

10.2 Recreation Services Director

10.3 Parks and Facilities Director

10.4 Human Resources Director

11) Announcements and Comments from Board Members:

12) Meeting Adjourn:

We regularly meet on the second and fourth Thursdays of each month at 6:30pm
Next Meeting: Thursday, October 10, 2024



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Gabe Lanusse

Greater Vallejo Recreation District Board of Directors

MINUTES

September 12, 2024 – 401 Amador Street

6:30 p.m.

1) **Call to Order**

Chairperson Aliga called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., September 12, 2024, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance**

Chairperson Aliga led the pledge.

3) **Roll Call**

Present: Chairperson Rizal Aliga; Secretary Tom Starnes; Directors Thomas Judt, Robert Briseño

Staff: General Manager, Gabriel Lanusse; Parks and Facilities Director, Salvador Nuño; Finance Director, Noel Parkhurst; Recreation Director, Antony Ryans; Human Resources Director, Lisa Sorvari; Board Clerk, Kimberly Pierson

Excused: Legal Counsel, Andrew Shen

4) **Approval of Agenda**

Director Aliga offered the motion, seconded by Director Starnes to approve the agenda. Motion passed.

5) **Public Comment: None**

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

6) **Presentations:**

6.1 Congratulating Lisa Sorvari, Human Resources Director (Lanusse)

The General Manager congratulated Lisa Sorvari on passing her employment probationary period.

~~**6.2** Proposal for McIntyre Ranch by Vallejo Project~~

7) **Committee Updates**

The Chairperson for Standing Committees will provide any updates to the full board.



8) **Consent Calendar**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

Public Comment-None

8.1 Approve Board Minutes – August 22, 2024

8.2 Accept Budget and Finance Committee Minutes-August 20, 2024

8.3 Accept Facility and Development Committee Minutes-August 21, 2024

8.4 Accept Policies and Personnel Committee Minutes-August 22, 2024

Director Starnes offered the motion, seconded by Director Aliga to approve the consent calendar. Motion passed.

9) **Action Items:**

Discussion and Possible Action on General Manger Recommendations for the Disposition and Use of 1110 Colusa Street (Lanusse)

Director Briseño offered the motion, seconded by Director Starnes to move forward and declare surplus property. Motion passed.

10) **Financials:**

10.1 Accept Payment of Bills 7/1/2024 through 7/31/2024 (Parkhurst)

Director Aliga offered the motion, seconded by Director Briseño to accept the payment of bills 7/1/2024 through 7/31/2024. Motion passed.

10.2 Accept Finance Statement through 6/30/2024 (Parkhurst)

Director Judt made the following requests of the Budget and Finance Committee:

- Consider taking up the question-what do we need to change in order to have more accurate and timely reporting.
- Consider requesting more rigorous revenue projection calculations from all of the department heads.
- Consider the benefits of job cost accounting for all hourly wage earners.
- Consider requesting an up to date cash flow statement so we can project through the end of the year.

Director Briseño offered the motion, seconded by Director Starnes to accept the Finance Statement through 6/30/2024. Motion passed.

11) **Staff Updates**

Public Comment-None

10.1 General Manager

- Announced the request for impact fees was resubmitted to the City of Vallejo
- Provided an update on the direction regarding McIntyre Ranch-A couple realtors have been contacted and a meeting has been requested with the City of Vallejo to discuss land swap options.



- Provided an update on the requested staff report for the Crest Ranch property.
- Provided an update on River Park clean up. Thanked the Solano Sheriff, Vallejo Police and staff for their assistance.
- Announced the upcoming Leadership Vallejo fundraiser on Sept. 19th and that tickets are available.
- Informed the board the district is investigating the options for a restroom at Setterquist Park.

10.2 Recreation Services Director

- Announced the printed Fall Activity Guide is out.

10.3 Parks and Facilities Director

- Provided an update on Lake Dalwigk landscape and irrigation.
- Announced that Prop. 68 funds have been received for the Terrace Park project.
- Announced the Coastal Clean Up is taking place on September 21st and will take place at 7 district parks.

10.4 Human Resources Director

- Announced employee of the month for August- Jessica Blanco.
- Congratulated the Safety Committee for their hard work. GVRD scored a 98/100 on the liability/safety audit.
- Provided an update on creating an employee handbook.

10.5 Finance Director

- Announced he would be absent from the next board meeting.
- Provided an update on the status of the Fiscal Year 2021-2022 audit.
- Announced Dayna Asbury's 22nd Anniversary with the district.
- Announced the General Manager will be taking on the task of the Budget Book.

12) Announcements and Comments from Board Members

Director Aliga announced that he attended a soroptimist event on Saturday. He communicated with the county supervisors regarding the board vacancy.

13) Meeting Adjourn

Director Aliga offered the motion, seconded by Director Starnes to adjourn the meeting at 8:11pm. Motion passed.

Tom Starnes, Board Secretary



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GENERAL MANAGER

Gabe Lanusse

Policies and Personnel Committee Minutes Monday, September 16, 2024 3:30 p.m. Administrative Office-Board Room 401 Amador Street

In Attendance: Director Aliga, Director Judt, General Manager, Gabe Lanusse, and Human Resources Director, Lisa Sorvari

Meeting Began: 3:32 pm

1. Public Comment

None.

2. Policy Review:

Policy 2015, Hours of Work-Overtime

- HR Director explained changes were made as per the Committee's suggestions during the last meeting.
- Director Judt asked how staff update policies when MOU and state law changes, and how do employees know where to find the information. HR Director explained that new employees are told they can find them on the District's website and that one of the reasons staff is recommending an employee handbook is to make it easier and quicker to update policies. The General Manager explained that part of HR and administration's jobs is to keep the policies updated.
- Next Steps: HR Director will add language that the policy is applicable to hourly employees and if items in the policy differ from current bargaining agreements, the bargaining agreements shall prevail.

Rules & Regulations, 2015, Hours of Work-Overtime

- Director Judt asked about the sentence "Employees shall receive a minimum of two and one-half (2.5) hours and four (4) hours for holidays, regardless of time worked on a call-out." and if it should read "or" instead of "and". General manager explained the MOU reads they are paid 2.5 hours on a non-holiday and 4 hours if called out on a holiday.
- Next Steps: HR Director will present to the board of directors.



Policy 2280, Volunteer Services

- Director Aliga asked if training was online or in-person, and suggested it be clarified in the policy. HR Director explained that the child abuse neglect and reporting training requirement is a free on-line training provided by the CA Department of Education.
- Next Step: HR Director will present to the full board.

Rules & Regulations, 2280, Volunteer Services

- HR Director explained that parent volunteers in the sports program are exempt from the fingerprint requirement but are not allowed to be alone with children. She reminded the board that legal reviewed the RR.
- HR Director explained that the timesheet requirement was removed because volunteers only sign in/out logs.
- Next Steps: HR Director will add “at no point shall parent volunteers be alone with children” and will present to the full board.

3. Discussion Items:

Policy Tracking Spreadsheet

- Directors Aliga and Judt discussed how to determine policy priority before the committee changes next year. The General Manager said he and the HR Director can provide recommendations on which policies to focus on for Committee review.
- HR Director explained the Committee would not need to include the personnel policies and she can remove from the spreadsheet.
- Next Steps: HR Director will remove the Personnel policies from the spreadsheet and staff will make recommendations on which policies to make a priority.

Handbook Sample, Murphys Cemetery District Employee Handbook

- HR Director reminded the Committee that they requested to see a sample handbook while discussing removing personnel policies from the Policy Manual and creating an employee handbook.
- The employee handbook would require board approval and union review after first created; and certain policies may need to be approved by the full board and unions thereafter.
- The General Manager explained that the Committee could review the format and let staff know what they don't like. There is no need to review the contents.

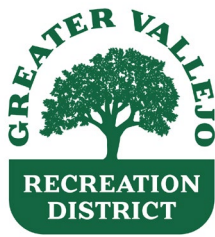


- Directors Aliga and Judt agreed the writing style should be easy to read and understand and should not include legal verbiage that employees cannot understand.
- Director Aliga said the handbook needs to be easily accessible and easy to find content. The General Manager let the Directors know that employees can currently search policies by using a word search feature that is on the Policy Manual located on the website.
- Director Judt recommended explaining the purpose of the policy because it may make employees more likely to understand and follow them.
- Next Steps: HR Director will remove the personnel policies in the tracking spreadsheet and include in the next Committee meeting packet.

4. Future Discussion Items

- Rosenberg Rules

Meeting Adjourned: 4:44 pm



Agenda 8.1

BOARD COMMUNICATION

Date: September 26, 2024

TO: Board Chairperson and Directors

FROM: Gabe Lanusse, General Manager

REVIEWED BY: Andrew Shen, Legal Counsel

SUBJECT: Board Authorization for Conditional Acceptance of Crest Ranch Property Lot 647, Known as Country Club Crest Unit No. 8, from the Vallejo City Unified School District

BACKGROUND AND DISCUSSION

1. The Board's Prior Consideration of Crest Ranch Property

On February 8, 2024, the Board first considered the disposition of this property. At that time, the City of Vallejo ("City") was in the process of purchasing the property from the Vallejo City Unified School District ("VCUSD"). In the course of its due diligence on the property, the City discovered that GVRD held a reversionary interest on the property that would provide GVRD with the ability to reclaim the property if the VCUSD no longer used it for School District purposes. After further discussion at subsequent meetings, GVRD and VCUSD agreed on terms that would allow the VCUSD's transaction with the City to proceed. At its April 25, 2024 meeting, the Board approved the proposed transaction with VCUSD at the agreed-upon terms.

Unfortunately, after the Board's approval of the transaction with VCSUD, staff learned that the City no longer wished to proceed with the purchase. Thereafter, at the Board's direction, staff began to explore the transfer of the Crest Ranch property back to GVRD.

2. Preliminary Title Report

As part of those staff discussions, GVRD asked VCUSD's representatives to provide an updated preliminary title report. A copy of this report is attached. The report identified two tax issues that staff wishes to bring to the Board's attention:

a. Delinquent property tax payments

The updated title report notes (on page 6) that two property tax payments due in Fiscal Year 2023-24 were delinquent. These two payments totaled \$1,671.80.

GVRD has conferred with the VCUSD's legal counsel, and we share the view that since VCUSD is a government agency, it is exempt from such property taxes and there should be no outstanding property taxes for the Crest Ranch property.

b. City transfer tax

The title report also notes (on page 7) that the transfer of the property from VCUSD to GVRD may be subject to the City's transfer tax.

Again, GVRD had conferred with VCUSD's legal counsel, and we agree that since the proposed transfer is between two public agencies, the City's transfer tax would not apply.

RECOMMENDATION

Approve the proposed resolution conditionally accepting the Crest Ranch property, subject to the resolution of the two tax issues noted above. The proposed resolution would also authorize GVRD's General Manager and Legal Counsel to take any necessary steps to address these issues and complete the transfer of this property to GVRD.

COMMITTEE REVIEW

None

ENVIRONMENTAL REVIEW

The proposed action would not be a "project" subject to CEQA since it would not result in a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Further, the proposed action would also qualify for the commonsense exemption, as set forth in CEQA Guideline 15061(b)(3), since it can be seen with certainty that there is no possibility that the proposed transaction would have a significant effect on the environment.

PROPOSED ACTION

Approve the proposed resolution.

DOCUMENTS AVAILABLE FOR REVIEW

Draft resolution
Preliminary title report
Deed
Map of property



RESOLUTION NUMBER 2024-05

RESOLUTION 2024-05 OF THE BOARD OF DIRECTORS OF THE GREATER VALLEJO RECREATION DISTRICT AUTHORIZING CONDITIONAL ACCEPTANCE OF CREST RANCH PROPERTY LOT 647, KNOWN AS COUNTRY CLUB CREST UNIT NO. 8, FROM THE VALLEJO CITY UNIFIED SCHOOL DISTRICT

BE IT RESOLVED by the Board of Directors of the Greater Vallejo Recreation District (“GVRD”) as follows:

WHEREAS, subject to certain reversionary rights held by GVRD, the Vallejo City Unified School District (“VCUSD”) is the current owner of the property located at 1220 Gateway Drive, Vallejo, California, also referred to as Crest Ranch Property Lot 647, Country Club Crest Unit No. 8 (APN 0068-164-150) (“Property”), as described in the attached map and Grant Deed; and

WHEREAS, the VCUSD previously entered into a purchase and sale agreement with the City of Vallejo (“City”), but the City no longer wishes to proceed with this transaction for the Property; and

WHEREAS, the Property is currently encumbered with a reversionary right for the benefit of GVRD pursuant to that certain Grant Deed recorded in the Official Records of Solano County as Instrument Number 12111, at Book 1573, Page 556 on July 10, 1969; and

WHEREAS, the VCUSD is willing to release any and all interest it may have in the Property and transfer the property to GVRD; and

WHEREAS, the VCUSD’s preliminary title report for the Property identified outstanding property tax assessments and the potential application of the City’s transfer tax to the transfer of the Property to GVRD; and

WHEREAS, GVRD wishes to assume formal ownership of the Property, once those tax issues are resolved; and

NOW, THEREFORE, the Board of Directors hereby RESOLVES and DECLARES as follows:

1. After the VCUSD resolves the outstanding property tax assessments, and after the VCUSD and GVRD confirm that the City will not apply its transfer tax the Property, GVRD will accept the Property and execute the proposed grant deed; and
2. GVRD authorizes its General Manager and Legal Counsel to take any and all actions necessary to satisfy the conditions set forth above, as necessary to carry out the Board of Directors’ decision, as set forth in this Resolution, including but not limited to, execution of a certificate of acceptance as is legally required to record the applicable grant deed.

PASSED AND ADOPTED by the Board of Directors of the Greater Vallejo Recreation District on September 26, 2024, by the following vote:

Ayes:

Noes:

Absent:

Attest: _____
Kimberly Pierson, Board Clerk

Approved: _____
Rizal Aliga, Board Chairperson

Preliminary Report Top Sheet

◆ HELP US STAY ON TOP OF YOUR TRANSACTION ◆

IF ANY OF THESE QUESTIONS ARE ANSWERED “YES”, OR IF YOU HAVE QUESTIONS ABOUT THE BELOW, PLEASE CONTACT YOUR ESCROW OFFICER IMMEDIATELY

- ◆ Have any of the principals recently filed bankruptcy?
- ◆ Do any of the principals plan to use a power of attorney?
- ◆ Are any of the principals going through a divorce? (if so, is there an attorney involved?)
- ◆ Is anyone currently vested in title deceased? Has a new Tax I.D. Number been established?
- ◆ Do any of the principals NOT have a valid photo identification?
- ◆ Is there construction work in progress or incomplete construction?
 - Any construction completed in the last year?
 - Any construction completed in the last 4 months?
- ◆ Is there a mobile or manufactured home on the property?
- ◆ Are the sellers a non-resident alien or a foreign out of country seller?
- ◆ Is the property an investment property or not considered seller's principal residence?
- ◆ Will a new entity be formed? (i.e. Partnership, LLC, Corporation)
- ◆ If your principals are currently vested or are taking title in their trust, have bank accounts been established in the name of the Trust?
- ◆ Will any of the principals be participating in a 1031 Exchange?
- ◆ Are any of the principals not able to sign with a Placer Title Company? If so, an approved notary will be required.

THANK YOU FOR CHOOSING

Placer Title Company



Escrow Number: P-638259

WIRE FRAUD ADVISORY

Parties to a real estate transaction are often targets for wire fraud and financial confidence schemes, unfortunately with many losing tens or hundreds of thousands of dollars because they relied (without verification) on “revised” or “new” wire instructions appearing to come from a trusted party to the transaction.

IF YOU INTEND TO WIRE FUNDS IN CONJUNCTION WITH THIS REAL ESTATE TRANSACTION, WE STRONGLY RECOMMEND THAT YOU VERBALLY VERIFY THOSE INSTRUCTIONS THROUGH A KNOWN, TRUSTED PHONE NUMBER PRIOR TO SENDING FUNDS.

In addition, the following self-protection strategies are recommended to minimize exposure to possible wire fraud.

- **DO NOT RELY** on emails purporting to change wire instructions. Placer Title Company will never change its wire instructions in the course of a transaction. If you receive a random or unsolicited email from anyone requesting funds to be wired, and attaching “new,” “alternate,” “updated,” “revised” and/or “different” wire instructions, contact your escrow officer immediately (at a verifiable number in the manner noted below) and before wiring any money.
- **VERIFY** the wire instructions you do receive by calling the party who sent the instructions to you. However, **DO NOT** use the phone number provided in the email containing the instructions, and **DO NOT** send a reply email to verify, since the email address may be incorrect, fraudulent or being intercepted by the fraudster. Rather, use phone numbers you have called before and/or can independently verify through other sources (company website or internet search).
- **USE COMPLEX PASSWORDS** that are at least ten (10) characters long and contain a combination of mixed case, numbers, and symbols. You should also change your password often and not reuse the same password for other online accounts.
- **ENABLE MULTI-FACTOR AUTHENTICATION** for all email accounts. Your email provider may have specific instructions on how to implement this feature.
- **CHECK FOR AUTO-FORWARDING** on your email account and disable it. This is one of the most “silent” ways a fraudster can monitor your email account because every email that comes in is automatically forwarded to them, even if you change your password.

This Notice is not intended to provide legal or professional advice, nor is it an exclusive list of self-protection strategies. Customers are encouraged to always be aware of such schemes, and to contact their escrow officer if ever in doubt.



PLACER TITLE COMPANY
A MOTHER LODE COMPANY

Placer Title Company
1300 Oliver Rd., Suite 120
Fairfield, CA 94534
Phone: (707)429-2211
Fax: (707) 429-1230

Order No.: P-638259
Reference:
Escrow Officer: Laura Vierra
Email: TeamVierra@placertitle.com
Email Loan Docs To: lvierra@placertitle.com

Proposed Insured:
Proposed Loan Amount:

Proposed Underwriter: First American Title Insurance Company

Property Address: 1220 Gateway Drive, Vallejo, CA 94589

PRELIMINARY REPORT

In response to the above referenced application for a policy of title insurance, Placer Title Company hereby reports that it is prepared to issue, or cause to be issued, as of the date hereof, a Policy or Policies of Title Insurance describing the land and the estate or interest therein hereinafter set forth, insuring against loss which may be sustained by reason of any defect, lien or encumbrance not shown or referred to as an Exception below or not excluded from coverage pursuant to the printed Schedules, Conditions and Stipulations of said Policy forms.

The printed Exceptions and Exclusions from the coverage and Limitations on Covered Risks of said Policy or Policies are set forth in Attachment One. The policy to be issued may contain an arbitration clause. When the Amount of Insurance is less than that set forth in the arbitration clause, all arbitrable matters shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties. Limitations on Covered Risks applicable to the CLTA and ALTA Homeowner's Policies of Title Insurance which establish a Deductible Amount and a Maximum Dollar Limit of Liability for certain coverages are also set forth in Attachment One. Copies of the policy forms should be read. They are available from the office which issued this report.

Please read the exceptions shown or referred to below and the exceptions and exclusions set forth in Attachment One of this report carefully. The exceptions and exclusions are meant to provide you with notice of matters which are not covered under the terms of the title insurance policy and should be carefully considered.

It is important to note that this preliminary report is not a written representation as to the condition of title and may not list all liens, defects, and encumbrances affecting title to the land.

This report (and any supplements or amendments hereto) is issued solely for the purpose of facilitating the issuance of a policy of title insurance and no liability is assumed hereby. If it is desired that liability be assumed prior to the issuance of a policy of title insurance, a Binder or Commitment should be requested.

Dated: July 25, 2024 at 7:30AM
Title Officer: Mary Bristow

The form of policy of title insurance contemplated by this report is:

2021 ALTA Standard Owners Policy

2021 ALTA Extended Loan Policy

The estate or interest in the land hereinafter described or referred to covered by this report is:

Fee Simple

Title to said estate or interest at the date hereof is vested in:

Vallejo Unified School District of Solano County, California, a Political Subdivision

The land referred to in this report is described as follows:

See Exhibit "A" Attached for Legal Description

Exhibit "A"

Legal Description

The land described herein is situated in the State of California, County of Solano, City of Vallejo, described as follows:

Lot 647, as shown on the map entitled: "Country Club Crest Unit No. 8", filed in the office of the Recorder of Solano County, California, September 15, 1959, in Book 18 of Maps at Page 90.

APN: 0068-164-150

EXCEPTIONS

At the date hereof, exceptions to coverage in addition to the printed Exceptions and Exclusions in said policy form would be as follows:

1. Taxes, special and general, assessment districts and service areas for the fiscal year 2023-2024, a lien not yet due or payable.
2. The herein described property has been declared tax defaulted for non-payment of delinquent taxes for the fiscal year 2023-2024 and subsequent years, if any. Sale No. SEC626430:
Amount to redeem prior to August 31, 2024, is \$1,671.80.
Parcel No. 0068-164-150

3. Taxes, special and general, assessment districts and service areas for the Fiscal Year 2023-2024:

1st Installment:	\$818.40	Delinquent
2nd Installment:	\$853.40	Delinquent
Parcel Number:	0068-164-150	
Code Area:	7062	
Land Value:	\$0.00	
Imp. Value:	\$0.00	
Total Value:	\$0.00	
Exemption Amount:	\$0.00	

Note: First Installment is due November 1 and delinquent December 10. Second Installment is due February 1 and delinquent April 10.

The DEFAULTED amounts shown here are included in the tax sale shown above.

4. The lien of supplemental taxes, if any, assessed pursuant to the provisions of Chapter 3.5, (commencing with Section 75) of the Revenue and Taxation Code, of the State of California.
5. The lien of bonds and assessment liens, if applicable, collected with the general and special taxes.
6. Municipal and any unpaid charges for the City of Vallejo, if any. For amounts due, please contact the following:

Vallejo Garbage:	Recology Telephone (707) 552-3110 Fax Demand Request (707) 552-4126
Code Enforcement:	Weed Abatement/Fire Dept. Email Demand Request to code.enforcement@cityofvallejo.net

7. The herein described property lies within the bounds of the Vallejo Flood and Wastewater District, and is therefore subject to all taxes and assessments thereof. Said taxes, if any, are payable and collected with the City and County taxes.
8. An easement affecting the portion of said land and for the purposes stated herein, and incidental purposes, shown or dedicated by the map of:

Map: [Country Club Crest Unit No. 8](#)
For: Public Utilities
Affects: Northerly and Westerly 5 foot portions of the premises

9. Deed Restriction, recorded [July 10, 1969, \(instrument\) 12111 Book 1573, Page 556](#) , Official Records.

Reference is hereby made to said document for full particulars.

10. The fact that said land is included within a project area of the Flosden Acres Subdivision Project Number California R-129, and that proceedings for the redevelopment of said project have been instituted under the redevelopment law, such redevelopment to proceed only after the adoption of the redevelopment (Plan) as disclosed by a document [recorded August 10, 1983, as \(instrument\) 34118 \(book\) 1983 \(page\) 64506](#), Official Records.

Notice of Amendment to the Flosden Acres Redevelopment Plan [recorded October 25, 1991, as \(instrument\) 199100080131](#) , Official Records.

California Health and Safety Code Section 34172 provides for the dissolution of Redevelopment Agencies.

CITY OF VALLEJO TRANSFER TAX NOTE:

Any conveyance of the land described herein shall be subject to City of Vallejo Documentary Transfer Tax of \$3.30 per \$1,000.00 based on the full value sales price in addition to any other applicable transfer tax.

***** SPECIAL INFORMATION *****

*** CHAIN OF TITLE REPORT:

According to the public records, no deeds conveying the property described in this report have been recorded within a period of 2 years prior to the date of this report, except as shown herein: NONE

*** LENDER'S SUPPLEMENTAL ADDRESS REPORT:

The above numbered report is hereby modified and/or supplemented to reflect the following additional items relating to the issuance of an American Land Title Association Loan Form Policy:

Placer Title Company states that the herein described property is a School and that the property address is:

1220 Gateway Drive, Vallejo, CA 94589

***NOTICE REGARDING MAPS

Any maps provided herewith are for reference only. The property and/or easements shown are but approximations, and no assurances are given as to accuracy, reliability, dimensions or acreage. This will not limit the coverage provided by a CLTA 116, 116.1 or 116.03 endorsement if issued to the policy.

*** NOTICE REGARDING FUNDS DEPOSITED IN ESCROW:

IMPORTANT NOTICE- ACCEPTABLE TYPE OF FUNDS

Please be advised that in accordance with the provisions of the California Insurance Code, Section 12413.1, any funds deposited for the closing must be deposited into the escrow depository and cleared prior to disbursement. Funds deposited by wire transfer may be disbursed upon receipt. Funds deposit via cashier's checks drawn on a California based bank may be disbursed the next business day. If funds are deposited with the Company by other methods, recording and/or disbursement may be delayed.

IMPORTANT NOTE: PLEASE BE ADVISED THAT ESCROW HOLDER DOES NOT ACCEPT CASH, MONEY ORDERS, ACH TRANSFERS, OR FOREIGN CHECKS.

PLEASE CONTACT ESCROW REGARDING QUESTIONS ON TYPE OF FUNDS REQUIRED IN ORDER TO FACILITATE THE PROMPT CLOSING OF THIS TRANSACTION.

NOTE: If you intend to remit multiple cashier's checks to close your escrow (which may or may not include gift funds or third party funds) IRS cash reporting under IRS Code 8300 may be required. For this reason, you may wish to consider wiring funds in lieu of remitting cashier's checks.

***** DISCLOSURE OF DISCOUNTS *****

You may be entitled to a discount on your title premiums and/or escrow fees if you meet any of the following conditions:

1. You are an employee of the title insurer or Placer Title Company and the property is your primary residence; or
2. The transaction is a loan, the purpose of which is to rebuild the improvements on the property as a result of a governmentally declared disaster; or
3. The property is being purchased or encumbered by a religious, charitable or nonprofit organization for its use within the normal activities for which such entity was intended.

Please advise the company if you believe any of the above discounts apply.

***** LENDER'S NOTE *****

In accordance with Executive Order 13224, and the USA Patriot Act, **PLACER TITLE COMPANY** compares the names of parties to the proposed transaction to the Specially Designated Nationals and Blocked Persons (SDN List) maintained by the United States Office of Foreign Asset Control.

***** BUYER'S NOTE *****

If an ALTA Residential Owner's Policy is requested and if the property described herein is determined to be eligible for this policy, the following Exceptions From Coverage will appear in the policy:

1. Taxes or assessments which are not shown as liens by the public records or by the records of any taxing authority.
2. (a) Water rights, claims or title to water; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) unpatented mining claims; whether or not the matters exception under (a), (b) or (c) are shown by the public records.
3. Any rights, interest or claims of parties in possession of the land which are not shown by the public records.
4. Any easements or liens not shown by the public records. This exception does not limit the lien coverage in Item 8 of the Covered Title Risks.
5. Any facts about the land which a correct survey would disclose and which are not shown by the public records. This exception does not limit the forced removal coverage in Item 12 of the Covered Title Risks.

CLTA PRELIMINARY REPORT FORM
Attachment One (Rev 11-09-18)
CALIFORNIA LAND TITLE ASSOCIATION STANDARD COVERAGE POLICY - 1990
EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy and the Company will not pay loss or damage, costs, attorneys' fees or expenses which arise by reason of:

1. (a) Any law, ordinance or governmental regulation (including but not limited to building or zoning laws, ordinances, or regulations) restricting, regulating, prohibiting or relating (i) the occupancy, use, or enjoyment of the land; (ii) the character, dimensions or location of any improvement now or hereafter erected on the land; (iii) a separation in ownership or a change in the dimensions or area of the land or any parcel of which the land is or was a part; or (iv) environmental protection, or the effect of any violation of these laws, ordinances or governmental regulations, except to the extent that a notice of the enforcement thereof or a notice of a defect, lien, or encumbrance resulting from a violation or alleged violation affecting the land has been recorded in the public records at Date of Policy.
(b) Any governmental police power not excluded by (a) above, except to the extent that a notice of the exercise thereof or notice of a defect, lien or encumbrance resulting from a violation or alleged violation affecting the land has been recorded in the public records at Date of Policy.
2. Rights of eminent domain unless notice of the exercise thereof has been recorded in the public records at Date of Policy, but not excluding from coverage any taking which has occurred prior to Date of Policy which would be binding on the rights of a purchaser for value without knowledge.
3. Defects, liens, encumbrances, adverse claims or other matters:
 - (a) whether or not recorded in the public records at Date of Policy, but created, suffered, assumed or agreed to by the insured claimant;
 - (b) not known to the Company, not recorded in the public records at Date of Policy, but known to the insured claimant and not disclosed in writing to the Company by the insured claimant prior to the date the insured claimant became an insured under this policy;
 - (c) resulting in no loss or damage to the insured claimant;
 - (d) attaching or created subsequent to Date of Policy; or
 - (e) resulting in loss or damage which would not have been sustained if the insured claimant had paid value for the insured mortgage or for the estate or interest insured by this policy.
4. Unenforceability of the lien of the insured mortgage because of the inability or failure of the insured at Date of Policy, or the inability or failure of any subsequent owner of the indebtedness, to comply with the applicable doing business laws of the state in which the land is situated.
5. Invalidity or unenforceability of the lien of the insured mortgage, or claim thereof, which arises out of the transaction evidenced by the insured mortgage and is based upon usury or any consumer credit protection or truth in lending law.
6. Any claim, which arises out of the transaction vesting in the insured the estate of interest insured by this policy or the transaction creating the interest of the insured lender, by reason of the operation of federal bankruptcy, state insolvency or similar creditors' rights laws.

EXCEPTIONS FROM COVERAGE - SCHEDULE B, PART I

This policy does not insure against loss or damage (and the Company will not pay costs, attorneys' fees or expenses) which arise by reason of:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.
Proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Any facts, rights, interests, or claims which are not shown by the public records but which could be ascertained by an inspection of the land or which may be asserted by persons in possession thereof.
3. Easements, liens or encumbrances, or claims thereof, not shown by the public records.

4. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose, and which are not shown by the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b) or (c) are shown by the public records.
6. Any lien or right to a lien for services, labor or material unless such lien is shown by the public records at Date of Policy.

**CALIFORNIA LAND TITLE ASSOCIATION
STANDARD COVERAGE OWNER'S POLICY (02-04-22)**

EXCLUSIONS FROM COVERAGE

The following matters are excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. a. any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) that restricts, regulates, prohibits, or relates to:
 - i. the occupancy, use, or enjoyment of the Land; ii. the character, dimensions, or location of any improvement on the Land; iii. the subdivision of land; or iv. environmental remediation or protection.
- b. any governmental forfeiture, police, regulatory, or national security power.
- c. the effect of a violation or enforcement of any matter excluded under Exclusion 1.a. or 1.b. Exclusion 1 does not modify or limit the coverage provided under Covered Risk 5 or 6.
2. Any power of eminent domain. Exclusion 2 does not modify or limit the coverage provided under Covered Risk 7.
3. Any defect, lien, encumbrance, adverse claim, or other matter:
 - a. created, suffered, assumed, or agreed to by the Insured Claimant;
 - b. not known to the Company, not recorded in the Public Records at the Date of Policy, but known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - c. resulting in no loss or damage to the Insured Claimant;
 - d. attaching or created subsequent to the Date of Policy (Exclusion 3.d. does not modify or limit the coverage provided under Covered Risk 9 or 10); or
 - e. resulting in loss or damage that would not have been sustained if consideration sufficient to qualify the Insured named in Schedule A as a bona fide purchaser had been given for the Title at the Date of Policy.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights law, that the transaction vesting the Title as shown in Schedule A is a:
 - a. fraudulent conveyance or fraudulent transfer;
 - b. voidable transfer under the Uniform Voidable Transactions Act; or
 - c. preferential transfer:
 - i. to the extent the instrument of transfer vesting the Title as shown in Schedule A is not a transfer made as a contemporaneous exchange for new value; or
 - ii. for any other reason not stated in Covered Risk 9.b.
5. Any claim of a PACA-PSA Trust. Exclusion 5 does not modify or limit the coverage provided under Covered Risk 8.
6. Any lien on the Title for real estate taxes or assessments imposed or collected by a governmental authority that becomes due and payable after the Date of Policy. Exclusion 6 does not modify or limit the coverage provided under Covered Risk 2.b.
7. Any discrepancy in the quantity of the area, square footage, or acreage of the Land or of any improvement to the Land.

EXCEPTIONS FROM COVERAGE

Some historical land records contain Discriminatory Covenants that are illegal and unenforceable by law. This policy treats any Discriminatory Covenant in a document referenced in Schedule B as if each Discriminatory Covenant is redacted, repudiated, removed, and not republished or recirculated. Only the remaining provisions of the document are excepted from coverage.

This policy does not insure against loss or damage and the Company will not pay costs, attorneys' fees, or expenses resulting from the terms and conditions of any lease or easement identified in Schedule A, and the following matters:

PART I

1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
2. Any facts, rights, interests, or claims that are not shown by the Public Records at Date of Policy but that could be (a) ascertained by an inspection of the Land, or (b) asserted by persons or parties in possession of the Land.
3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records at Date of Policy.
4. Any encroachment, encumbrance, violation, variation, easement, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records at Date of Policy.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
6. Any lien or right to a lien for services, labor, material or equipment unless such lien is shown by the Public Records at Date of Policy.
7. Any claim to (a) ownership of or rights to minerals and similar substances, including but not limited to ores, metals, coal, lignite, oil, gas, uranium, clay, rock, sand, and gravel located in, on, or under the Land or produced from the Land, whether such ownership or rights arise by lease, grant, exception, conveyance, reservation, or otherwise; and (b) any rights, privileges, immunities, rights of way, and easements associated therewith or appurtenant thereto, whether or not the interests or rights excepted in (a) or (b) appear in the Public Records or are shown in Schedule B.

PART II

(Variable exceptions such as taxes, easements, CC&R's, etc., are inserted here)

CLTA/ALTA HOMEOWNER'S POLICY OF TITLE INSURANCE (07-01-2021)

EXCLUSIONS FROM COVERAGE

The following matters are excluded from the coverage of this policy and We will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. a. any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) that restricts, regulates, prohibits, or relates to: i. the occupancy, use, or enjoyment of the Land; ii. the character, dimensions, or location of any improvement on the Land; iii. the subdivision of land; or iv. environmental remediation or protection.
 - b. any governmental forfeiture, police, or regulatory, or national security power.
 - c. the effect of a violation or enforcement of any matter excluded under Exclusion 1.a. or 1.b.
- Exclusion 1 does not modify or limit the coverage provided under Covered Risk 8.a., 14, 15, 16, 18, 19, 20, 23, or 27.
2. Any power to take the Land by condemnation. Exclusion 2 does not modify or limit the coverage provided under Covered Risk 17.
 3. Any defect, lien, encumbrance, adverse claim, or other matter:
 - a. created, suffered, assumed, or agreed to by You;
 - b. not Known to Us, not recorded in the Public Records at the Date of Policy, but Known to You and not disclosed in writing to Us by You prior to the date You became an Insured under this policy;
 - c. resulting in no loss or damage to You;
 - d. attaching or created subsequent to the Date of Policy (Exclusion 3.d. does not modify or limit the coverage provided under Covered Risk 5, 8.f., 25, 26, 27, 28, or 32); or

- e. resulting in loss or damage that would not have been sustained if You paid consideration sufficient to qualify You as a bona fide purchaser of the Title at the Date of Policy.
4. Lack of a right:
- to any land outside the area specifically described and referred to in Item 3 of Schedule A; and
 - in any street, road, avenue, alley, lane, right-of-way, body of water, or waterway that abut the Land.
- Exclusion 4 does not modify or limit the coverage provided under Covered Risk 11 or 21.
5. The failure of Your existing structures, or any portion of Your existing structures, to have been constructed before, on, or after the Date of Policy in accordance with applicable building codes. Exclusion 5 does not modify or limit the coverage provided under Covered Risk 14 or 15.
6. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights law, that the transfer of the Title to You is a:
- fraudulent conveyance or fraudulent transfer;
 - voidable transfer under the Uniform Voidable Transactions Act; or
 - preferential transfer: i. to the extent the instrument of transfer vesting the Title as shown in Schedule A is not a transfer made as a contemporaneous exchange for new value; or ii. for any other reason not stated in Covered Risk 30.
7. Contamination, explosion, fire, flooding, vibration, fracturing, earthquake, or subsidence.
8. Negligence by a person or an entity exercising a right to extract or develop oil, gas, minerals, groundwater, or any other subsurface substance.
9. Any lien on Your Title for real estate taxes or assessments imposed or collected by a governmental authority that becomes due and payable after the Date of Policy. Exclusion 9 does not modify or limit the coverage provided under Covered Risk 8.a. or 27.
10. Any discrepancy in the quantity of the area, square footage, or acreage of the Land or of any improvement to the Land.

LIMITATIONS ON COVERED RISKS

Your insurance for the following Covered Risks is limited on the Owner's Coverage Statement as follows:

For Covered Risk 16, 18, 19, and 21 Your Deductible Amount and Our Maximum Dollar Limit of Liability shown in Schedule A.

The deductible amounts and maximum dollar limits shown on Schedule A are as follows:

	Your Deductible Amount	Our Maximum Dollar Limit of Liability
Covered Risk 16:	1% of Policy Amount or \$2,500.00 (whichever is less)	\$10,000.00
Covered Risk 18:	1% of Policy Amount or \$5,000.00 (whichever is less)	\$25,000.00
Covered Risk 19:	1% of Policy Amount or \$5,000.00 (whichever is less)	\$25,000.00
Covered Risk 21:	1% of Policy Amount or \$2,500.00 (whichever is less)	\$5,000.00

CLTA/ALTA HOMEOWNER'S POLICY OF TITLE INSURANCE (12-02-13)

EXCLUSIONS

In addition to the Exceptions in Schedule B, You are not insured against loss, costs, attorneys' fees, and expenses resulting from:

1. Governmental police power, and the existence or violation of those portions of any law or government regulation concerning:
 - a. building;
 - b. zoning;
 - c. land use;
 - d. improvements on the Land;
 - e. land division; and
 - f. environmental protection.
 This Exclusion does not limit the coverage described in Covered Risk 8.a., 14, 15, 16, 18, 19, 20, 23 or 27.
2. The failure of Your existing structures, or any part of them, to be constructed in accordance with applicable building codes. This Exclusion does not limit the coverage described in Covered Risk 14 or 15.
3. The right to take the Land by condemning it. This Exclusion does not limit the coverage described in Covered Risk 17.
4. Risks:
 - a. that are created, allowed, or agreed to by You, whether or not they are recorded in the Public Records;
 - b. that are Known to You at the Policy Date, but not to Us, unless they are recorded in the Public Records at the Policy Date;
 - c. that result in no loss to You; or
 - d. that first occur after the Policy Date - this does not limit the coverage described in Covered Risk 7, 8.e., 25, 26, 27 or 28.
5. Failure to pay value for Your Title.
6. Lack of a right:
 - a. to any land outside the area specifically described and referred to in paragraph 3 of Schedule A; and
 - b. in streets, alleys, or waterways that touch the Land.
 This Exclusion does not limit the coverage described in Covered Risk 11 or 21.
7. The transfer of the Title to You is invalid as a preferential transfer or as a fraudulent transfer or conveyance under federal bankruptcy, state insolvency, or similar creditors' rights laws.
8. Contamination, explosion, fire, flooding, vibration, fracturing, earthquake, or subsidence.
9. Negligence by a person or an Entity exercising a right to extract or develop minerals, water, or any other substances.

LIMITATIONS ON COVERED RISKS

Your insurance for the following Covered Risks is limited on the Owner's Coverage Statement as follows:

For Covered Risk 16, 18, 19, and 21 Your Deductible Amount and Our Maximum Dollar Limit of Liability shown in Schedule A.

The deductible amounts and maximum dollar limits shown on Schedule A are as follows:

	Your Deductible Amount	Our Maximum Dollar Limit of Liability
Covered Risk 16:	1% of Policy Amount or \$2,500.00 (whichever is less)	\$10,000.00
Covered Risk 18:	1% of Policy Amount or \$5,000.00 (whichever is less)	\$25,000.00
Covered Risk 19:	1% of Policy Amount or \$5,000.00 (whichever is less)	\$25,000.00
Covered Risk 21:	1% of Policy Amount or \$2,500.00 (whichever is less)	\$5,000.00

ALTA OWNER'S POLICY (07-01-2021)

EXCLUSIONS FROM COVERAGE

The following matters are excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. a. any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) that restricts, regulates, prohibits, or relates to: i. the occupancy, use, or enjoyment of the Land; ii. the character, dimensions, or location of any improvement on the Land; iii. the subdivision of land; or iv. environmental remediation or protection.

b. any governmental forfeiture, police, regulatory, or national security power.

c. the effect of a violation or enforcement of any matter excluded under Exclusion 1.a. or 1.b.

Exclusion 1 does not modify or limit the coverage provided under Covered Risk 5 or 6.

2. Any power of eminent domain. Exclusion 2 does not modify or limit the coverage provided under Covered Risk 7.

3. Any defect, lien, encumbrance, adverse claim, or other matter:

a. created, suffered, assumed, or agreed to by the Insured Claimant;

b. not Known to the Company, not recorded in the Public Records at the Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;

c. resulting in no loss or damage to the Insured Claimant;

d. attaching or created subsequent to the Date of Policy (Exclusion 3.d. does not modify or limit the coverage provided under Covered Risk 9 or 10); or

e. resulting in loss or damage that would not have been sustained if consideration sufficient to qualify the Insured named in Schedule A as a bona fide purchaser had been given for the Title at the Date of Policy.

4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights law, that the transaction vesting the Title as shown in Schedule A is a:

a. fraudulent conveyance or fraudulent transfer;

b. voidable transfer under the Uniform Voidable Transactions Act; or

c. preferential transfer: i. to the extent the instrument of transfer vesting the Title as shown in Schedule A is not a transfer made as a contemporaneous exchange for new value; or ii. for any other reason not stated in Covered Risk 9.b.

5. Any claim of a PACA-PSA Trust. Exclusion 5 does not modify or limit the coverage provided under Covered Risk 8.

6. Any lien on the Title for real estate taxes or assessments imposed or collected by a governmental authority that becomes due and payable after the Date of Policy. Exclusion 6 does not modify or limit the coverage provided under Covered Risk 2.b.

7. Any discrepancy in the quantity of the area, square footage, or acreage of the Land or of any improvement to the Land.

EXCEPTIONS FROM COVERAGE

Some historical land records contain Discriminatory Covenants that are illegal and unenforceable by law. This policy treats any Discriminatory Covenant in a document referenced in Schedule B as if each Discriminatory Covenant is redacted, repudiated, removed, and not republished or recirculated. Only the remaining provisions of the document are excepted from coverage.

This policy does not insure against loss or damage and the Company will not pay costs, attorneys' fees, or expenses resulting from the terms and conditions of any lease or easement identified in Schedule A, and the following matters:

NOTE: The 2021 ALTA Owner's Policy may be issued to afford either Standard Coverage or Extended Coverage. In addition to variable exceptions such as taxes, easements, CC&R's, etc., the Exceptions from Coverage in a Standard Coverage policy will also include the Western Regional Standard Coverage Exceptions listed as 1 through 7 below:

1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or

assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.

2. Any facts, rights, interests, or claims that are not shown by the Public Records at Date of Policy but that could be (a) ascertained by an inspection of the Land or (b) asserted by persons or parties in possession of the Land.
3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records at Date of Policy.
4. Any encroachment, encumbrance, violation, variation, easement, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records at Date of Policy.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
6. Any lien or right to a lien for services, labor, material or equipment unless such lien is shown by the Public Records at Date of Policy.
7. Any claim to (a) ownership of or rights to minerals and similar substances, including but not limited to ores, metals, coal, lignite, oil, gas, uranium, clay, rock, sand, and gravel located in, on, or under the Land or produced from the Land, whether such ownership or rights arise by lease, grant, exception, conveyance, reservation, or otherwise; and (b) any rights, privileges, immunities, rights of way, and easements associated therewith or appurtenant thereto, whether or not the interests or rights excepted in (a) or (b) appear in the Public Records or are shown in Schedule B

2006 ALTA OWNER'S POLICY (06-17-06)

EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to (i) the occupancy, use, or enjoyment of the Land; (ii) the character, dimensions, or location of any improvement erected on the Land; (iii) the subdivision of land; or (iv) environmental protection; or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
(b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 9 and 10); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
 - (a) a fraudulent conveyance or fraudulent transfer; or
 - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees or expenses, that arise by reason of:

NOTE: The 2006 ALTA Owner's Policy may be issued to afford either Standard Coverage or Extended Coverage. In addition to variable exceptions such as taxes, easements, CC&R's, etc., the Exceptions from Coverage in a Standard Coverage policy will also include the Western Regional Standard Coverage Exceptions listed below as 1 through 7 below:

1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
2. Any facts, rights, interests, or claims that are not shown by the Public Records at Date of Policy but that could be (a) ascertained by an inspection of the Land, or (b) asserted by persons or parties in possession of the Land.
3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records at Date of Policy.
4. Any encroachment, encumbrance, violation, variation, easement, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records at Date of Policy.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
6. Any lien or right to a lien for services, labor, material or equipment unless such lien is shown by the Public Records at Date of Policy.
7. Any claim to (a) ownership of or rights to minerals and similar substances, including but not limited to ores, metals, coal, lignite, oil, gas, uranium, clay, rock, sand, and gravel located in, on, or under the Land or produced from the Land, whether such ownership or rights arise by lease, grant, exception, conveyance, reservation, or otherwise; and (b) any rights, privileges, immunities, rights of way, and easements associated therewith or appurtenant thereto, whether or not the interests or rights excepted in (a) or (b) appear in the Public Records or are shown in Schedule B.

NOTICE
FEDERAL FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT OF 1980 (FIRPTA)

Upon the sale of United States real property, by a non-resident alien, foreign corporation, partnership or trust, the Foreign Investment in Real Property Tax Act of 1980 (FIRPTA), and as revised by the Tax Reform Act of 1984 (26 USCA 897 (C)(1)(A)(1) and 26 USCA 1445), Revised by the Path Act of 2015, These changes may be reviewed in full in H.R. 2029, now known as Public Law 114-113. See Section 324 of the law for the full text of FIRPTA changes. Effective February 27, 2016, the amendments to FIRPTA contained in the PATH Act have increased the holdback rate from 10% of gross proceeds to 15% of gross proceeds of the sale, regardless of whether the actual tax due may exceed (or be less than) the amount withheld if ANY of the following conditions are met:

1. If the amount realized (generally the sales price) is \$300,000 or less, and the property will be used by the Transferee as a residence (as provided for in the current regulations), no monies need be withheld or remitted to the IRS.
 2. If the amount realized exceeds \$300,000 but does not exceed \$1,000,000, and the property will be used by the Transferee as a residence, (as provided for in the current regulations) then the withholding rate is 10% on the full amount realized (generally the sales prices)
 3. If the amount realized exceeds \$1,000,000, then the withholding rate is 15% on the entire amount, regardless of use by the Transferee. The exemption for personal use as a residence does not apply in this scenario.
- If the purchaser who is required to withhold income tax from the seller fails to do so, the purchaser is subject to fines and penalties as provided under Internal Revenue Code Section 1445.

Escrow Holder will, upon written instructions from the purchaser, withhold Federal Income Tax from the seller and will deposit said tax with the Internal Revenue Service, together with IRS Forms 8288 and 8288-A. The fee charged for this service is \$45.00 payable to the escrow holder.

CALIFORNIA WITHHOLDING

In accordance with Sections 18662 and 18668 of the Revenue and Taxation Code, a transferee (Buyer) may be required to withhold an amount equal to 3 1/3 percent of the sales price or an alternative withholding amount certified to by the seller in the case of a disposition of California real property interest by either:

1. A seller who is an individual or when the disbursement instructions authorize the proceeds to be sent to a financial intermediary or the seller,
OR
2. A corporate seller that has no permanent place of business in California.

The buyer may become subject to penalty for failure to withhold an amount equal to the greater of 10 percent of the amount required to be withheld or five hundred dollars (\$500).

However, notwithstanding any other provision included in the California statutes referenced above, no buyer will be required to withhold any amount or be subject to penalty for failure to withhold if:

1. The sales price of the California real property conveyed does not exceed one hundred thousand dollars (\$100,000.00), OR
2. The seller executes a written certificate, under the penalty of perjury, of any of the following:
 - a. The property qualifies as the seller's (or decedent's, if being sold by the decedent's estate) principal residence within the meaning of Internal Revenue Code (IRC) Section 121; or
 - b. The seller (or decedent, if being sold by the decedent's estate) last used the property as the seller's (decedent's) principal residence within the meaning of IRC Section 121 without regard to the two-year time period; or
 - c. The seller has a loss or zero gain for California income tax purposes on this sale; or
 - d. The property is being compulsorily or involuntarily converted and the seller intends to acquire property that is similar or related in service or use to qualify for non-recognition of gain for California income tax purposes under IRC Section 1033; or
 - e. If the transfer qualifies for non-recognition treatment under IRC Section 351 (transfer to a corporation controlled by the transferor) or IRC Section 721 (contribution to a partnership in exchange for a partnership interest); or
 - f. The seller is a corporation (or an LLC classified as a corporation for federal and California income tax purposes) that is either qualified through the California Secretary of State or has a permanent place of Business in California; or
 - g. The seller is a partnership (or an LLC that is not a disregarded single member LLC and is classified as a partnership for federal and California income tax purposes) with recorded title to the property in the name of the partnership of LLC; or
 - h. The seller is a tax-exempt entity under either California or federal law; or
 - i. The seller is an insurance company, individual retirement account, qualified pension/profit sharing plan, or charitable remainder trust; or
 - j. The transfer qualifies as a simultaneous like-kind exchange within the meaning of IRC Section 1031; or
 - k. The transfer qualifies as a deferred like-kind exchange within the meaning of IRC Section 1031; or
 - l. The transfer of this property will be an installment sale that you will report as such for California tax purposes and the buyer has agreed to withhold on each principal payment instead of withholding the full amount at the time of transfer.

The Seller is subject to penalty for knowingly filing a fraudulent certificate for the purpose of avoiding the withholding requirement.

NOTICE
DEPOSIT OF FUNDS AND DISBURSEMENT DISCLOSURE

Unless you elect otherwise (as described below), all funds received by (the "Company") in escrow will be deposited with other escrow funds in one or more non-interest bearing escrow accounts of the Company in a financial institution selected by the Company. The depositor acknowledges that the deposit of funds in a non-interest bearing demand account by Escrow Holder may result in said company receiving a range of economic benefits from the bank in the form of services, credits, considerations, or other things of value. The depositor hereby specifically waives any claim to such economic benefits payable to Escrow Holder resulting from non-interest bearing deposits. Unless you direct the Company to open an interest-bearing account (as described below), the Company shall have no obligation to account to you in any manner for the value of, or to compensate any party for, any benefit received by the Company and/or its affiliated company. Any such benefits shall be deemed additional compensation of the Company for its services in connection with the escrow.

If you elect, funds deposited by you prior to the close of escrow may be placed in an individual interest-bearing account arrangement that the Company has established with one of its financial institutions. You do not have an opportunity to earn interest on the funds deposited by a lender. If you elect to earn interest through this special account arrangement, the Company will charge you an additional fee of \$50.00 for the establishment and maintenance of the account. This fee compensates the Company for the costs associated with opening and managing the interest-bearing account, preparing correspondence/documentation, transferring funds, maintaining appropriate records for audit/reconciliation purposes, and filing any required tax withholding statements. It is important that you consider this cost in your decision since the cost may exceed the interest you earn.



MOTHER LODE HOLDING COMPANY

Placer Title Co., Centric Title and Escrow, Montana Title and Escrow, National Closing Solutions, National Closing Solutions of Alabama, National Closing Solutions of Maryland, North Idaho Title Insurance, Placer Title Insurance Agency of Utah, Premier Reverse Closings, Premier Title Agency, Texas National Title, Washington Title and Escrow, Western Auxiliary Corp., Wyoming Title and Escrow

NOTICE AT COLLECTION AND PRIVACY POLICY

Updated December 1, 2022

This Privacy Policy ("Policy") describes how Mother Lode Holding Company and its subsidiaries and affiliates (collectively, "Mother Lode," "we," "us," or "our") collect, use, store, and share your information when: (1) when you access or use our websites, mobile applications, web-based applications, or other digital platforms where this Policy is posted ("Sites"); (2) when you use our products and services ("Services"); (3) when you communicate with us in any manner, including by e-mail, in-person, telephone, or other communication method ("Communications"); and (4) when we obtain your information from third parties, including service providers, business partners, and governmental departments and agencies ("Third Parties").

This Policy applies wherever it is posted. To the extent a Mother Lode subsidiary or affiliate has different privacy practices, such entity shall have their own privacy statement posted as applicable.

What Type Of Information Do We Collect About You? We collect a variety of categories of information about you. To learn more about the categories of information we collect, please visit <https://www.mlhc.com/privacy-policy>.

How Do We Collect Your Information? We collect your information: (1) directly from you; (2) automatically when you interact with us; and (3) from third parties, including business parties and affiliates.

How Do We Use Your Information? We may use your information in a variety of ways, including but not limited to providing the services you have requested, fulfilling your transactions, comply with relevant laws and our policies, and handling a claim. To learn more about how we may use your information, please visit <https://www.mlhc.com/privacy-policy>.

How Do We Share Your Information? We do not sell your personal information. We only share your information, including to subsidiaries, affiliates, and to unaffiliated third parties: (1) with your consent; (2) in a business transfer; (3) to service providers; (4) to subsidiaries and affiliates; and (5) for legal process and protection. To learn more about how we share your information, please visit <https://www.mlhc.com/privacy-policy>.

How Do We Store and Protect Your Information? The security of your information is important to us. That is why we take commercially reasonable steps to make sure your information is protected. We use our best efforts to maintain commercially reasonable technical, organizational, and physical safeguards, consistent with applicable law, to protect your information.

How Long Do We Keep Your Information? We keep your information for as long as necessary in accordance with the purpose for which it was collected, our business needs, and our legal and regulatory obligations.

Your Choices We provide you the ability to exercise certain controls and choices regarding our collection, use, storage, and sharing of your information. You can learn more about your choices by visiting <https://www.mlhc.com/privacy-policy>.

International Jurisdictions: Our Products are offered in the United States of America (US), and are subject to US federal, state, and local law. If you are accessing the Products from another country, please be advised that you may be transferring your information to us in the US, and you consent to that transfer and use of your information in accordance with this Privacy Notice. You also agree to abide by the applicable laws of applicable US federal, state, and local laws concerning your use of the Products, and your agreements with us.

We may change this Privacy Notice from time to time. Any and all changes to this Privacy Notice will be reflected on this page, and where appropriate provided in person or by another electronic method. **YOUR CONTINUED USE, ACCESS, OR INTERACTION WITH OUR PRODUCTS OR YOUR CONTINUED COMMUNICATIONS WITH US AFTER THIS NOTICE HAS BEEN PROVIDED TO YOU WILL REPRESENT THAT YOU HAVE READ AND UNDERSTOOD THIS PRIVACY NOTICE.**

Contact Us privacy@mlhc.com or toll free at 1-877-626-0668

For California Residents

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act of 2018, as amended by the California Privacy Rights Act and its implementing regulations (“CCPA”). All phrases used in this section shall have the same meaning as those phrases are used under California law, including the CCPA.

Right to Know. You have a right to request that we disclose the following information to you: (1) the categories of personal information we have collected about or from you; (2) the categories of sources from which the personal information was collected; (3) the business or commercial purpose for such collection and/or disclosure; (4) the categories of third parties with whom we have shared your personal information; and (5) the specific pieces of your personal information we have collected. To submit a verified request for this information, go to our online privacy policy at www.mlhc.com/privacy-policy or call toll-free at 1-877-626-0668. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.mlhc.com/privacy-policy or by calling toll-free at 1-877-626-0668.

Right to Correct. You have a right to request that we correct your personal information. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for correction, go to our online privacy policy at www.mlhc.com/privacy-policy or call toll-free at 1-877-626-0668.

Right of Deletion. You also have a right to request that we delete the personal information we have collected from and about you. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for deletion, go to our online privacy policy at www.mlhc.com/privacy-policy or call toll-free at 1-877-626-0668. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.mlhc.com/privacy-policy or by calling toll-free at 1-877-626-0668.

Verification Process. For a request to know, correct or delete, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

Notice of Sale and Share. We have not sold or shared the personal information of California residents in the past 12 months. To the extent any Mother Lode affiliated entity has a different practice, it will be stated in the applicable privacy policy. We do not knowingly sell or share the personal information of any California resident under the age of 16.

Right of Non-Discrimination. You have a right to exercise your rights under California law, including under the CCPA, without suffering discrimination. Accordingly, Mother Lode will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

Notice of Collection. To learn more about the categories of personal information we have collected about California residents over the last 12 months, how we have used that information, and how we share that information, please see “California Privacy Rights Act and Disclosures” in <https://www.mlhc.com/privacy-policy>.

Notice of Disclosure. To learn more about the categories of personal information we may have disclosed about California residents in the past 12 months, please see “California Privacy Rights Act and Disclosures” in <https://www.mlhc.com/privacy-policy>.

GRAMM-LEACH-BLILEY ACT PRIVACY POLICY NOTICE

Title V of the Gramm-Leach-Bliley Act (GLBA) requires financial companies to provide you with a notice of their privacy policies and practices, such as the types of nonpublic personal information that they collect about you and the categories of persons or entities to whom it may be disclosed. In compliance with the Gramm-Leach-Bliley-Act, we are notifying you of the privacy policies and practices of:

Mother Lode Holding Co.
Montana Title and Escrow Co.
National Closing Solutions, Inc.
National Closing Solutions of Alabama
National Closing Solutions of Maryland
Premier Reverse Closings
Centric Title and Escrow

Placer Title Co.
Placer Title Insurance Agency of Utah
Premier Title Agency
North Idaho Title Insurance Co.
Texas National Title
Western Auxiliary Corp.
Wyoming Title and Escrow Co.

The types of personal information we collect and share depend on the transaction involved. This information may include:

- Identity information such as Social Security number and driver's license information.
- Financial information such as mortgage loan account balances, checking account information and wire transfer instructions
- Information from others involved in your transaction such as documents received from your lender

We collect this information from you, such as on an application or other forms, from our files, and from our affiliates or others involved in your transaction, such as the real estate agent or lender.

We may disclose any of the above information that we collect about our customers or former customers to our affiliates or to non-affiliates as permitted by law for our everyday business purposes, such as to process your transactions and respond to legal and regulatory matters. We do not sell your personal information or share it for marketing purposes.

We do not share any nonpublic personal information about you with anyone for any purpose that is not specifically permitted by law.

We restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

Questions about this notice and privacy policy may be sent to MLHC Counsel, Legal Dept., 1508 Eureka Rd., #130, Roseville, CA 95661 or privacy@mlhc.com.

Privacy Notice

Effective: October 1, 2019

Notice Last Updated: January 1, 2021

This Privacy Notice describes how First American Financial Corporation and its subsidiaries and affiliates (together referred to as “First American,” “we,” “us,” or “our”) collect, use, store, and share your information. This Privacy Notice applies to information we receive from you offline only, as well as from third parties, when you interact with us and/or use and access our services and products (“Products”). For more information about our privacy practices, including our online practices, please visit <https://www.firstam.com/privacy-policy/>. The practices described in this Privacy Notice are subject to applicable laws in the places in which we operate.

What Type Of Information Do We Collect About You? We collect a variety of categories of information about you. To learn more about the categories of information we collect, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Collect Your Information? We collect your information: (1) directly from you; (2) automatically when you interact with us; and (3) from third parties, including business parties and affiliates.

How Do We Use Your Information? We may use your information in a variety of ways, including but not limited to providing the services you have requested, fulfilling your transactions, comply with relevant laws and our policies, and handling a claim. To learn more about how we may use your information, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Share Your Information? We do not sell your information. We only share your information, including to subsidiaries, affiliates, and to unaffiliated third parties: (1) with your consent; (2) in a business transfer; (3) to service providers; and (4) for legal process and protection. To learn more about how we share your information, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Store and Protect Your Information? The security of your information is important to us. That is why we take commercially reasonable steps to make sure your information is protected. We use our best efforts to maintain commercially reasonable technical, organizational, and physical safeguards, consistent with applicable law, to protect your information.

How Long Do We Keep Your Information? We keep your information for as long as necessary in accordance with the purpose for which it was collected, our business needs, and our legal and regulatory obligations.

Your Choices We provide you the ability to exercise certain controls and choices regarding our collection, use, storage, and sharing of your information. You can learn more about your choices by visiting <https://www.firstam.com/privacy-policy/>.

International Jurisdictions: Our Products are offered in the United States of America (US), and are subject to US federal, state, and local law. If you are accessing the Products from another country, please be advised that you may be transferring your information to us in the US, and you consent to that transfer and use of your information in accordance with this Privacy Notice. You also agree to abide by the applicable laws of applicable US federal, state, and local laws concerning your use of the Products, and your agreements with us.

We may change this Privacy Notice from time to time. Any and all changes to this Privacy Notice will be reflected on this page, and where appropriate provided in person or by another electronic method. **YOUR CONTINUED USE, ACCESS, OR INTERACTION WITH OUR PRODUCTS OR YOUR CONTINUED COMMUNICATIONS WITH US AFTER THIS NOTICE HAS BEEN PROVIDED TO YOU WILL REPRESENT THAT YOU HAVE READ AND UNDERSTOOD THIS PRIVACY NOTICE.**

Contact Us dataprivacy@firstam.com or toll free at 1-866-718-0097.

For California Residents

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act of 2018 (“CCPA”). All phrases used in this section shall have the same meaning as those phrases are used under California law, including the CCPA.

Right to Know. You have a right to request that we disclose the following information to you: (1) the categories of **personal information** we have collected about or from you; (2) the categories of sources from which the **personal information** was collected; (3) the business or commercial purpose for such collection and/or disclosure; (4) the categories of third parties with whom we have shared your **personal information**; and (5) the specific pieces of your **personal information** we have collected. To submit a verified request for this information, go to our online privacy policy at www.firstam.com/privacy-policy to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.firstam.com/privacy-policy to submit your request or by calling toll-free at 1-866-718-0097

Right of Deletion. You also have a right to request that we delete the **personal information** we have collected from and about you. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for deletion, go to our online privacy policy at www.firstam.com/privacy-policy to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.firstam.com/privacy-policy to submit your request or by calling toll-free at 1-866-718-0097.

Verification Process. For either a request to know or delete, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

Notice of Sale. We do not sell California resident information, nor have we sold California resident information in the past 12 months. We have no actual knowledge of selling the information of minors under the age of 16.

Right of Non-Discrimination. You have a right to exercise your rights under California law, including under the CCPA, without suffering discrimination. Accordingly, First American will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

Notice of Collection. To learn more about the categories of **personal information** we have collected about California residents over the last 12 months, please see “What Information Do We Collect About You” in <https://www.firstam.com/privacy-policy>. To learn about the sources from which we have collected that information, the business and commercial purpose for its collection, and the categories of third parties with whom we have shared that information, please see “How Do We Collect Your Information”, “How Do We Use Your Information”, and “How Do We Share Your Information” in <https://www.firstam.com/privacy-policy>.

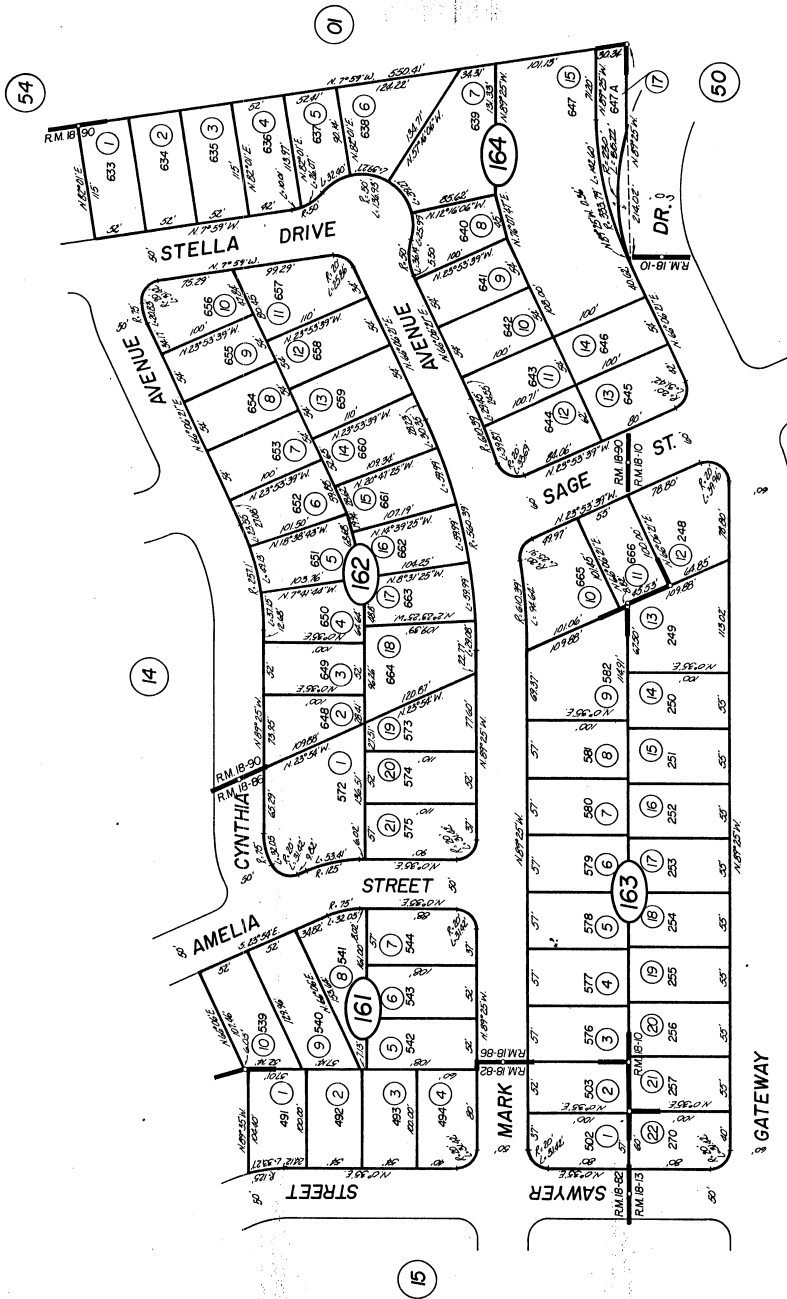
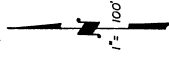
Notice of Sale. We have not sold the **personal information** of California residents in the past 12 months.

Notice of Disclosure. To learn more about the categories of **personal information** we may have disclosed about California residents in the past 12 months, please see “How Do We Use Your Information” and “How Do We Share Your Information” in <https://www.firstam.com/privacy-policy>.

POR. SEC. 31, T.4N., R.3W., M.D.B. & M.

Tax Area Code
7062

68-16



- Country Club Crest Unit 3, R.M. Bk. 18, Pg. 10
- Country Club Crest Unit 4, R.M. Bk. 18, Pg. 13
- Country Club Crest Unit 6, R.M. Bk. 18, Pg. 82
- Country Club Crest Unit 7, R.M. Bk. 18, Pg. 86
- Country Club Crest Unit 8, R.M. Bk. 18, Pg. 90

REVISION	DATE	BY
1	10/1/01	JG
2	10/1/01	JG
3	10/1/01	JG
4	10/1/01	JG
5	10/1/01	JG
6	10/1/01	JG
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19	10/1/01	JG
20	10/1/01	JG

NOTE Assessor's Block Numbers Shown in Ellipses
Assessor's Parcel Numbers Shown in Circles

CITY OF VALLEJO
Assessor's Map Bk. 68 Pg. 16
County of Solano, Calif.

09930

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name Vallejo City Unified School District
Street Address 211 Valle Vista
City & State Vallejo, California 94590

12111
RECORDED AT REQUEST OF
TITLE INSURANCE AND TRUST COMPANY
at 3/4 min. past
JUL 10 1969
OFFICIAL RECORDS
SOLANO COUNTY, CALIF.
Raymond E. Russell
\$ PD. Recorder

MAIL TAX STATEMENTS TO

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Name
Street Address (Same as above)
City & State

Grant Deed

Consideration less than \$100.00
AFFIX I.R.S. \$ NONE ABOVE

TO 405 C (8-67)

THIS FORM FURNISHED BY TITLE INSURANCE AND TRUST COMPANY

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

GREATER VALLEJO RECREATION DISTRICT, a Political Subdivision,

hereby GRANT(S) to **VALLEJO UNIFIED SCHOOL DISTRICT** of Solano County, California, a Political Subdivision,

the following described real property in the City of Vallejo,
County of Solano, State of California:

Lot 647, as shown on the map entitled: "COUNTRY CLUB CREST UNIT NO. 8", filed in the office of the Recorder of Solano County, California, September 15, 1959, in Book 18 of Maps at Page 90,

upon the condition that within six (6) months from the date hereof, the premises be used by grantee for school district purposes and continuously thereafter. If said premises shall cease to be used for said purposes for a period of four (4) months, then title to said premises shall revert to grantor and grantor shall have the right to re-enter and re-take possession thereof.

Dated June 12, 1969

GREATER VALLEJO RECREATION DISTRICT

BY: *George J. Kaiser*
George J. Kaiser - Chairman of the Board

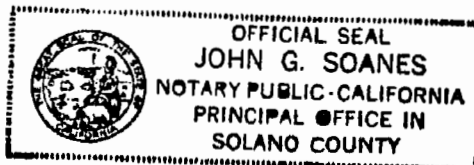
BY: *Oscar E. Setterquist*
Oscar E. Setterquist - Secretary of the Board

STATE OF CALIFORNIA)
COUNTY OF SOLANO) SS

On this 12th day of June, in the year 1969, before me, John G. Soanes, a Notary Public in and for said county and state, personally appeared, GEORGE J. KAISER, known to me to be the Chairman of the Board, and OSCAR E. SETTERQUIST, known to me to be the Secretary of the Board, of the GREATER VALLEJO RECREATION DISTRICT, and known to me to be the persons who executed the within instrument on behalf of said political subdivision and acknowledged to me that such political subdivision executed the same.

WITNESS my hand and official seal.

Signature *John G. Soanes*



My commission expires August 5, 1970.

BOOK 1573 PAGE 556

1596 BA





Agenda 8.3

BOARD COMMUNICATION

Date: September 26, 2024

TO: Board Chairperson and Directors

FROM: Lisa Sorvari, Human Resources Director

SUBJECT: Approve Amended Policy 2015, Hours of Work and Overtime

BACKGROUND AND DISCUSSION

This policy was amended to provide clarification and is the Board's first review.

- Added the policy applies to hourly staff.
- Added if items in policy differ from bargaining agreement, the bargaining agreement shall prevail.
- Please note: the District is not required to pay overtime over 8 hours in a day, but is included in the bargaining agreement.

RECOMMENDATION

Approve the amended Policy upon first review.

FISCAL IMPACT

None.

ALTERNATIVES CONSIDERED

Approve as is.

Approve with recommendations.

Reject.

Reject with recommendations.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

Policy #2015

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: Hours of Work and Overtime (Amended)

POLICY NUMBER: 2015

~~The calculation of hours of work each day shall be consecutive except for interruptions for meal periods. A basic workweek is normally generally defined to consist of five (5) consecutive work days/workdays Monday through Friday. Due to the varied types of operations in the District/District operations, alternative workweeks may be scheduled. For overtime purposes, the workweek is defined as Sunday through Saturday. Employees shall be at their designated work area ready to work at the start of their scheduled shift.~~

Employees who work over five (5) hours a day ~~are required by law to shall~~ take a lunch break of not less than 30 minutes unless the ~~work day/workday~~ will be completed in six hours. Employees scheduled to work six hours a day may submit a request in writing to waive their lunch break subject to supervisor's approval. All ~~full-time/full-time~~ employees are to take their meal periods prior to the start of the fifth hour in their scheduled shift. Employees who work over 10 hours per day are required to take a second ~~lunch/meal~~ break of not less than 30 minutes. ~~Employees scheduled to work six hours a day may submit a request in writing to waive their lunch break subject to supervisor's approval.~~ The "on duty" meal period requires prior approval from their supervisor and shall be used only in extraordinary circumstances. Employees are to be relieved of all duty during the meal period. Occasionally when the nature of the work prevents an employee from being relieved of all duty ~~during the break~~, an "on duty" meal period ~~may be taken and will be~~ counted as time worked. ~~This requires prior approval from their supervisor.~~ Employees shall ~~be entitled to receive~~ a paid rest period of 15 minutes ~~for every for each~~ four (4) hours worked. Employees shall not combine rest periods or add them to meal periods. The rest periods shall also not be used to allow ~~an employees~~ to ~~come in early before arrive late to the start of~~ their shift or leave early at the end of their shift. Rest periods will be counted as time worked.

Approved 3/8/2007

2015-1

Revised 6/26/2008, 6/2012, 3/2013, 12/2016

~~Revised 6/2012~~

~~Revised 3/2013~~

~~Approved 12/2016~~

_____ Overtime is defined as ~~time worked~~paid -time in excess of 40 hours in a workweek, ~~and time worked on a designated holiday.~~ Hours of work for purposes of overtime calculation includes all hours in paid status including vacation, compensatory, sick and holiday time off. Except for emergency ~~call-outs~~callouts, employees must obtain prior authorization from their supervisor to work overtime. Hourly ~~Employees considered to be non-exempt by the Fair Labor Standards Act~~ may choose compensatory time off for all overtime worked except emergency call outs. (See Rule and Regulation RR2015) Compensatory time off shall be credited at the rate of time and one-half (1½) for hours worked over 40 hours, and double time ~~(2)~~ for hours worked on a holiday. If terms and conditions set forth in this policy differ from -or as noted in- current bargaining agreements, the bargaining agreements shall -supersede.

Because the District is held accountable for the expenditure of public funds, all employees, including exempt employees, will be required to complete and submit a bi-weekly time report setting forth all hours worked. The District reserves its right to make schedule changes to minimize overtime.

Approved 3/8/2007

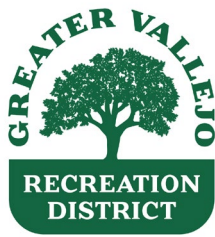
2015-2

Revised 6/26/2008, 6/2012, 3/2013, 12/2016

~~Revised 6/2012~~

~~Revised 3/2013~~

~~Approved 12/2016~~



Agenda 8.4

BOARD COMMUNICATION

Date: September 16, 2024

TO: Board Chairperson and Directors

FROM: Lisa Sorvari, Human Resources Director

SUBJECT: Approve Amended RR 2015, Hours of Work and Overtime

BACKGROUND AND DISCUSSION

This Rules and Regulations was amended to provide clarification. This is the Board's first review.

- Clarified that overtime is calculated based on all hours paid, not just worked. E.g., annual leave and sick leave time are included when calculating overtime.
- Added the rules are applicable to fulltime, hourly employees or as noted in a current bargaining agreement.
- Clarified exempt (salaried) employees are not entitled to overtime compensation.

RECOMMENDATION

Approve the amended Rules and Regulations upon first review.

FISCAL IMPACT

None.

ALTERNATIVES CONSIDERED

Approve as is.

Approve with recommendations.

Reject.

Reject with recommendations.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

Rules and Regulations #2015

Greater Vallejo Recreation District

Rules and Regulations

POLICY NUMBER/TITLE: 2015 Hours of Work and Overtime (Amended)
Rule and Regulation: RR2015

Work Time

~~Employee work time belongs to the District.~~ Employees should refrain from doing “personal” ~~things~~ conducting personal business during work time. ~~If personal calls are necessary, they~~ Personal calls need ~~to~~ should be held to a minimum. Solicitation, whether for personal gain or fundraisers, should not be done at the work site or on District time.

Overtime Procedures

The following rules are applicable to fulltime, hourly employees or as noted in a current bargaining agreement:

- ~~_____~~ Hours of work for purposes of overtime calculation includes all hours in paid status including annual and sick leave, as well as compensatory and holiday time off.
- Except for emergency call outs, all overtime work must be pre-approved.
- Employees shall receive a minimum of two and one-half (2.5) hours, and four (4) hours for holidays, regardless of time worked on a call out.
- ~~_____~~
- ~~The employee timesheet shall include reasons for hours worked and for overtime.~~
- ~~Timesheets must record all hours worked.~~
- ~~For all call outs, the reason for, location of, and work performed are to be noted on the timesheet.~~ Compensatory time is calculated at a rate ~~of~~ and ~~one~~ &and ~~one~~ and ~~one half (1 ½) hours for actual time worked for every paid hour~~ with a minimum of 2 hours recorded, ~~or as noted in current bargaining agreements.~~
- All ~~overtime work performed over~~ paid hours over 40 hours in a work week, shall be ~~calculated~~ at ~~compensated at~~ a rate of ~~one~~ &and ~~one half (1 ½) hours for actual time worked.~~ times the regular rate of pay.
- ~~Without prior written approval from the general manager, work~~ Work performed by an employee on behalf of a non-GVRD-District activity is ~~excluded from overtime~~ not compensable without prior approval from the General Manager.

Approved 3/8/2007
Revised 6/2008, 6/2012, 1/2013
12/2016, _____

RR2015-1

- ~~Employees For GVRD recognized holidays, fulltime employees must be approved in receive advance by the General Manager approval in advance to work on one of these holidays- a District-observed holiday.~~
- ~~For Part time staff any off site mandated training seminars, work related meetings shall be compensated. Pre-approval for mandated attendance shall be given by the General Manager.~~
- Employees directed by the General Manager or Department Manager to represent the District at any meetings, including Board meetings, City Council meetings, commission meetings, community activity meetings, etc., will be compensated according to the overtime policy.
- Where possible, and with supervisory approval, employees may adjust their normal work schedule to accommodate ~~known~~ overtime activities. Employees who opt to flex their schedule must do so ~~in during the same or following bi-weekly pay period~~ workweek (Sunday through Saturday).
- ~~The District reserves its the rights to make schedule changes to minimize overtime with at least two weeks' notice.~~
- ~~If terms and conditions set forth in this Rules and Regulations differ from current bargaining agreements, the bargaining agreements shall prevail.~~

Overtime and call-out for Fair Labor Standards Act, LA-Exempt Status Employees

~~E— According to the Fair Labor Standards act, Exempt status is not Employees who are exempt (salaried) are not entitled to the payment of overtime or compensatory time off. , in lieu of payment the Board of Director's authorizes 9 paid Executive Leave days per fiscal year, to compensate for extra time worked.~~



Agenda 8.5

BOARD COMMUNICATION

Date: September 2024

TO: Board Chairperson and Directors

FROM: Lisa Sorvari, Human Resources Director

SUBJECT: Approve Amended Policy 2280, Volunteer Services

BACKGROUND AND DISCUSSION

This Policy was amended to provide clarification and updated information and is the Board's first review.

- Added volunteers are required to attend online child abuse and neglect prevention training.
- Changed "Greater Vallejo Recreation District" to "District" to align with other policies.
- Removed references to Labor Codes and Legislature.

RECOMMENDATION

Approve the amended Rules and Regulations upon first review.

FISCAL IMPACT

None.

ALTERNATIVES CONSIDERED

Approve as is.

Approve with recommendations.

Reject.

Reject with recommendations.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

Policy #2280

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: Volunteer Services (Amended)
POLICY NUMBER: 2280

Volunteer Definition and Qualifications

A volunteer is any individual who performs services for the ~~Greater Vallejo Recreation~~ District without compensation, remuneration or other consideration and who otherwise meets the requirements of the policy.

Volunteer Status

Under no circumstances shall volunteers be considered employees or independent contractors of the ~~Greater Vallejo Recreation~~ District. Volunteers shall not receive ~~wages, salary, compensation~~ or other valuable consideration for the performance of ~~his or her~~their services. Volunteers may be reimbursed ~~of costs for expenses related to~~ volunteer work at the discretion of their supervisors.

Scope of Activity

The role of a volunteer is to assist, but not to replace the responsibilities or authority of any ~~Greater Vallejo Recreation~~ District employee.

Safety requirements

Except in the case of an emergency, volunteers shall not administer first aid or other medical assistance. All volunteers are asked to work diligently to maintain safe and healthful working conditions and adhere to proper operating practices and procedures and safety policies to prevent injury and illness.

Use of Tobacco Products/ Drug and Alcohol Abuse

Volunteers will adhere to the ~~Greater Vallejo Recreation District~~ District's policies regarding ~~DD~~Drug and ~~AA~~Alcohol ~~AA~~Abuse, Policy Number 2190, and Use of Tobacco Products, Policy Number 2195.

Confidentiality

No volunteer shall be permitted to access, review, disclose, or use ~~conditional confidential~~ customer-/employee data~~e~~, or participate in conversations in which confidential information is discussed. Each volunteer shall keep strictly confidential all information he or she may ~~learn~~ have access to during the course of while performing services.

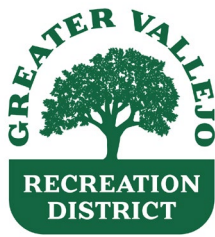
Volunteer Training

The ~~Greater Vallejo Recreation~~ District coordinator or supervisor will be responsible for training the volunteer assigned to them to perform the specific duties associated with their assignments. Volunteers are also required to attend online, Mandatory Child Abuse and Neglect Prevention and Reporting training if they work with children.

Volunteer Workers' Compensation Insurance

~~An unpaid person who qualifies pursuant to the previous of Labor Code Sections 3361.5 and 3363.5, and any amendment thereto, who is authorized to perform volunteer service for the District shall be deemed to be an employee of the District for the purposes of Workers' Compensation Insurance benefits provided for by law for any~~Volunteers are covered under ~~injury sustained by them while engaged in the performance of services for the District under its direction and control. The Legislature of the State of California has provided through legislation authorization for the inclusion of such coverage in the District's Workers' Compensation Insurance policy~~the District's Workers Compensation Insurance for work-related injuries or illnesses. (Policy Title: Refer to Policy 2115, Volunteer Workers' Compensation Insurance, for more information. Policy Number: 2115)

DRAFT



Agenda 8.6

BOARD COMMUNICATION

Date: September 26, 2024

TO: Board Chairperson and Directors
FROM: Lisa Sorvari, Human Resources Director
SUBJECT: Approve Amended RR 2280, Volunteer Services

BACKGROUND AND DISCUSSION

This Rules and Regulations was amended to provide clarification and updated information and is the Board's first review.

- Added at no point should parent volunteers be left alone with children under the age of 18.
- Added completed volunteer forms are kept in the human resources department.
- Added Volunteer Background Questionnaire and corrected the name of the Agreement, Waiver and Release form.

RECOMMENDATION

Approve the amended Rules and Regulations upon first review.

FISCAL IMPACT

None.

ALTERNATIVES CONSIDERED

Approve as is.
Approve with recommendations.
Reject.
Reject with recommendations.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

RR #2280

Greater Vallejo Recreation District

POLICY MANUAL RULES AND REGULATIONS

POLICY TITLE: 2280 Volunteer Services (Amended)
POLICY NUMBER: RR2280

Before Volunteer Services Begin

1. Volunteer applicants must ~~fill out~~complete the following ~~three~~ forms; Volunteer Application, Volunteer Waiver of Liability Agreement, Waiver and Release, and Workers Compensation Volunteer Background Questionnaire. Completed forms ~~go to the Recreation Superintendent or the Maintenance and Development Manager, depending on the volunteer work the applicants' desire. Each department will maintain paperwork. are kept secure in the human resources department.~~
2. Volunteer applicants must obey the following criminal fingerprinting guidelines~~background check guidelines~~:
 - a. All ~~adult~~ volunteers 18 and over must be fingerprinted and incur the fee.; ~~e~~Exception: parent volunteers in the sSports pPrograms are exempt from the fingerprinting requirement as long as if District staff is are on site and supervising. At no point should parent volunteers be left alone with children under the age of 18.
 - b. Underage volunteersVolunteers under the age of 18 cannot be fingerprinted, and therefore must be supervised at all times. At no point should these volunteers be left alone with children ~~or other underage volunteers~~under the age of 18.
3. Once volunteers have submitted the three required forms and their fingerprints clear the District receives acceptable results from the Department of Justice, the Recreation Services Director~~Superintendent~~ or the Maintenance and Development ManagerParks and Facilities Director will refer approved volunteers to a coordinators~~Recreation Supervisor~~ or Park the Landscape Supervisors for duties.

Volunteer Supervision

The Recreation Superintendent~~Services Director~~ or the Maintenance and Development ManagerParks and Facilities Director assume the responsibility of supervising each volunteer unless they delegate the responsibility to another supervisor or coordinator.

Volunteer Timesheets

~~Volunteers are to turn in their completed timesheets to their supervisor for signature. Volunteers should follow the same GVRD timesheet that all GVRD employees follow.~~

Volunteer Breaks and Lunch Meal Periods

~~Like employees, volunteer must also follow California Labor Code (CLC). Please~~Volunteers should refer to GVRD Policy & Rules and Regulations number 2015 regarding Hours of Work and Overtime for CLC laws. breaks and meal periods.

Volunteer Support

Volunteers should first seek resolution with their supervisor if they have concerns about their assignments, incomplete training, and/ or inadequate supervision. If such efforts do not result in an effective resolution, volunteers should contact the Recreation ~~Superintendent~~ Services Director or ~~Maintenance and Development Manager~~ the Parks and Facilities Director.

Volunteer Conduct

Volunteers will serve as positive role models, use appropriate language, and discuss ~~age-appropriate~~ age-appropriate topics when assigned to assist minors. Volunteers should be prompt and dependable. If volunteers are ill or an emergency occurs, they must notify their supervisor or leave a message with the front staff.

Mandatory Reporter Training

Volunteers who work with or around children are required to attend a two-hour online Mandatory Child Abuse and Neglect Prevention and Reporting Training.

Dress Code

The dress code for volunteers should be appropriate for their duties, and also ~~and~~ be comfortable for any task they may be assigned.

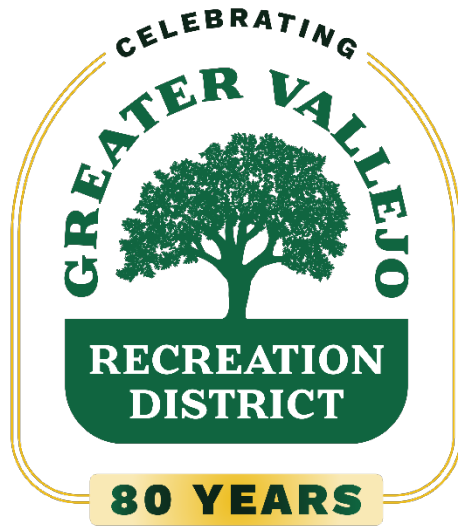
Check Register Report

Greater Vallejo Recreation District
For August 2024

<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>	<u>Detail Notes</u>
72588	08/02/2024	CAPRI	\$271,801.50	Property & Liability / Workers Comp Ins.	
72593	08/02/2024	CAPRI	\$39,729.75	Property & Liability / Workers Comp Ins.	
72680	08/21/2024	P G & E	\$33,211.83		
72589	08/02/2024	Brightly Software, Inc.	\$30,815.16	Asset Essentials Work Order Software - Annual	
72678	08/20/2024	US Bank Corporate Payment System	\$20,762.56	CalCard Master Statement Payment	
72703	08/27/2024	Renne Public Law Group LLP	\$14,784.65	District Legal Counsel	
72689	08/26/2024	Lakeview Consulting LLC	\$13,944.00	Finance Consulting	July Invoice
72745	08/30/2024	PlayPower LT Farmington, Inc.	\$12,149.86		
72614	08/07/2024	Lakeview Consulting LLC	\$11,876.00	Finance Consulting	June Invoice
72584	08/01/2024	Municipal Resource Group, LLC	\$10,968.75	Financial Consultant/ District Management Support	
72674	08/20/2024	Security Enforcement Alliance	\$8,385.00	Security Services - Park Lock Ups & Center Events	
72594	08/02/2024	Metropolitan Life Insurance Company	\$7,165.27	Employee Life, Dental & Vision Premium	
72692	08/26/2024	Verdin	\$6,970.00	Marketing Consultant	
72659	08/09/2024	Neal Okin	\$6,000.00		
72730	08/28/2024	Metropolitan Life Insurance Company	\$5,731.67	Employee Life, Dental & Vision Premium	
72629	08/09/2024	P G & E	\$5,429.34		
72639	08/09/2024	Jet Mulch, Inc.	\$5,003.40		
72704	08/27/2024	Vallejo Cty Unified School District	\$5,000.00		
72615	08/07/2024	NetXperts, LLC	\$4,975.00	IT & Network Support Provider	June Invoice
72643	08/09/2024	NetXperts, LLC	\$4,975.00	IT & Network Support Provider	July Invoice
72743	08/30/2024	Renne Public Law Group LLP	\$4,970.00	District Legal Counsel	
72739	08/30/2024	Commercial Pool Systems, Inc	\$4,817.17		
72580	08/01/2024	Commercial Pool Systems, Inc	\$4,390.97		
72636	08/09/2024	Commercial Pool Systems, Inc	\$4,147.02		
72660	08/13/2024	Security Enforcement Alliance	\$4,050.00	Security Services - Park Lock Ups & Center Events	
72655	08/09/2024	Foreverland LLC	\$4,000.00		Band-80th An Celebration
72690	08/26/2024	Municipal Resource Group, LLC	\$3,656.25	Financial Consultant/ District Management Support	
72648	08/09/2024	Records Control Services, Inc	\$3,652.24		
72587	08/01/2024	Orlando Wynn	\$3,600.00	Former IT & Network Support Provider	Final Payment
72582	08/01/2024	Imperial Sprinkler Supply	\$3,515.60		
72602	08/05/2024	Kay Cady-Johnson	\$3,494.40	Leisure Service Contract Instructor	
72638	08/09/2024	Imperial Sprinkler Supply	\$2,828.27		
72658	08/09/2024	JL Productions	\$2,500.00	Sound Engineer	80th An. Celebration
72652	08/09/2024	Uline Shipping Supplies	\$2,485.80		
72691	08/26/2024	Security Enforcement Alliance	\$2,448.00	Security Services - Park Lock Ups & Center Events	
72681	08/22/2024	Chris Preovolos	\$2,402.00		
72679	08/21/2024	Ana Ponce Martinez	\$2,374.00		
72586	08/01/2024	Vallejo Cty Unified School District	\$2,334.00		
72605	08/05/2024	National Academy Of Athletes	\$1,906.80		
72651	08/09/2024	Turf Star, Inc.	\$1,766.54		
72611	08/05/2024	Victor Wallace	\$1,674.00	Leisure Service Contract Instructor	
72653	08/09/2024	Verizon Wireless	\$1,673.20	Cell Phone Provider	
72702	08/27/2024	Pape Machinery, Inc	\$1,255.00		
72663	08/15/2024	One People Tribe	\$1,146.25	Leisure Service Contract Instructor	
72701	08/27/2024	NuCO2	\$1,118.46		
72585	08/01/2024	Pape Machinery, Inc	\$1,064.65		
72744	08/30/2024	Vallejo Cty Unified School District	\$1,050.00		Camp Transportation
72694	08/27/2024	Angelito Or Loana Claudio	\$980.00	Leisure Service Contract Instructor	
72666	08/20/2024	Crown Hill Materials	\$978.84		
72645	08/09/2024	O'Connell Jetting	\$969.67		
72671	08/20/2024	O'Connell Jetting	\$936.91		
72628	08/09/2024	General Plumbing Supply Co	\$920.75		
72710	08/28/2024	Betty DalPorto	\$908.26	Retiree Benefit Stipend - Thru April 2025	
72626	08/07/2024	Frankie Valentine-Flores	\$903.00	Leisure Service Contract Instructor	
72649	08/09/2024	Ring Central Inc.	\$878.87	District Phone System	
72676	08/20/2024	Syber Fiber	\$870.61	Internet Provider: Administration & Other Locations	
72709	08/28/2024	Richard Conzelmann	\$760.78	Retiree Benefit Stipend	
72597	08/05/2024	Rolando Castro	\$750.00		
72598	08/05/2024	Cecilia Contreras	\$750.00		
72606	08/05/2024	Norma O'Campo	\$750.00		
72613	08/05/2024	Sunita Verma	\$750.00		
72590	08/02/2024	Courtney Collier	\$739.50		
72642	08/09/2024	Napa Ford-Lincoln	\$661.42		
72682	08/22/2024	Cintas Corporation	\$624.60		
72670	08/20/2024	NuCO2	\$610.11		
72661	08/13/2024	Calmat Co DbA Vulcan Materials Co	\$604.41		
72640	08/09/2024	Lincoln Aquatics	\$596.24		
72619	08/07/2024	Karen Houston	\$593.60		
72688	08/26/2024	Cougar Mountain Software	\$540.00		
72700	08/27/2024	M & M Sanitary LLC	\$508.49		
72623	08/07/2024	Theodore Rocha	\$503.65		
72672	08/20/2024	Laura Oviedo	\$498.00		
72600	08/05/2024	Chondra Renee Harris	\$472.50		

<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>	<u>Detail Notes</u>
72735	08/30/2024	Atmos Carpet Cleaning	\$450.00		
72712	08/28/2024	David Flowers	\$432.00	Retiree Benefit Stipend	
72714	08/28/2024	Penny Harman	\$430.08	Retiree Benefit Stipend	
72731	08/29/2024	Mario Samayoa	\$405.36		
72609	08/05/2024	Kathleen Silva	\$400.00		
72656	08/09/2024	Vincent Foster Jr	\$400.00		
72675	08/20/2024	Qadirah Siraaj	\$400.00		
72622	08/07/2024	Lorna Mandap	\$395.15		
72621	08/07/2024	Virlynda Luciano	\$392.00	Leisure Service Contract Instructor	
72620	08/07/2024	Steven Logoteta	\$381.00	Leisure Service Contract Instructor	
72608	08/05/2024	Raising Communities Higher, Inc	\$376.50		
72625	08/07/2024	Frank Silveira	\$358.80	Leisure Service Contract Instructor	
72654	08/09/2024	Hannah Best	\$337.50		
72644	08/09/2024	NuCO2	\$332.20		
72742	08/30/2024	Miracle Playsystems Inc.	\$312.89		
72740	08/30/2024	Complete Welders Supply	\$310.99		
72686	08/26/2024	AT&T	\$297.25	Phone Lines: Alarm Multiple Locations	
72637	08/09/2024	FASTSIGNS-American Canyon	\$289.68		
72725	08/28/2024	Anita Sailas	\$278.79	Retiree Benefit Stipend	
72706	08/28/2024	Eileen Brown	\$275.00	Retiree Benefit Stipend	
72718	08/28/2024	Roger Maryatt	\$275.00	Retiree Benefit Stipend	
72720	08/28/2024	Randy Nicks	\$275.00	Retiree Benefit Stipend	
72591	08/02/2024	Virlynda Luciano	\$262.50	Leisure Service Contract Instructor	
72716	08/28/2024	Jerome Lohr	\$258.17	Retiree Benefit Stipend	
72650	08/09/2024	Sherwin-Williams	\$251.35		
72634	08/09/2024	Big Creek Lumber & Building Materials	\$243.74		
72631	08/09/2024	All Star Rents	\$240.48		
72641	08/09/2024	Tiffany Myers	\$228.00		
72683	08/26/2024	AAA Business Supplies & Interiors	\$217.41		
72632	08/09/2024	American Sanitation Inc	\$216.21		
72647	08/09/2024	R & D Termite And Pest Control	\$210.00		
72616	08/07/2024	Bay Area Driving School	\$209.96		
72715	08/28/2024	Cynthia Hewitt	\$208.52	Retiree Benefit Stipend	
72733	08/30/2024	Pitney Bowes	\$201.25		
72657	08/09/2024	Anna Lea Franson	\$200.00		
72685	08/26/2024	Big Creek Lumber & Building Materials	\$194.44		
72604	08/05/2024	Becky Macalino	\$190.00		
72667	08/20/2024	Tiana Dickson	\$190.00		
72668	08/20/2024	Rita Fryar	\$171.00		
72624	08/07/2024	Karen Silas	\$168.00	Leisure Service Contract Instructor	
72741	08/30/2024	Imperial Sprinkler Supply	\$167.99		
72707	08/28/2024	Deberah Carey	\$167.79	Retiree Benefit Stipend	
72708	08/28/2024	Kerry Carmody	\$167.79	Retiree Benefit Stipend	
72711	08/28/2024	Jose Famalette	\$167.79	Retiree Benefit Stipend	
72713	08/28/2024	Patricia Gloyd	\$167.79	Retiree Benefit Stipend	
72717	08/28/2024	Prisco Manglona	\$167.79	Retiree Benefit Stipend	
72719	08/28/2024	Jeremias Morgado	\$167.79	Retiree Benefit Stipend	
72721	08/28/2024	Nancy Ortiz	\$167.79	Retiree Benefit Stipend	
72722	08/28/2024	Steve Pressley	\$167.79	Retiree Benefit Stipend	
72723	08/28/2024	Francis Radziewicz	\$167.79	Retiree Benefit Stipend	
72724	08/28/2024	Joan Russell	\$167.79	Retiree Benefit Stipend	
72726	08/28/2024	Barbara Schmidt	\$167.79	Retiree Benefit Stipend	
72727	08/28/2024	Audrey Tucker	\$167.79	Retiree Benefit Stipend	
72728	08/28/2024	Adeline Varni	\$167.79	Retiree Benefit Stipend	
72664	08/20/2024	AT&T	\$160.50	Phone Lines: Alarm Multiple Locations	
72579	08/01/2024	Comcast	\$156.00	Internet Provider: Multiple Locations	
72633	08/09/2024	B & G Tires Of Vallejo	\$151.72		
72617	08/07/2024	Break It Down Soul Line Dance	\$144.00	Leisure Service Contract Instructor	
72618	08/07/2024	Philip Graham Jr	\$144.00	Leisure Service Contract Instructor	
72738	08/30/2024	Comcast	\$135.03	Internet Provider: Multiple Locations	
72665	08/20/2024	Comcast	\$125.03	Internet Provider: Multiple Locations	
72696	08/27/2024	Big Creek Lumber & Building Materials	\$118.14		
72599	08/05/2024	Marina Cruise	\$109.81		
72601	08/05/2024	Elvia Hernandez	\$105.00		
72583	08/01/2024	Lincoln Aquatics	\$92.51		
72736	08/30/2024	B & G Tires Of Vallejo	\$86.25		
72630	08/09/2024	Qunilan's Tire Service	\$85.00		
72677	08/20/2024	Marlene Guadalupe Echeveste Torres	\$84.00		
72612	08/05/2024	Denisha Cooley	\$79.00		
72734	08/30/2024	AT&T	\$71.34	Phone Lines: Alarm Multiple Locations	
72603	08/05/2024	Manjinder Kaur	\$65.00		
72729	08/28/2024	Sheila McClarin	\$65.00		
72697	08/27/2024	Cintas Corporation	\$62.11		
72635	08/09/2024	AT&T	\$58.24	Phone Lines: Alarm Multiple Locations	
72592	08/02/2024	Rosalyn Suzuki	\$56.00		
72687	08/26/2024	Complete Welders Supply	\$51.28		
72673	08/20/2024	Quench USA, Inc.	\$49.39		
72610	08/05/2024	Sandy Tawaratsumida	\$49.25		
72695	08/27/2024	P G & E	\$46.50		
72705	08/27/2024	Lorraine Williams	\$45.00		
72646	08/09/2024	Preferred Alliance, Inc.	\$42.00		

<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>	<u>Detail Notes</u>
72596	08/05/2024	Roslynn Brown	\$41.01		
72595	08/05/2024	Ryan Allen	\$40.61		
72581	08/01/2024	Glen Cove Communtiy Association	\$40.00		
72693	08/26/2024	Glen Cove Communtiy Association	\$40.00		
72737	08/30/2024	Big Creek Lumber & Building Materials	\$39.20		
72732	08/30/2024	Bayshore Materials	\$38.67		
72699	08/27/2024	Denisha Cooley	\$35.00		
72607	08/05/2024	Jessica Prado	\$33.03		
72698	08/27/2024	Courtney Collier	\$32.96		
72662	08/13/2024	Lorraine Williams	\$30.00		
72578	08/01/2024	Big Creek Lumber & Building Materials	\$19.15		
72669	08/20/2024	Adamasis Gonzales	\$15.99		
72684	08/26/2024	Alhambra	\$7.49		
72627	08/07/2024	Tyese M Wortham	\$7.20	Leisure Service Contract Instructor	
		Total Checks	\$629,932.46		

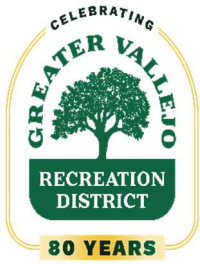


GREATER VALLEJO RECREATION DISTRICT

FINANCIAL REPORT

AS OF

August 31, 2024



**Greater Vallejo Recreation District
Preliminary Balance Sheet Year-to-Date
as of August 31, 2024
All Funds Combined**

Assets

Cash - Solano County	3,479	
Cash - General Account - Bank of the West	196,063	
Cash - Payroll Account - Bank of the West	110,758	
Cash - Umpqua Bank Account	2,680,301	
Cash - Retiree Benefit Trust Fund	1,298,520	
Accounts Receivable	8,303	
Total Assets		<u>4,297,425</u>

Liabilities

Accounts Payable	43,035	
Payroll Related Payables	482,544	
Building Deposits Payable	44,655	
Amount Due Customers - Etrak	4,096	
Total Liabilities		<u>574,331</u>

Net Assets

Fund Balance- Unrestricted Operating Reserve	2,302,975	
Fund Balance - Restricted Retiree Benefit	1,298,520	
Fund Balance - Designated Reserve 15%	1,462,250	
Excess Revenues Over Expenses	(1,340,651)	
Total Net Assets		<u>3,723,094</u>

Total Liabilities and Net Assets		<u>4,297,425</u>
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Greater Vallejo Recreation District
 Budget to Actuals by Category
 General Fund and Measure K Combined
 As of August 31, 2024
 17% of Fiscal Year

Revenue/Expense Category	FY 23/24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Remaining Budget	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
General Fund Revenue							
Property Taxes	6,059,159	5,833,217	225,942	6,298,331	157	6,298,174	0.00%
Intergovernmental Revenue	739,690	664,152	75,538	1,660,930	4,720	1,656,210	0.28%
Charges for Services	1,039,720	866,125	173,595	534,856	111,582	423,274	20.86%
Rents: Use of Facilities/Equipment	584,783	681,764	(96,981)	656,415	131,447	524,968	20.02%
Use of Money & Property (Contract Rents,Leases, Int Income)	142,796	186,079	(43,283)	113,131	9,754	103,377	8.62%
Grants	1,131,052	250,000	881,052	500,000	0	500,000	0.00%
Donations	5,500	300	5,200	0	20,000	(20,000)	0.00%
Other Revenue	40,090	183,980	(143,890)	43,590	5,131	38,459	11.77%
Total General Fund Revenue	9,742,790	8,665,617	1,077,173	9,807,253	282,791	9,524,462	
Full-Time Salaries	3,028,926	3,062,746	(33,820)	3,239,982	514,662	2,725,320	15.88%
Part-Time Salaries	1,258,839	1,611,914	(353,075)	2,346,250	374,306	1,971,944	15.95%
Non-Retirement Employee Benefits	1,031,997	933,270	98,727	1,072,877	89,391	983,486	8.33%
Medical Insurance - Retiree	0	0	0	87,000	12,521	74,479	14.39%
CalPERS	763,114	149,683	613,431	385,292	0	385,292	0.00%
Services & Supplies	1,640,358	1,359,968	280,390	936,850	105,017	831,833	11.21%
Computer Services, Software & Equipment	104,901	111,766	(6,865)	144,400	13,856	130,544	9.60%
County Tax Collection Fee	80,000	66,364	13,636	70,700	0	70,700	0.00%
Professional Services	276,608	537,633	(261,025)	554,416	60,459	493,957	10.90%
Facilities Maintenance Expense	726,376	517,345	209,031	0	330	(330)	0.00%
Other Post Employment Benefit (OPEB)	0	0	0	0	0	0	0.00%
Transfer to Debt Service (POB)	330,493	330,493	(1)	330,565	0	330,565	0.00%
Total General Fund Expense	9,241,611	8,681,182	560,429	9,168,332	1,170,543	7,997,789	
Total General Fund Excess (Deficiency) of Revenue Over Expense Before Capital Outlay & CIP	501,179	(15,565)	516,744	638,920	(887,752)	1,526,673	
Capital Outlay & CIP	2,522,038	2,558,274	(36,236)	580,000	0	580,000	0.00%
Total Capital Outlay & CIP Expense	2,522,038	2,558,274	(36,236)	580,000	0	580,000	0.00%
Total General Fund Expense with Capital Outlay & CIP	11,763,649	11,239,455	524,194	9,748,332	1,170,543	8,577,789	
Total General Fund Excess (Deficiency) of Revenue Over Expense with Capital Outlay & CIP Expense	(2,020,859)	(2,573,838)	552,979	58,920	(887,752)	946,673	



Greater Vallejo Recreation District
 Budget to Actuals by Category
 General Fund and Measure K Combined
 As of August 31, 2024
 17% of Fiscal Year

Revenue/Expense Category	FY 23/24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Remaining Budget	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
Measure K Revenue							
Other Revenue	0		0	0	0	0	0.00%
Special Assessments - Measure K	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	0.00%
Total Measure K Revenue	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	
Part-Time Salaries	503,941	306,823	197,118	0	0	0	0.00%
Non-Retirement Employee Benefits	50,929	27,755	23,175	0	0	0	0.00%
Services & Supplies	903,300	871,427	31,873	1,472,247	413,581	1,058,666	28.09%
Computer Services, Software & Equipment	30,000	66,460	(36,460)	0	0	0	0.00%
Professional Services	2,000	0	2,000	2,800	0	2,800	0.00%
Facilities Maintenance Expense	0	6,835	(6,835)	347,367	39,317	308,050	11.32%
Measure K Refunds	0	(76,412)	76,412	0	0	0	0.00%
Total Measure K Expense	1,490,170	1,202,887	287,284	1,822,414	452,898	1,369,516	
Capital Outlay & CIP	540,427	809,268	(268,841)	323,000	0	323,000	0.00%
Total Capital Outlay & CIP	540,427	809,268	(268,841)	323,000	0	323,000	0.00%
Total Measure K Expense with Capital Outlay & CIP	2,030,597	2,012,155	18,443	2,145,414	452,898	1,692,516	
Total Measure K Excess (Deficiency) of Revenue Over Expense With Capital Outlay & CIP	(597)	111,180	(111,778)	0	(452,898)	452,898	
Total General Fund & Measure K Combined Excess/Deficiency of Revenue Over Expense	(2,021,456)	(2,462,658)	441,201	58,920	(1,340,651)	1,399,571	



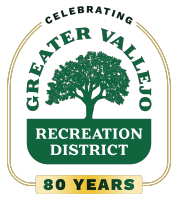
Greater Vallejo Recreation District
 Budget to Actuals by Department
 General Fund and Measure K Combined - YTD
 As of August 31,2024
 17% of Fiscal Year

Departments Revenue/Expense	FY 23-24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Budget Remaining	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
General Fund Revenue							
001-General Support & Administration	6,204,045	6,169,662	34,383	6,561,552	9,911	6,551,641	0.15%
Total Administration & General Support	6,204,045	6,169,662	34,383	6,561,552	9,911	6,551,641	
301-Visitor Services	198,900	227,605	(28,705)	234,400	52,365	182,035	22.34%
310-Landscaping & Grounds	0	9,972	(9,972)	0	4,275	(4,275)	0.00%
Total Parks & Facilities	198,900	237,577	(38,677)	234,400	56,640	177,760	
010-Recreation Administration	3,500	6,417	(2,917)	8,000	195	7,805	2.44%
415-Children's Wonderland	53,200	40,457	12,743	44,750	6,911	37,839	15.44%
430-Break Camp	69,740	103,635	(33,895)	67,500	29,651	37,849	43.93%
450-Vallejo Community Center	100,232	128,264	(28,032)	132,800	16,135	116,666	12.15%
451-Foley Cultural Center	199,552	256,517	(56,965)	223,500	41,201	182,299	18.43%
460-Sports	90,332	80,806	9,526	59,775	13,223	46,552	22.12%
465-Community Events	12,300	4,984	7,316	9,800	22,148	(12,348)	225.99%
480-ExLP	203,100	585,033	(381,933)	720,662	0	720,662	0.00%
481-After School Programs	339,300	339,917	(617)	815,268	4,720	810,548	0.58%
486-Teen Services	79,475	480	78,995	29,666	0	29,666	0.00%
487-Franklin Gym	52,000	0	52,000	51,500	97	51,403	0.19%
490-Adaptive Recreation	330	770	(440)	800	450	350	56.25%
720-North Vallejo Community Center	26,800	42,868	(16,068)	37,380	3,181	34,199	8.51%
721-South Vallejo Community Center	64,235	57,761	6,474	61,900	5,392	56,509	8.71%
730-Cunningham Pool	378,107	281,350	96,757	248,000	72,938	175,062	29.41%
Total Recreation	1,672,203	1,929,259	(257,056)	2,511,301	216,240	2,295,061	
906-CIP	1,667,642	329,119	1,338,523	500,000	0	500,000	0.00%
Total CIP	1,667,642	329,119	1,338,523	500,000	0	500,000	
Total General Fund Revenue	9,742,790	8,665,617	1,077,173	9,807,253	282,791	9,524,462	
General Fund Expense							
001-General Support & Administration	1,973,958	1,830,338	143,620	1,366,228	115,721	1,250,507	8.47%
007-Human Resources	415,847	343,257	72,590	417,230	48,553	368,677	11.64%
100-Finance	479,689	581,906	(102,216)	698,203	89,645	608,558	12.84%
Total Administration & General Support	2,869,494	2,755,500	113,994	2,481,661	253,919	2,227,742	
200-Park Maintenance & Development	212,511	185,027	27,484	215,351	27,350	188,001	12.70%
300-Facilities	1,197,464	946,123	251,340	701,522	78,294	623,229	11.16%



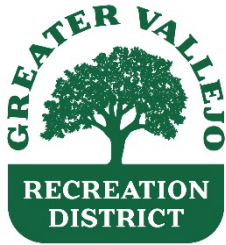
Greater Vallejo Recreation District
 Budget to Actuals by Department
 General Fund and Measure K Combined - YTD
 As of August 31, 2024
 17% of Fiscal Year

Departments Revenue/Expense	FY 23-24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Budget Remaining	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
301-Visitor Services	154,256	143,553	10,703	154,170	27,782	126,388	18.02%
310-Landscaping & Grounds	1,403,479	1,245,458	158,021	1,396,774	169,549	1,227,225	12.14%
312-McIntyre Ranch	50,000	51,794	(1,794)	10,000	0	10,000	0.00%
Total Parks & Facilities	3,017,709	2,571,955	445,754	2,477,818	302,975	2,174,843	
010-Recreation Administration	392,351	420,202	(27,850)	422,482	46,937	375,545	11.11%
415-Children's Wonderland	84,773	156,539	(71,766)	224,631	29,820	194,810	13.28%
430-Break Camp	196,074	223,666	(27,592)	214,406	106,291	108,115	49.57%
450-Vallejo Community Center	218,066	185,220	32,846	203,112	27,908	175,204	13.74%
451-Foley Cultural Center	314,188	261,715	52,473	329,775	31,003	298,773	9.40%
460-Sports	159,524	119,681	39,843	97,464	35,505	61,959	36.43%
465-Community Events	107,631	95,831	11,801	98,401	38,159	60,242	38.78%
480-ExLP	332,192	548,669	(216,477)	702,271	35,333	666,939	5.03%
481-After School Programs	551,799	400,077	151,722	728,167	18,968	709,198	2.60%
486-Teen Services	66,695	12,074	54,621	29,666	3,371	26,295	11.36%
487-Franklin Gym	212,912	83,451	129,462	157,088	8,995	148,092	5.73%
490-Adaptive Recreation	35,893	9,880	26,013	25,022	1,721	23,301	6.88%
720-North Vallejo Community Center	70,257	77,190	(6,933)	99,713	5,974	93,739	5.99%
721-South Vallejo Community Center	70,277	66,026	4,251	17,266	4,847	12,419	28.07%
730-Cunningham Pool	541,775	693,506	(151,731)	859,390	218,816	640,574	25.46%
Total Recreation	3,354,408	3,353,726	681	4,208,854	613,649	3,595,204	
906-CIP	2,522,038	2,558,274	(36,236)	580,000	0	580,000	0.00%
Total CIP	2,522,038	2,558,274	(36,236)	580,000	0	580,000	
Total General Fund Expense	11,763,649	11,239,455	524,194	9,748,332	1,170,543	8,577,790	
Total General Fund Excess (Deficiency) of Revenue Over Expense	(2,020,859)	(2,573,838)	552,979	58,920	(887,752)	946,672	
Measure K Revenue							
001-General Support & Administration	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	0.00%
Total Measure K Revenue	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	
Measure K Expense							
001-General Support & Administration	76,400	39,584	36,816	559,000	290,315	268,685	51.93%
100-Finance	2,000	0	2,000	2,800	0	2,800	0.00%



Greater Vallejo Recreation District
 Budget to Actuals by Department
 General Fund and Measure K Combined - YTD
 As of August 31, 2024
 17% of Fiscal Year

Departments Revenue/Expense	FY 23-24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Budget Remaining	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
Total General Support & Administration	78,400	39,584	38,816	561,800	290,315	271,485	
300-Facilities	342,253	224,566	117,687	643,567	57,267	586,300	8.90%
310-Landscaping & Grounds	263,920	204,191	59,730	156,286	28,213	128,073	18.05%
312-McIntyre Ranch				0	22	(22)	0.00%
Total Facilities	606,173	428,757	177,417	799,853	85,502	714,351	
010-Recreation Administration	30,000	66,460	(36,460)	0	0	0	0.00%
415-Children's Wonderland	83,674	115,102	(31,428)	5,600	856	4,744	15.29%
450-Vallejo Community Center	17,500	25,998	(8,498)	18,513	3,833	14,680	20.71%
451-Foley Cultural Center	67,000	59,915	7,085	70,350	17,674	52,676	25.12%
460-Sports	64,542	77,199	(12,657)	18,200	2,133	16,067	11.72%
465-Community Events	8,808	26,623	(17,815)	0	0	0	0.00%
486-Teen Services	16,516	6,077	10,440	0	0	0	0.00%
487-Franklin Gym	0	0	0	30,000	0	30,000	0.00%
490-Adaptive Recreation	2,743	63	2,680	0	0	0	0.00%
720-North Vallejo Community Center	12,800	11,287	1,513	13,440	2,330	11,110	17.34%
721-South Vallejo Community Center	18,800	20,772	(1,972)	19,740	3,577	16,163	18.12%
730-Cunningham Pool	483,212	325,049	158,163	284,918	46,678	238,240	16.38%
Total Recreation	805,597	734,546	71,051	460,761	77,081	383,680	
906-CIP	540,427	809,268	(268,841)	323,000	0	323,000	0.00%
Total CIP	540,427	809,268	(268,841)	323,000	0	323,000	
Total Measure K Expense	2,030,597	2,012,155	18,442	2,145,414	452,898	1,692,516	
Total Measure K Excess (Deficiency) of Revenue Over Expense	(597)	111,180	(111,778)	0	(452,898)	452,898	
Total General Fund & Measure K Combined Excess (Deficiency) of Revenue Over Expense	(2,021,456)	(2,462,658)	441,202	58,920	(1,340,650)	1,399,570	



General Manager Board Update

9-26-2024

- I am working with Human Resources regarding employee items.
- Attended 3 committee meetings in one week. I was unable to attend the 2+2, but requested staff attend in my place.
- Working with finance department regarding the budget.
- I visited the Petaluma Miracle League site, which also includes an all-inclusive playground. This is an example of a community partnership site that is not only sports related but has an adjacent all abilities playground, too. It has been a goal of mine to provide this type of playground, and also to have more partnerships with the community for all types of sports.
- I am working on goals with consultant Mr. Keen.
- We are releasing the RFP for the fee schedule. Next is the Payroll/HR system.
- I attended the Leadership Vallejo fundraiser at Six Flags.
- We raffled off two tickets for the Leadership Vallejo fundraiser. No cost to GVRD as I donated the tickets.
- We have decided to move the Holiday All Staff meeting to January.
- We have had two donations for the all-staff appreciation BBQ; GVRD will not be covering the cost of all the food.



Recreation Services Board Updates

09/26/2024

Activity Guide:

- The spring Activity Guide production schedule will go out in the next week to staff.

Aquatics:

- Aquatics staff are in the second session of swim lessons, and everything is going smoothly. The participants are making great progress, and feedback has been very positive.
- The after-school program at the pool has kicked off with students excited to be back. They are not only enjoying their swim lessons but are also enthusiastically participating in art projects. The blend of activities is keeping them engaged and happy.
- The team is gearing up for the annual Floating Pumpkin Patch event, which will be held next month. The team is excited and anticipate that this year's event will be bigger and better than last year.

Community Centers:

- Foley Cultural Community Center continues to host private events on weekends. The photo below was taken from a private event held last weekend at the facility. The facility is booked for private events all weekends in Sept.



Children’s Wonderland, Community Events, & Adaptive Recreation (AR):

- Children’s Wonderland has started booking field trips from 10am-2pm for schools that are interested in attending our annual pumpkin patch! We will be setting up our very popular hay maze, haunted hallway, and creepy decorations throughout the park.
- We’re looking for partners and potential sponsors for the annual Gobble, Gobble Giveaway in November. Last year we were able to receive 80 free turkey and meal kits for families. This year we plan on giving out 100 free meals to the community!
- The Adaptive Recreation community took Center Stage at the talent show and dance competition last Wednesday, September 18th at Children’s Wonderland. Putting on events for this community fills us with great joy!



Sports/Gym:

Recreation Services			
<u>Monthly Report</u>			
August 2024			
Special Interest and Sports Classes			
<u>Marina Cruise, Recreation Coordinator</u>			
GVRD’S Special Interest and Sports Classes, Camps			
Programs	2023	2024	2024
	Participants	Participants	Total # staff Hrs.
<u>Special Interest Classes</u>			

Ballet Folklorico Advanced	4	-	-
Ballet Folklorico Beginner	9	-	-
Ballet Folklorico Intermediate	7	-	-
Ballet Folklorico Tiny Tots	6	-	-
Ballroom, Latin & Salsa Dancing	10	9/12	12
Break It Down Soul Line Dance & Beginners	41	50/60	20
Chicago Style Steppin'	-	18/20	15
Claudio's Beg & Int Juniors & Teens	16	16/20	10.5
Claudio's Introductory/Novice	20	13/16	10.5
Dance & Yoga with Afro-Body Love	-	4/8	2
Early Rise Exercise	54	37/60	22
Jazz Band	3	7/10	0
Judo Adults & Competitors	5	5/10	10.64
Judo Beginner	15	14/20	10.64
Judo Kids Fit	15	5/10	10.64
Let's Roll Jiu Jitsu: Wrestling Fundamentals	7	-	-
Let's Roll Jiu Jitsu: Little Rollers	9	-	-
Online Drivers Ed	4	3	0
Overflow Cardio Drumming	2	-	-
Piano: Beg & Int	4	8/10	8
Symphonic Band	11	13/15	0
Zumba Fitness	16	15/20	16
Zumba Fun	43	19/20	26
Sub-total	301	236	173.92
<u>Sports Classes</u>			
ABCs of Pickleball	6	4/4	0
ABCs of Pickleball Plus	0	6/8	0
Aim High Basketball	-	13	22.5
High Performance Junior Tennis Development	2	1/10	0
Junior Giants:T-Ball Baseball Ages 5-6	-	100/100	4.75
Junior Giants: Minors Baseball Ages 7-9	-	72/80	4.75
Junior Giants: Minors Softball Ages 7-9	-	55/65	5
Junior Giants: Majors Baseball Ages 10-13	-	87/90	5
Junior Tennis for Advanced Beginners	0	-	-
Junior Tennis for Beginners	3	-	-

Sub-total	11	338	42
Camps			
N/A			
Sub-total	0	0	0
Total Participants	312	574	215.92



- Our faithful Zumba goers are ready for another action-packed class at the Vallejo Community Center. This class has 25 participants enrolled this month and our capacity is 30.
- Vallejo United is bringing their Player Development Program to Dan Foley this October.
- The Sports facilities team has started rolling out new procedures for renting our sports facilities that streamline the rental process that established clearer expectations, payment deadlines, fees and penalties clearer.

Staffing:

- The FT Recreation Coordinator position is frozen due to budget constraints.

Youth Services:

- GVRD staff is working with VCUSD staff to finalize the scope of work concerning the Before school services offered to VCUSD students on campus.
- GVRD Homecoming Boutique will be open for students in need of a dress or suit for their special night.



Kudos:

- I'd like to give a kudos to Marina Cruise for being such a positive and uplifting employee. She comes to work each day, eager to work and perform at her highest level. She is doing a great job with making connections with community partners and looking for new and innovative programs to bring to the Department and community. We are very lucky to have her on the GVRD team!



Maintenance Department Board Update

9/26/2024

Parks and Facilities

- Glen Cove Waterfront Park
 - Staff installed a memorial bench in the Park.
- Hiddenbrooke Park
 - Staff installed drainage in a section of the Park to prevent flooding during the raining season.
- Independence Park
 - We hired a contractor doing repairs on the concrete pathways.
- Lake Dalwigk Park
 - Staff work on removing items from abandoned encampments.
- Crest Ranch Park
 - Wire was stolen from three of the parking lot lights; staff is working on restoring the lighting in the parking lot.
- North Vallejo Community Center
 - The water leak in the restrooms was caused by a clogged condenser drainage line; this was fixed and now everything is working properly.
- Coastal Cleanup
 - September 21st from 9am-12pm. The community did cleanups at Dan Foley, Hanns Park, River Park, BRS, Lake Dalwigk, Glen Cove Waterfront Park, and Delta Meadows Park.

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
VCC HVAC					
Design Phase	6/1/2023	3/31/2023	100%	<input checked="" type="checkbox"/>	Engineer completed the design. On hold until funds available.
Permit Issued	11/1/2024	3/1/2025	0%	<input type="checkbox"/>	
			0%	<input type="checkbox"/>	
			0%	<input type="checkbox"/>	
			0%	<input type="checkbox"/>	
Cunningham Pool Shade Structures					
Design/Assessment Phase	1/1/2023	11/30/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued			0%	<input type="checkbox"/>	Received a proposal for engineering plans; we decided to postpone until funding is available.
RFP			0%	<input type="checkbox"/>	
Build			0%	<input type="checkbox"/>	
Cunningham Pool ADA Upgrades					
Design Phase	11/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	100%	<input checked="" type="checkbox"/>	
RFP	6/21/2023	10/28/2023	100%	<input checked="" type="checkbox"/>	
Build	1/8/2024	2/1/2025	30%	<input type="checkbox"/>	New restrooms were completed; the rest of the work will be postponed until winter season to help with the budget.
Lake Dalwigk Park Improvements					
Design Phase	5/1/2023	10/31/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	1/5/2024	1/30/2024	100%	<input checked="" type="checkbox"/>	
RFP	1/15/2023	3/30/2024	100%	<input checked="" type="checkbox"/>	

BOARD PROJECTS UPDATE



Date

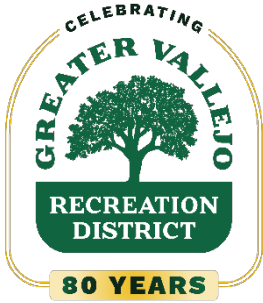
TASK	START	END	% COMPLETE	DONE	NOTES
Build	5/1/2024	10/31/2024	65%	<input type="radio"/>	The landscape company begin with the installation of the new irrigation for the new plants.
Children's Wonderland Electrical Upgrade					
Design Phase	4/1/2023	6/1/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2023	11/31/2023	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2024	10/30/2024	80%	<input type="radio"/>	Staff ordered the panel; should arrive soon.
Build	11/1/2024	2/1/2025	0%	<input type="radio"/>	
North Vallejo Community Center Electrical Upgrade					
Design Phase	4/1/2023	6/1/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2023	11/30/2023	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2024	10/30/2024	0%	<input type="radio"/>	We received the electrical panels; staff will work on the RFP for the installation. PG&E is scheduled for January.
Build	1/1/2025	2/1/2025	0%	<input type="radio"/>	
Dan Foley Cultural Center Electrical Upgrade					
Design Phase	12/1/2023	3/1/2024	100%	<input checked="" type="checkbox"/>	This project is postponed until funding is available.
Permit Issued			0%	<input type="radio"/>	
RFP			0%	<input type="radio"/>	
Build			0%	<input type="radio"/>	
Franklin Middle School					
Prop 68 Management RFP	1/1/2024	9/15/2024	95%	<input type="radio"/>	The RFP documents were sent to our legal counsel for their review; we are planning to put out the RFP this month.

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
Design Phase			0%	<input type="radio"/>	
Permit Issued			0%	<input type="radio"/>	
Build			0%	<input type="radio"/>	
Portable Buildings	1/1/2024	8/30/2024	100%	<input checked="" type="checkbox"/>	Both Portables have the HVAC working.
SVCC EV Charging Stations					
Design Phase			100%	<input checked="" type="checkbox"/>	
Permit Issued			100%	<input checked="" type="checkbox"/>	
Build	5/13/2024	10/15/2024	80%	<input type="radio"/>	Contractor began with the installation; waiting on PG&E for a construction date.



Human Resources Board Update

September 26, 2024

Celebrations:

- Employee appreciation BBQ was on Sept. 25th at Bluerock Springs Park

Health Insurance Open Enrollment:

- New benefit offerings (paid 100% by employees):
 - Long Term Disability
 - Group Accident
 - Cancer Insurance
 - Health Reimbursement Account
 - Dependent Care Account

Recruitment and Staffing:

- Open full-time position:
 - Accounting Clerk II – posted 9/19/2024
- Approved but frozen full-time positions:
 - Maintenance Worker I
 - Recreation Coordinator

Training:

- HR recently attended free webinars:
 - Investigations Happen: How to Avoid Common Mistakes
 - Engaging Your Hispanic Workforce

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: Hours of Work and Overtime [\(Amended\)](#)

POLICY NUMBER: 2015

~~The calculation of hours of work each day shall be consecutive except for interruptions for meal periods. A basic workweek is normally generally defined to consist of five (5) consecutive work days/workdays Monday through Friday. Due to the varied types of operations in the District/District operations, alternative workweeks may be scheduled. For overtime purposes, the workweek is defined as Sunday through Saturday. Employees shall be at their designated work area ready to work at the start of their scheduled shift.~~

Employees who work over five (5) hours a day ~~are required by law to shall~~ take a lunch break of not less than 30 minutes unless the ~~work day/workday~~ will be completed in six hours. Employees scheduled to work six hours or less a day may submit a request in writing to waive their lunch break subject to supervisor's approval. All ~~full-time/full-time~~ employees are to take their meal period ~~s~~ prior to the start of the fifth hour in their scheduled shift. Employees who work over 10 hours per day are required to take a second ~~lunch/meal~~ break of not less than 30 minutes. ~~Employees scheduled to work six hours a day may submit a request in writing to waive their lunch break subject to supervisor's approval.~~ The "on duty" meal period requires prior approval from their supervisor and shall be used only in extraordinary circumstances. Employees are to be relieved of all duty during the meal period. Occasionally when the nature of the work prevents an employee from being relieved of all duty ~~during the break~~, an "on duty" meal period ~~may be taken and will be~~ counted as time worked. ~~This requires prior approval from their supervisor.~~ Employees shall ~~be entitled to receive a~~ paid rest period of 15 minutes ~~for every/for each~~ four (4) hours worked. Employees shall not combine rest periods or add them to meal periods. The rest periods shall also not be used to allow ~~an~~ employees ~~to come in early before arrive late to the start of~~ their shift or leave early at the end of their shift. Rest periods will be counted as time worked.

Approved 3/8/2007

2015-1

Revised 6/26/2008, [6/2012](#), [3/2013](#), [12/2016](#)

[Revised 6/2012](#)

[Revised 3/2013](#)

[Approved 12/2016](#)

_____ Overtime is defined as ~~time worked~~paid -time in excess of 40 hours in a workweek, ~~and time worked on a designated holiday.~~ Hours of work for purposes of overtime calculation includes all hours in paid status including vacation, compensatory, sick and holiday time off. Except for emergency ~~call-outs~~callouts, employees must obtain prior authorization from their supervisor to work overtime. Hourly ~~Employees considered to be non-exempt by the Fair Labor Standards Act~~ may choose compensatory time off for all overtime worked except emergency call outs. (See Rule and Regulation RR2015) Compensatory time off shall be credited at the rate of time and one-half (1½) for hours worked over 40 hours, and double time ~~(2)~~ for hours worked on a holiday. If terms and conditions set forth in this policy differ from ~~or as noted in~~ current bargaining agreements, the bargaining agreements shall ~~supersede~~.

Because the District is held accountable for the expenditure of public funds, all employees, including exempt employees, will be required to complete and submit a bi-weekly time report setting forth all hours worked. The District reserves its right to make schedule changes to minimize overtime.

Approved 3/8/2007

2015-2

Revised 6/26/2008, 6/2012, 3/2013, 12/2016

Revised 6/2012

Revised 3/2013

Approved 12/2016

Greater Vallejo Recreation District

Rules and Regulations

POLICY NUMBER/TITLE: 2015 Hours of Work and Overtime (Amended)

Rule and Regulation: RR2015

Work Time

~~Employee work time belongs to the District.~~ Employees should refrain from ~~doing "personal" things~~ conducting personal business during work time. ~~If personal calls are necessary, they~~ Personal calls need to ~~should~~ be held to a minimum. Solicitation, whether for personal gain or fundraisers, should not be done at the work site or on District time.

Overtime Procedures

The following rules are applicable to fulltime, hourly employees or as noted in a current bargaining agreement:

- ~~_____~~ Hours of work for purposes of overtime calculation includes all hours in paid status including annual and sick leave, as well as compensatory and holiday time off.
- ~~•~~ Except for emergency call outs, all overtime work must be pre-approved.
- ~~•~~ Employees shall receive a minimum of two and one-half (2.5) hours, and four (4) hours at the regular rate for holidays, regardless of time worked on an emergency call out.
- ~~•~~
- ~~•~~ The employee timesheet shall include reasons for hours worked and for overtime.
- ~~•~~ Timesheets must record all hours worked.
- ~~•~~ For all call outs, the reason for, location of, and work performed are to be noted on the timesheet. Compensatory time is calculated at a rate ~~of~~ and ~~one~~ & ~~and~~ one half (1 ½) hours ~~for actual time worked for every paid hour~~ with a minimum of 2 hours recorded, ~~or as noted in current bargaining agreements.~~
- ~~•~~ All ~~overtime work performed over~~ paid hours over 40 hours in a work week, shall be ~~calculated at~~ compensated at a rate ~~of~~ and ~~one~~ & ~~and~~ one half (1 ½) ~~hours for actual time worked times the regular rate of pay.~~
- ~~•~~ Without prior written approval from the general manager, work performed by an employee on behalf of a non-GVRD activity is excluded from overtime.

- ~~Employees For GVRD recognized holidays, fulltime employees must be approved in receive advance by the General Manager approval in advance to work on one of these holidays-a District-observed holiday.~~
- ~~For Part time staff any off site mandated training seminars, work related meetings shall be compensated. Pre-approval for mandated attendance shall be given by the General Manager.~~
- Employees directed by the General Manager or Department Manager to represent the District at any meetings, including Board meetings, City Council meetings, commission meetings, community activity meetings, etc., will be compensated according to the overtime policy.
- Where possible, and with supervisory approval, employees may adjust their normal work schedule to accommodate ~~known~~ overtime activities. Employees who opt to flex their schedule must do so ~~in during~~ the same ~~or following bi-weekly pay period~~ workweek (Sunday through Saturday).
- ~~The~~ District reserves ~~its the~~ rights to make schedule changes to minimize overtime with at least two weeks' notice.
- If the terms and conditions set forth in these Rules and Regulations differ from current bargaining agreements, the bargaining agreements shall prevail.

Overtime and call-out for Fair Labor Standards Act, LA Exempt Status Employees

~~According to the Fair Labor Standards act, Exempt status is not Employees who are exempt (salaried) are not entitled to the payment of overtime or compensatory time off. , in lieu of payment the Board of Director's authorizes 9 paid Executive Leave days per fiscal year, to compensate for extra time worked.~~

Greater Vallejo Recreation District

POLICY MANUAL RULES AND REGULATIONS

POLICY TITLE: 2280 Volunteer Services (Amended)

POLICY NUMBER: RR2280

Before Volunteer Services Begin

1. Volunteer applicants must ~~fill out~~complete the following ~~three~~ forms; Volunteer Application, Volunteer ~~Waiver of Liability Agreement, Waiver and Release,~~ and ~~Workers Compensation~~Volunteer Background Questionnaire. Completed forms ~~go to the Recreation Superintendent or the Maintenance and Development Manager, depending on the volunteer work the applicants' desire. Each department will maintain paperwork. are kept secure in the human resources department.~~
2. Volunteer applicants must obey the following ~~criminal fingerprinting guidelines~~background check guidelines:
 - a. All ~~adult~~ volunteers 18 and over must be fingerprinted and incur the fee.; ~~e~~Exception: parent volunteers in the ~~s~~Sports pPrograms are exempt from the fingerprinting requirement as long as if District staff is are on site and supervising. At no point should parent volunteers be left alone with children under the age of 18.
 - b. ~~Underage volunteers~~Volunteers under the age of 18 cannot be fingerprinted, and therefore must be supervised at all times. At no point should these volunteers be left alone with children ~~or other underage volunteers~~under the age of 18.
3. Once volunteers have submitted the ~~three required~~ forms and ~~their fingerprints clear~~ the District receives acceptable results from the Department of Justice, the Recreation ~~Services Director~~Superintendent or the ~~Maintenance and Development Manager~~Parks and Facilities Director will refer approved volunteers to a ~~coordinators~~Recreation Supervisor or Park the Landscape Supervisors for duties.

Volunteer Supervision

The Recreation ~~Superintendent~~Services Director or the ~~Maintenance and Development Manager~~Parks and Facilities Director assume the responsibility of supervising each volunteer unless they delegate the responsibility to another supervisor or coordinator.

Volunteer Timesheets

~~Volunteers are to turn in their completed timesheets to their supervisor for signature. Volunteers should follow the same GVRD timesheet that all GVRD employees follow.~~

Volunteer Breaks and Lunch Meal Periods

~~Like employees, volunteer must also follow California Labor Code (CLC). Please~~ Volunteers should refer to GVRD Policy number 2015 regarding Hours of Work and Overtime for CLC laws. breaks and meal periods.

Volunteer Support

Volunteers should first seek resolution with their supervisor if they have concerns about their assignments, incomplete training, and/ or inadequate supervision. If such efforts do not result in an effective resolution, volunteers should contact the Recreation ~~Superintendent~~ Services Director or ~~Maintenance and Development Manager~~ the Parks and Facilities Director.

Volunteer Conduct

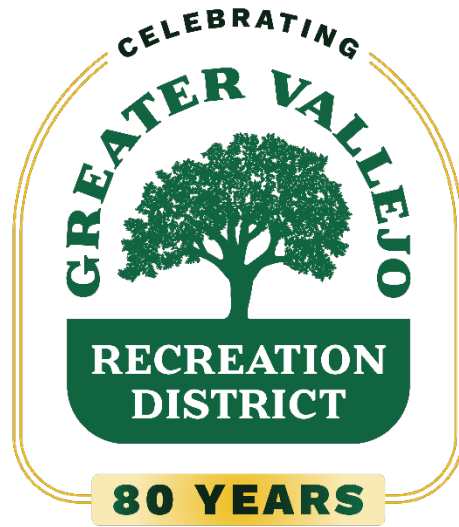
Volunteers will serve as positive role models, use appropriate language, and discuss ~~age-appropriate~~ age-appropriate topics when assigned to assist minors. Volunteers should be prompt and dependable. If volunteers are ill or an emergency occurs, they must notify their supervisor or leave a message with the front staff.

Mandatory Reporter Training

Volunteers who work with or around children are required to attend a two-hour online Mandatory Child Abuse and Neglect Prevention and Reporting Training.

Dress Code

The dress code for volunteers should be appropriate for their duties, and also and be comfortable for any task they may be assigned.

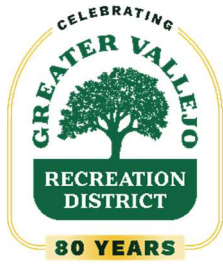


GREATER VALLEJO RECREATION DISTRICT

FINANCIAL REPORT

AS OF

August 31, 2024



**Greater Vallejo Recreation District
Preliminary Balance Sheet Year-to-Date
as of August 31, 2024
All Funds Combined**

Assets

Cash - Solano County	3,479	
Cash - General Account - Bank of the West	865,570	
Cash - Payroll Account - Bank of the West	110,758	
Cash - Umpqua Bank Account	1,680,301	
Cash - Retiree Benefit Trust Fund	1,298,520	
Accounts Receivable	8,303	
Total Assets		<u>3,966,932</u>

Liabilities

Accounts Payable	43,035	
Payroll Related Payables	482,544	
Building Deposits Payable	44,655	
Amount Due Customers - Etrak	4,096	
Total Liabilities		<u>574,331</u>

Net Assets

Fund Balance- Unrestricted Operating Reserve	1,972,482	
Fund Balance - Restricted Retiree Benefit	1,298,520	
Fund Balance - Designated Reserve 15%	1,462,250	
Excess Revenues Over Expenses	(1,340,651)	
Total Net Assets		<u>3,392,601</u>

Total Liabilities and Net Assets		<u>3,966,932</u>
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Greater Vallejo Recreation District
 Budget to Actuals by Category
 General Fund and Measure K Combined
 As of August 31, 2024
 17% of Fiscal Year

Revenue/Expense Category	FY 23/24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Remaining Budget	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
General Fund Revenue							
Property Taxes	6,059,159	5,833,217	225,942	6,298,331	157	6,298,174	0.00%
Intergovernmental Revenue	739,690	664,152	75,538	1,660,930	4,720	1,656,210	0.28%
Charges for Services	1,039,720	866,125	173,595	534,856	111,582	423,274	20.86%
Rents: Use of Facilities/Equipment	584,783	681,764	(96,981)	656,415	131,447	524,968	20.02%
Use of Money & Property (Contract Rents,Leases, Int Income)	142,796	186,079	(43,283)	113,131	9,754	103,377	8.62%
Grants	1,131,052	250,000	881,052	500,000	0	500,000	0.00%
Donations	5,500	300	5,200	0	20,000	(20,000)	0.00%
Other Revenue	40,090	183,980	(143,890)	43,590	5,131	38,459	11.77%
Total General Fund Revenue	9,742,790	8,665,617	1,077,173	9,807,253	282,791	9,524,462	
Full-Time Salaries	3,028,926	3,062,746	(33,820)	3,239,982	514,662	2,725,320	15.88%
Part-Time Salaries	1,258,839	1,611,914	(353,075)	2,346,250	374,306	1,971,944	15.95%
Non-Retirement Employee Benefits	1,031,997	933,270	98,727	1,072,877	89,391	983,486	8.33%
Medical Insurance - Retiree	0	0	0	87,000	12,521	74,479	14.39%
CalPERS	763,114	149,683	613,431	385,292	0	385,292	0.00%
Services & Supplies	1,640,358	1,359,968	280,390	936,850	105,017	831,833	11.21%
Computer Services, Software & Equipment	104,901	111,766	(6,865)	144,400	13,856	130,544	9.60%
County Tax Collection Fee	80,000	66,364	13,636	70,700	0	70,700	0.00%
Professional Services	276,608	537,633	(261,025)	554,416	60,459	493,957	10.90%
Facilities Maintenance Expense	726,376	517,345	209,031	0	330	(330)	0.00%
Other Post Employment Benefit (OPEB)	0	0	0	0	0	0	0.00%
Transfer to Debt Service (POB)	330,493	330,493	(1)	330,565	0	330,565	0.00%
Total General Fund Expense	9,241,611	8,681,182	560,429	9,168,332	1,170,543	7,997,789	
Total General Fund Excess (Deficiency) of Revenue Over Expense Before Capital Outlay & CIP	501,179	(15,565)	516,744	638,920	(887,752)	1,526,673	
Capital Outlay & CIP	2,522,038	2,558,274	(36,236)	580,000	0	580,000	0.00%
Total Capital Outlay & CIP Expense	2,522,038	2,558,274	(36,236)	580,000	0	580,000	0.00%
Total General Fund Expense with Capital Outlay & CIP	11,763,649	11,239,455	524,194	9,748,332	1,170,543	8,577,789	
Total General Fund Excess (Deficiency) of Revenue Over Expense with Capital Outlay & CIP Expense	(2,020,859)	(2,573,838)	552,979	58,920	(887,752)	946,673	



Greater Vallejo Recreation District
 Budget to Actuals by Category
 General Fund and Measure K Combined
 As of August 31, 2024
 17% of Fiscal Year

Revenue/Expense Category	FY 23/24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Remaining Budget	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
Measure K Revenue							
Other Revenue	0		0	0	0	0	0.00%
Special Assessments - Measure K	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	0.00%
Total Measure K Revenue	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	
Part-Time Salaries	503,941	306,823	197,118	0	0	0	0.00%
Non-Retirement Employee Benefits	50,929	27,755	23,175	0	0	0	0.00%
Services & Supplies	903,300	871,427	31,873	1,472,247	413,581	1,058,666	28.09%
Computer Services, Software & Equipment	30,000	66,460	(36,460)	0	0	0	0.00%
Professional Services	2,000	0	2,000	2,800	0	2,800	0.00%
Facilities Maintenance Expense	0	6,835	(6,835)	347,367	39,317	308,050	11.32%
Measure K Refunds	0	(76,412)	76,412	0	0	0	0.00%
Total Measure K Expense	1,490,170	1,202,887	287,284	1,822,414	452,898	1,369,516	
Capital Outlay & CIP	540,427	809,268	(268,841)	323,000	0	323,000	0.00%
Total Capital Outlay & CIP	540,427	809,268	(268,841)	323,000	0	323,000	0.00%
Total Measure K Expense with Capital Outlay & CIP	2,030,597	2,012,155	18,443	2,145,414	452,898	1,692,516	
Total Measure K Excess (Deficiency) of Revenue Over Expense With Capital Outlay & CIP	(597)	111,180	(111,778)	0	(452,898)	452,898	
Total General Fund & Measure K Combined Excess/Deficiency of Revenue Over Expense	(2,021,456)	(2,462,658)	441,201	58,920	(1,340,651)	1,399,571	



Greater Vallejo Recreation District
 Budget to Actuals by Department
 General Fund and Measure K Combined - YTD
 As of August 31, 2024
 17% of Fiscal Year

Departments Revenue/Expense	FY 23-24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Budget Remaining	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
General Fund Revenue							
001-General Support & Administration	6,204,045	6,169,662	34,383	6,561,552	9,911	6,551,641	0.15%
Total Administration & General Support	6,204,045	6,169,662	34,383	6,561,552	9,911	6,551,641	
301-Visitor Services	198,900	227,605	(28,705)	234,400	52,365	182,035	22.34%
310-Landscaping & Grounds	0	9,972	(9,972)	0	4,275	(4,275)	0.00%
Total Parks & Facilities	198,900	237,577	(38,677)	234,400	56,640	177,760	
010-Recreation Administration	3,500	6,417	(2,917)	8,000	195	7,805	2.44%
415-Children's Wonderland	53,200	40,457	12,743	44,750	6,911	37,839	15.44%
430-Break Camp	69,740	103,635	(33,895)	67,500	29,651	37,849	43.93%
450-Vallejo Community Center	100,232	128,264	(28,032)	132,800	16,135	116,666	12.15%
451-Foley Cultural Center	199,552	256,517	(56,965)	223,500	41,201	182,299	18.43%
460-Sports	90,332	80,806	9,526	59,775	13,223	46,552	22.12%
465-Community Events	12,300	4,984	7,316	9,800	22,148	(12,348)	225.99%
480-ExLP	203,100	585,033	(381,933)	720,662	0	720,662	0.00%
481-After School Programs	339,300	339,917	(617)	815,268	4,720	810,548	0.58%
486-Teen Services	79,475	480	78,995	29,666	0	29,666	0.00%
487-Franklin Gym	52,000	0	52,000	51,500	97	51,403	0.19%
490-Adaptive Recreation	330	770	(440)	800	450	350	56.25%
720-North Vallejo Community Center	26,800	42,868	(16,068)	37,380	3,181	34,199	8.51%
721-South Vallejo Community Center	64,235	57,761	6,474	61,900	5,392	56,509	8.71%
730-Cunningham Pool	378,107	281,350	96,757	248,000	72,938	175,062	29.41%
Total Recreation	1,672,203	1,929,259	(257,056)	2,511,301	216,240	2,295,061	
906-CIP	1,667,642	329,119	1,338,523	500,000	0	500,000	0.00%
Total CIP	1,667,642	329,119	1,338,523	500,000	0	500,000	
Total General Fund Revenue	9,742,790	8,665,617	1,077,173	9,807,253	282,791	9,524,462	
General Fund Expense							
001-General Support & Administration	1,973,958	1,830,338	143,620	1,366,228	115,721	1,250,507	8.47%
007-Human Resources	415,847	343,257	72,590	417,230	48,553	368,677	11.64%
100-Finance	479,689	581,906	(102,216)	698,203	89,645	608,558	12.84%
Total Administration & General Support	2,869,494	2,755,500	113,994	2,481,661	253,919	2,227,742	
200-Park Maintenance & Development	212,511	185,027	27,484	215,351	27,350	188,001	12.70%
300-Facilities	1,197,464	946,123	251,340	701,522	78,294	623,229	11.16%



Greater Vallejo Recreation District
 Budget to Actuals by Department
 General Fund and Measure K Combined - YTD
 As of August 31, 2024
 17% of Fiscal Year

Departments Revenue/Expense	FY 23-24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Budget Remaining	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
301-Visitor Services	154,256	143,553	10,703	154,170	27,782	126,388	18.02%
310-Landscaping & Grounds	1,403,479	1,245,458	158,021	1,396,774	169,549	1,227,225	12.14%
312-McIntyre Ranch	50,000	51,794	(1,794)	10,000	0	10,000	0.00%
Total Parks & Facilities	3,017,709	2,571,955	445,754	2,477,818	302,975	2,174,843	
010-Recreation Administration	392,351	420,202	(27,850)	422,482	46,937	375,545	11.11%
415-Children's Wonderland	84,773	156,539	(71,766)	224,631	29,820	194,810	13.28%
430-Break Camp	196,074	223,666	(27,592)	214,406	106,291	108,115	49.57%
450-Vallejo Community Center	218,066	185,220	32,846	203,112	27,908	175,204	13.74%
451-Foley Cultural Center	314,188	261,715	52,473	329,775	31,003	298,773	9.40%
460-Sports	159,524	119,681	39,843	97,464	35,505	61,959	36.43%
465-Community Events	107,631	95,831	11,801	98,401	38,159	60,242	38.78%
480-ExLP	332,192	548,669	(216,477)	702,271	35,333	666,939	5.03%
481-After School Programs	551,799	400,077	151,722	728,167	18,968	709,198	2.60%
486-Teen Services	66,695	12,074	54,621	29,666	3,371	26,295	11.36%
487-Franklin Gym	212,912	83,451	129,462	157,088	8,995	148,092	5.73%
490-Adaptive Recreation	35,893	9,880	26,013	25,022	1,721	23,301	6.88%
720-North Vallejo Community Center	70,257	77,190	(6,933)	99,713	5,974	93,739	5.99%
721-South Vallejo Community Center	70,277	66,026	4,251	17,266	4,847	12,419	28.07%
730-Cunningham Pool	541,775	693,506	(151,731)	859,390	218,816	640,574	25.46%
Total Recreation	3,354,408	3,353,726	681	4,208,854	613,649	3,595,204	
906-CIP	2,522,038	2,558,274	(36,236)	580,000	0	580,000	0.00%
Total CIP	2,522,038	2,558,274	(36,236)	580,000	0	580,000	
Total General Fund Expense	11,763,649	11,239,455	524,194	9,748,332	1,170,543	8,577,790	
Total General Fund Excess (Deficiency) of Revenue Over Expense	(2,020,859)	(2,573,838)	552,979	58,920	(887,752)	946,672	
Measure K Revenue							
001-General Support & Administration	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	0.00%
Total Measure K Revenue	2,030,000	2,123,335	(93,335)	2,145,414	0	2,145,414	
Measure K Expense							
001-General Support & Administration	76,400	39,584	36,816	559,000	290,315	268,685	51.93%
100-Finance	2,000	0	2,000	2,800	0	2,800	0.00%



Greater Vallejo Recreation District
 Budget to Actuals by Department
 General Fund and Measure K Combined - YTD
 As of August 31, 2024
 17% of Fiscal Year

Departments Revenue/Expense	FY 23-24 Amended Budget	FY 23/24 Actuals thru 06/30/24 - Preliminary	FY 23/24 Budget Remaining	FY 2024-25 Adopted Budget	FY 24/25 Actuals thru 08/31/24	FY 24/25 Remaining Budget	FY 24/25 Budget % Rcvd/Used
Total General Support & Administration	78,400	39,584	38,816	561,800	290,315	271,485	
300-Facilities	342,253	224,566	117,687	643,567	57,267	586,300	8.90%
310-Landscaping & Grounds	263,920	204,191	59,730	156,286	28,213	128,073	18.05%
312-McIntyre Ranch				0	22	(22)	0.00%
Total Facilities	606,173	428,757	177,417	799,853	85,502	714,351	
010-Recreation Administration	30,000	66,460	(36,460)	0	0	0	0.00%
415-Children's Wonderland	83,674	115,102	(31,428)	5,600	856	4,744	15.29%
450-Vallejo Community Center	17,500	25,998	(8,498)	18,513	3,833	14,680	20.71%
451-Foley Cultural Center	67,000	59,915	7,085	70,350	17,674	52,676	25.12%
460-Sports	64,542	77,199	(12,657)	18,200	2,133	16,067	11.72%
465-Community Events	8,808	26,623	(17,815)	0	0	0	0.00%
486-Teen Services	16,516	6,077	10,440	0	0	0	0.00%
487-Franklin Gym	0	0	0	30,000	0	30,000	0.00%
490-Adaptive Recreation	2,743	63	2,680	0	0	0	0.00%
720-North Vallejo Community Center	12,800	11,287	1,513	13,440	2,330	11,110	17.34%
721-South Vallejo Community Center	18,800	20,772	(1,972)	19,740	3,577	16,163	18.12%
730-Cunningham Pool	483,212	325,049	158,163	284,918	46,678	238,240	16.38%
Total Recreation	805,597	734,546	71,051	460,761	77,081	383,680	
906-CIP	540,427	809,268	(268,841)	323,000	0	323,000	0.00%
Total CIP	540,427	809,268	(268,841)	323,000	0	323,000	
Total Measure K Expense	2,030,597	2,012,155	18,442	2,145,414	452,898	1,692,516	
Total Measure K Excess (Deficiency) of Revenue Over Expense	(597)	111,180	(111,778)	0	(452,898)	452,898	
Total General Fund & Measure K Combined Excess (Deficiency) of Revenue Over Expense	(2,021,456)	(2,462,658)	441,202	58,920	(1,340,650)	1,399,570	