



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Tom Starnes

GENERAL MANAGER

Gabe Lanusse

Budget and Finance Committee – Meeting Minutes Tuesday, August 20, 2024 1:00 p.m. Administrative Office – Board Room 401 Amador Street

In attendance: Director Starnes, Director Briseño, General Manager Lanusse, Finance Director Parkhurst, Director Judt attended as an observer and did not participate in the meeting

Meeting began: 1:00 P.M.

1. Public Comment.

There was one public attendee present at this meeting.

2. FY21-22 Audit

Director Parkhurst gave a summary of the FY21-22 Audit Status. Overall, momentum has picked back up on both sides for the audit. Additional items were added to the request list. Director Parkhurst made note that some of these items were pre-existing, but not clearly identified by auditing firm in previous communications. Director Starnes questioned if such a delay is common with these audits and expressed concern in the delay of responses from the auditors. Director Parkhurst and General Manager Lanusse discussed some of the delays experienced with this audit process. Director Parkhurst spoke to managing future audit engagements to have more abbreviated and appropriate timelines.

Director Parkhurst Discussed GASB87 filing requirements and the need for the Resolution to set material lease amounts for GASB87 filing is needed.

3. Finance Workload and Capacity

Director Parkhurst discussed the current team “roster” for the Finance Department. He also discussed the progress of creating a new job title and description of a Payroll “Specialist” and why there is a need to change the current job title of Accounting Clerk II. Director Brisenno questioned the reasoning behind not posting the job as soon as it was known there would be a vacancy. He showed concern with the length between the district being aware of the vacancy and the timeline to post and fill the position. General Manage Lanusse discussed guidelines and restrictions around filling a permanent position within the



CalPERS and represented aspects. Director Starnes sought clarity on plan for outsourced members of the team. He wanted to make sure there was a plan to eventually become independent of outsourced assistance to address the everyday workload.

Director Parkhurst Discussed status of June 30 Preliminary Financials. Director Briseno expressed his desire to see financial reports to be up to date. Director Parkhurst explained that June 30th financials are also the year end financials. This process takes longer than non-year-end months for GVRD staff and other agencies such as the County. Vital information from these other agencies is delayed as well. Director Parkhurst also announced the improved relations with the Solano County Staff and the accomplishment of gaining access to the County's reporting software through their access portal. Director Starnes suggested that these types of "wins" are shared with the Board just as much as the challenges.

4. Meeting Adjourned: Meeting adjourned at 1:38pm