



# Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

## BOARD OF DIRECTORS

Rizal Aliga  
Robert Briseño  
Thomas Judt  
Tom Starnes

## GENERAL MANAGER

Gabe Lanusse

**Budget and Finance Committee – Meeting Minutes**  
**Tuesday, December 17, 2024**  
**1:00 p.m.**  
**Administrative Office – Board Room**  
**401 Amador Street**

**In attendance:** Director Starnes, Director Briseño  
General Manager Lanusse, Finance Director Parkhurst

**Meeting began: 1:02 P.M.**

**1. Public Comment.**

There was one public attendee present at this meeting. Director Thomas Judt participated as a non-engaging member of the public.

**2. Update on 1<sup>st</sup> Property Tax Apportionment for FY 2024-2025.**

Director Parkhurst provided the committee with an update to the FY24-25 Property Tax Projections from Solano County. The district's approved budget for Property Tax Revenue is \$6.3 Million and the final projection from the County is \$6,106,597; this gap produces a \$191,734 deficit to the budget. The budgeted property tax revenue was based on a conservative estimated increase in proper tax revenue. Director Briseno suggested that when working on adjusting for the deficit the District communicates to the public so they understand when certain measures are taken. He also urged the General Manager to find areas to create additional revenue and mitigate expenses. He also reminded staff that it is important to continue to address items that have Deferred Maintenance. Director Starnes commented that Executive staff needs to communicate the budget to the rest of the staff as they play a big role in revenue and expenditure management.



### **3. Discuss Various Recreation Departments, Events, and Programs With Recreation Director Antony Ryans.**

Director Parkhurst presented an analysis of revenue and expenditures by department to the committee and staff. This report displayed Revenue, Expenditures, and the surplus or deficit from YTD activity and compared it to budgeted surplus and deficits. Director Starnes emphasized the need to have data that tracks the cost to run each program, event or facility. He also expresses the need to be able to project revenue and expenditures by week and month to capture the effects presented by seasonality. Director Starnes suggested to staff that when presenting budgets and projections, to use figures from the data gathered to support staffs' arguments. The staff should understand how reducing expenditure and increasing revenue will impact the community and the district. Director Starnes suggested that the Finance Director should always know the revenue streams and their current levels to be able to speak about it when the topic arises. Director Briseno expressed the need to understand what it takes to run the pool and each program. To focus on labor costs and fixed costs. The district staff needs to find an equilibrium point to run the pool. He suggested that Director Ryans review models of other districts and municipalities that have community pools to get ideas for our district. Programs we run should be cash positive. The overall message to Director Ryans and staff is that staff must have accurate metrics for all of the programs in order to manage more efficient and maximize revenue.

### **4. Meeting Adjourned at 2:14 PM.**