



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Tom Starnes

GENERAL MANAGER

Gabe Lanusse

In accordance with California Government Code Section 54957.5, materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's Administrative Office, 401 Amador Street, Vallejo, CA during normal business hours or electronically on our [website](#).

In compliance with the Americans with Disabilities Act, Special assistance for participating in this meeting can be obtained by contacting the District Office at 707-648-4604. A 48-hour notification would enable the District to make reasonable accommodations to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Board of Directors Meeting Agenda

Thursday, February 13, 2025

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

Public Comment on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda:
5. Public Comment:

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To

provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization

6. Committee Updates:

The Chairperson for Standing Committees will provide any updates to the full board



7. Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

- 7.1 Approve Board Minutes – January 23, 2025
- 7.2 Accept Budget and Finance Committee Minutes-January 21, 2025
- 7.3 Accept Facility and Development Committee Minutes-January 28, 2025

8. Action Items:

- 8.1 Approve changes to Policy 4060-Committees of the Board of Directors (Legal Counsel)
- 8.2 Authorize General Manager to attend the CPRS, CARPD, and CSDA Conferences for Fiscal Year 2024-2025. (Lanusse)
- 8.3 General Manager Summary of the Weed Science Society Conference (Lanusse)

9. Financials:

- 9.1 Accept Payment of Bills 1/1/25 through 1/30/25 (Parkhurst)
- 9.2 Cash Flow Projections- Informational (Parkhurst)

10. Staff Updates:

- 10.1 General Manager
- 10.2 Recreation Services Director
- 10.3 Parks and Facilities Director
- 10.4 Finance Director

11. Announcements and Comments from Board Members:

12. Executive Session:

Conference with Real Property Negotiators; pursuant to Government Code Section 54956.8

Property: 1110 Colusa Street, Vallejo

Agency Negotiators: General Manager Gabe Lanusse, Director Tom Starnes

Negotiating Party: Saints Constantine & Helen Greek Orthodox Church

Under Negotiation: Price and Terms of Payment

13. Meeting Adjourn:

We regularly meet on the second and fourth Thursdays of each month at 6:30pm

Next Meeting: February 27, 2025



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Greater Vallejo Recreation District Board of Directors Minutes

Thursday, January 23, 2025- 401 Amador Street, Vallejo, CA 94590
6:30 p.m. – Regular Session

1. Call to Order

Chairperson Briseño called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., January 23, 2025, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2. Pledge of Allegiance

Chairperson Briseño led the pledge of allegiance.

3. Roll Call

Present: Chairperson Robert Briseño; Vice-Chairperson Tom Starnes; Secretary Thomas Judt; Director Rizal Aliga arrived at 6:31pm

Staff: Legal Counsel, Andrew Shen; Parks and Facilities Director, Salvador Nuño; Human Resources Director, Lisa Sorvari; Recreation Director, Antony Ryans; Board Clerk, Kimberly Pierson

4. Presentations

Introducing Adamasis Gonzales, Recreation Coordinator (Ryans)
Recreation Director Ryans congratulated Ms. Gonzales on successfully completing her one year employment probationary period.

5. Approval of Agenda

Director Starnes offered the motion, seconded by Director Judt to approve the agenda with one change-Move 11.5-Finance Director Update before 11.1. Motion passed.



6. Public Comment-NONE

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization

7. Committee Updates-NONE

The Chairperson for Standing Committees will provide any updates to the full board

8. Consent Calendar

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

- 8.1 Approve Board Minutes – January 9, 2025
- 8.2 Accept Budget and Finance Committee Minutes-December 17, 2024
- 8.3 Accept Programs and Publicity Committee Minutes-January 7, 2024

Director Starnes offered the motion, seconded by Director Judt to approve the consent calendar. Motion passed.

9. Action Items

- 9.1 Discussion and Possible Action on Policy 000-Introduction (Sorvari)

No Action taken-Policy will return to committee for review.

- 9.2 Discussion and Possible Action on Committee Appointments for 2025 (Board Chair)

Chairperson Briseño made the following committee appointments for 2025:

- Budget and Finance Committee: Directors Briseño and Judt
- Facility and Development Committee: Directors Starnes and Aliga
- Policies and Personnel Committee: Directors Starnes and Briseño
- Publicity/Program and Community Relations Committee: Directors Judt and Starnes
- McIntyre Ranch Committee: Directors Briseño and Aliga
- Sports Center Committee: Directors Aliga and Judt

- 9.3 Discussion and Possible Action on Current Committee Composition under Policy 4060-Board Committees (Legal Counsel)

After discussion it was agreed to eliminate the McIntyre Ranch and Sport Center Committees. These topics will be moved to the Facility and Development Committee. Changes will be made to Policy 4060 and returned to the February 13th board meeting for approval.



10. Financials

10.1 Accept Payment of Bills 12/1/24 through 12/31/24 (Parkhurst)

Director Starnes offered the motion, seconded by Director Judt to accept the payment of bills 12/1/24-12/31/24. Motion passed.

10.2 Accept Finance Statement through November 30,2024 (Parkhurst)

Director Starnes offered the motion, seconded by Director Judt to approve the November Financial Statement. Motion passed.

10.3 Accept Finance Statement through December 31, 2024 (Parkhurst)

Director Judt offered the motion, seconded by Director Aliga to approve the December Financial Statement. Motion passed.

11. Staff Updates

11.1 Finance Director

- Provided Board Members a 6-month financial summary.
- Announced 6 proposals were received in response to the Finance, HR and Payroll software RFP.
- Announced the 21-22 audit should be completed in March.
- Provided June dates for auditors onsite visit.

11.2 General Manager-Updates provided by Recreation Director Ryans

- Announced an upcoming kick off meeting for the fee study.
- Announced a skatepark community survey.

11.3 Recreation Services Director

- Announced there were 41 participants at the first Glow in the Dark Dodgeball event.
- Announced that GVRD may receive \$125k of Measure P funds from the City of Vallejo.
- Announced that staff applied for the Kaiser 2025 Community Relations Sponsorship

11.4 Parks and Facilities Director

- Provided an update on the electrical upgrades at Children's Wonderland and North Vallejo Community Center.
- Announced an upcoming onsite meeting with the school district regarding parking lots.



- Congratulated CC Sabathia on his acceptance into the Baseball Hall of Fame. Announced a February 10th meeting with the Public Works Director to discuss impact fees and the Cunningham Pool parking lot.

11.5 Human Resources Director

- Announced the upcoming All Staff Meeting and Service Awards. Thanked Board Members for RSVPing.
- Provided details on AB2561, which has new requirements for reporting district employment vacancies.
- Announced the Lead Maintenance Worker and Recreation Supervisor vacancies have been posted.

12. Announcements and Comments from Board Members:

Director Aliga thanked Chair Briseño for attending the event for his mom. He also announced he will be on vacation Feb. 9-25th.

13. Executive Session At 8:07pm Chairperson Briseño convened to executive session.

13.1 Public Employee Performance Evaluation; pursuant to Government Code Section 54957

Title: General Manager

13.2 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency designated representatives (as needed): Chair, Robert Briseño and Legal Counsel, Andrew Shen

Unrepresented Employee: General Manager, Gabe Lanusse

At 8:51pm Chairperson Briseño re-convened to regular session and reported the following:

13.1 Information given

13.2 Information given

14. Meeting Adjourn: 8:51pm

Thomas Judt, Board Secretary



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Gabe Lanusse

Budget and Finance Committee – Meeting Minutes Tuesday, January 21, 2025 1:00 p.m. Administrative Office – Board Room 401 Amador Street

In attendance: Director Starnes, Director Briseño
General Manager Lanusse, Finance Director Parkhurst

Meeting began: 1:01 P.M.

1. Public Comment.

There was one public attendee present at this meeting.

2. Discuss FY21-22 Audit Status.

Director Parkhurst provided the committee with an update to the status of the FY21-22 Audit. It was reported that the auditing firm, MUN, provided latest request on Friday last week for selections from the Capital Asset Roll Forward were submitted by the District today. It was also reported the work done on GASB 68 – Pension request stopped as the auditors received the information two years ago. There is a meeting between the District and MUN on the 23rd to discuss next steps in the audit process. Director Starnes suggested that the staff consider the auditor options for the District for future audits.

3. Discuss FY21-22 Audit Status.

Director Parkhurst presented conservative plan to replenish amounts used from both Reserve Funds which includes replenishing one now and wait until Cash Flow Projection Update to determine when the second fund will be replenished. Director Starnes suggested that staff wait until the 2nd Property Tax apportionment in May to replenish the 15% Operating Reserve Fund.

4. Present FY 2025-26 Budget Process Calendar.

Director Parkhurst presented a draft version of the FY 2025-26 Budget Development Calendar.

5. Meeting Adjourned at 1:49 PM.



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Gabe Lanusse

Facility and Development Committee Minutes Wednesday, January 28, 2025 1:30 p.m. Administrative Office-Board Room 401 Amador Street

In attendance: Director Briseño, Director Starnes, General Manager Lanusse, Parks and Facilities Director Nuño

Meeting began: 1:30 PM

1. Public Comment

Two people made comments on item number 2 listed in the agenda.

- 2. Glen Cove Park-Petition to install lighting to the pickleball courts and other key areas:** Staff presented and was added to the agenda the signatures from the community for the petition requesting adding lights for the pickleball/tennis courts and other areas of the park. The Committee commented that this would have a cost, and the district has other deferred maintenance that takes a higher priority, and the district currently doesn't have the funding for this. Director Briseño mentioned that maybe this could be something that could be presented for Participatory Budgeting where the community gets to vote on projects using funding from the City of Vallejo PB. Director Nuño mentioned that this will still have to go through the permitting process with the City.

3. Lake Dalwigk Improvements:

Parks and Facilities Director Nuño reported that the contractor is making progress to complete the items left for the project. The City requested an extension for the completion of the project and they gave an extension to complete the project by the end of February 2025. The contractor is working on a final inspection of the restrooms and they are getting close to complete all the irrigation repairs; the irrigation controller was installed, and this is an upgrade since this is a smart irrigation controller and is now located inside the restroom building.



4. Colusa Street Property:

Parks and Facilities Director Nuño reported that our General Manager has a list of real estate agents that is planning to talk to them about Colusa building.

5. Electrical Upgrades-Children’s Wonderland and North Vallejo Community Center:

Parks and Facilities Director Nuño reported that the contractor begun working on Children’s Wonderland installing the conduit pipes getting it ready for PG&E; staff and the contractor have a meeting scheduled with PG&E soon. We are hoping to get a construction schedule from PG&E soon, as this could be taking a long time on their end. For NVCC, the contractor will wait to do the work and would be done later when this is getting closer for the PG&E construction date.

6. Prop. 68 Project Update-Franklin:

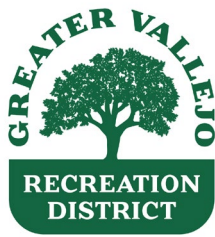
Parks and Facilities Director Nuño reported that the RFP for the design and project management of this project is closing on February 19th. There were concerns about the possible need for making improvements on the existing restroom building; we received the notification from the DSA that is not required to do improvements in the restroom building since this was filed with the DSA permit.

7. Cunningham Pool Upgrades:

Parks and Facilities Director Nuño reported that the contractor is making progress on the renovations of the restrooms. There is a delay on the partitions due to the fires in Southern California. We will still be planning to open the pool in March since there is not a lot of programs for the pool in that month, we have the new completed restrooms for the use of these programs. Staff is also fixing and replacing old valves. The circulating pump is leaking water, and the impeller is bad and will have to be replaced; we have a quote for about 21k to replace the motor and the impeller. We also have the contractor do extra work on the reception area, since this was not part of the original scope of work.

8. Meeting Adjourn:

Adjourned at 2:34 PM



Agenda 8.1

BOARD COMMUNICATION

Date: February 13, 2024

TO: Board Chairperson and Directors

FROM: Lisa Sorvari, Human Resources Director

SUBJECT: Approve Amended Policy 4060, Committees of the Board of Directors

BACKGROUND AND DISCUSSION

- At the January 23, 2025, board meeting, the Board of Directors decided to eliminate the McIntyre Ranch and Sport Center Committees. Moving forward the topics previously covered by these two committees will be handled by the Facility and Development Committee. This Policy has been amended to remove the McIntyre Ranch Committee and the Sports Center Committee as standing committees of the Board.

RECOMMENDATION

Approve the amended Policy 4060 - Committees of the Board of Directors.

FISCAL IMPACT

None.

ALTERNATIVES CONSIDERED

Approve as is.

Approve with recommendations.

Reject.

Reject with recommendations.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

Policy #4060

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: Committees of the Board of Directors
POLICY NUMBER: 4060

Standing committees advise the Board with respect to matters within their respective responsibilities, After the Board officers have been elected, at the following Board meeting, the Board Chairperson shall appoint and publicly announce the two members assigned to each of the standing committees, for the ensuing calendar year. In addition, the Board Chairperson shall appoint two members to represent the District on the City's Inter-Agency Committee.

The members of each committee shall agree upon a committee chair, and if there is no agreement, the more senior member of the committee will become the chair. If there is a tie regarding seniority, then the Board Chair will designate the committee's chair. The designation of committee Chairs shall strive to provide all Board members with opportunities to gain experience. If a Board member chairs multiple committees, it would benefit the District and Board for that Board member to reduce the number of committees they chair.

The following shall be standing committees of the Board:

- Budget and Finance Committee;
- Facility and Development Committee;
- Policies and Personnel Committee;
- Publicity, Program, and Community Relations Committee;
- ~~McIntyre Ranch Committee; and~~
- ~~Sports Center Committee.~~

The Board Chairperson shall appoint such ad hoc committees as deemed necessary or advisable by the Chair and/or the Board. To qualify as an ad hoc committee, the committee must be temporary (i.e., exist for less than a year), be advisory (i.e., no final decision-making authority), and have a discrete task or goal rather than a continuing jurisdiction over a range of policy issues. The Board Chairperson shall outline the duties of ad hoc committees at the time of formation or appointment, and the committee shall dissolve when it has made its final recommendations, or it has run out of time. Ad hoc committees may, but are not required to, post meeting notices and agendas and allow the public to attend.

The General Manager or the General Manager's designee shall be an ex-officio member of all committees. Each committee chair shall inform the Board as to the business transacted at each Board meeting.

The Board's standing committees will meet on an as needed basis as determined by the committee chair and the General Manager, and shall review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. Any recommendations resulting from the committee's review should be submitted to the Board via a written or oral report.

All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board. As with Board meetings, a quorum of the committee must be present to hold a committee meeting; since each committee has only two members, both committee members must be present to convene. Should a third member of the Board wish to attend meetings of any standing committee, they may do so as an observer only and may not ask questions or make statements during the meeting, nor participate in any manner.

The Board's standing Budget and Finance Committee

This committee shall work with the General Manager and other staff of the District on the annual budget projection and other financial matters. This committee shall review the General Manager and Directors' expenses, annual audit and annual financial statement before publication. The committee will ensure that investment policies are followed and that funds are invested in a prudent manner with adequate protections to prevent misuse.

The Board's standing Facility and Development Committee

This committee shall study and recommend acquisitions of real property and the type of facilities that should be planned for new acquisitions, and all joint planning and developmental programs for district facilities, including any additional facility needs and development of present parks. This committee shall review and, make recommendations for facilities and/or developments. This committee shall review matters related to engineering and operation of facilities and short and long-range capital improvement plans.

The Board's standing Policies and Personnel Committee

This committee shall study and make recommendations for the compensation and welfare of District Staff. This committee shall also, as needed, meet with the General Manager regarding the items and conditions of the General Manager's employment by the District. This committee shall review the functions of District staff and other policies not assigned to other committees.

The Board's standing Publicity, Program and Community Relations Committee

This committee shall study and make recommendations for all District recreational programs and policies regarding public affairs and community outreach, including co-sponsorship with other entities. This committee shall assure information regarding the affairs of the District is adequately communicated to its constituents and the public at large. This committee shall make presentations before groups and organizations upon request.

~~The Board's standing McIntyre Ranch Committee~~

~~This committee shall study and make recommendations for the District's uses of and plans for McIntyre Ranch. This committee shall also solicit feedback and participation from interested community members and groups.~~

~~The Board's standing Sports Center Committee~~

~~This committee shall engage in planning and make recommendations for a District Sports Center Complex.~~



Agenda 8.2

BOARD COMMUNICATION

Date: February 13, 2025

TO: Board Chairperson and Directors

FROM: Gabriel Lanusse, General Manager

SUBJECT: Authorize General Manager to attend the CPRS, CARPD, and CSDA conferences for fiscal year 2024-2025

BACKGROUND AND DISCUSSION

I am requesting authorization to attend the following conferences that are related to my position.

The California Park and Recreation Society (CPRS) will be held March 18-21, 2025 it is being held in Sacramento. My registration is free (\$550 value). I am asking for parking, breakfast, dinner compensation and two nights lodging with a not to exceed \$900.

The California Association of Recreation and Park District's (CARPD) will be held May 21st -May 24 2025 in San Diego. The cost for the conference is \$300. Hotel \$800, travel \$275 and meals This would be approximately \$1400 I will apply for a scholarship to help offset costs.

California Special District association (CSDA) General Manger Leadership Summit will be held June 29 – July1, 2025 in Lake Tahoe \$890 for the conference, hotel and meals. The cost would be approximately \$1640. I will be applying for a scholarship to help offset costs.

RECOMMENDATION

Authorize attendance for CPRS, CARPD, and CSDA conferences.

FISCAL IMPACT

Estimates:

CPRS: \$900

CARPD :\$1400

CSDA: \$1640

Total of \$3,940 for all three conferences, without scholarships, for the FY 24-25 The remainder amount in admin staff for training would still leave \$6072 for the remainder of the year, and for two other administrative staff to go to trainings.

ALTERNATIVES CONSIDERED

Authorize all conferences

Authorize some conferences

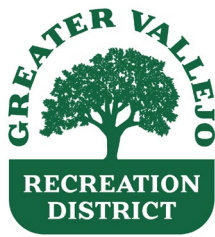
Adjust what can be reimbursed.

Choose what can be approved/denied.

Deny request completely

DOCUMENTS AVAILABLE FOR REVIEW

None



Agenda 8.3

BOARD COMMUNICATION

Date: February 13, 2025

TO: Board Chairperson and Directors

FROM: Gabriel Lanusse

SUBJECT: Summary of sessions attended at the California Weed Science Society conference in Sacramento.

BACKGROUND AND DISCUSSION

This is an update regarding GM attendance at CWSS 2025 conference.

First off, I would like to thank the board for allowing me to attend this conference as it focuses on pesticide use, as well as new laws and regulations on the horizon, and ones that have passed legislation.

The conference also allows me to network with vendors regarding maintenance of parks, roadways, and lakes.

Most maintenance staff have some sort of certificate or license to apply herbicides, I hold a Pesticide Advisor license that requires 40 hours of continuing education in two years. This conference allowed me to acquire almost 20 pesticide hours, and a bonus of 11 arborist hours (which I hold certification in as well).

The three biggest takeaways from the conference are looking at an integrated pest management program (IPM), other methods to control vegetation to reduce the risk of wildfires with less toxicity. and aquatic weed management at Dan Foley and Blue Rock Springs Park.

Wednesday

The following sessions varied in time from 30 minutes to one hour and were specific. Such as...Weed school, Modes of Action Herbicides, Weed I.D., Symptomology, Herbicide Injury, Student Posters, long term effects of Fire Retardants on the Ecosystem, Rapid Detection of Acetolactate Synthetase Inhibitor (very impressed by presenter who is in high school), Electrical Weed Control in Orchards, Utilizing Integrated Vegetation Management Techniques to Protect Electric Utility Assets, Response of Desert-Native Perennials to Inoculum from Invasive Weeds and Native Annuals, Navigating New EPA Pesticide Regulations and Endangered Species Act, Prescription Adjuvant Recommendations, Weed Populations, A sustainable future for Pest Management, Student awards, What's New in Weed Control.

Thursday

The following classes were blocks of time under general topics: Aquatic Herbicides, Trees and Vines, Roadsides, Utilities, and Industrial Sites, Turf and Ornamental, Forestry Range and Natural Areas.

Friday

The whole morning covered Laws and Regulations.

Check Register Report

Greater Vallejo Recreation District
For January 2025

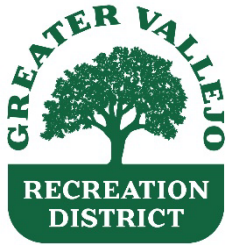
<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>	<u>Detail Notes</u>
73357	01/29/2025	Greater Vallejo Recreation District	\$750,000.00	0	Replenish Reserve Funds
73298	01/15/2025	P G & E	\$24,151.48		
73348	01/23/2025	P G & E	\$21,771.74		
73318	01/17/2025	Commercial Energy Of Montana	\$16,179.93	Energy Service - Cunningham Pool	
73286	01/08/2025	P G & E	\$15,334.10		
73349	01/27/2025	US Bank Corporate Payment System	\$15,035.02	CalCard Master Statement Payment	
73302	01/16/2025	Pacific Gas & Electric	\$14,684.89		
73391	01/31/2025	Miracle Playsystems Inc.	\$13,950.74		Children's Wonderland - Installation of Hags Bannister/Temporary Fencing
73321	01/17/2025	Construction West	\$13,263.90		Cunningham Pool Restroom and ADA Improvements
73305	01/17/2025	CSDA	\$9,798.00		
73329	01/17/2025	Municipal Resource Group, LLC	\$7,950.00	Financial Consultant/ District Management Support	
73323	01/17/2025	HydroPoint Data Systems, Inc.	\$7,221.00		
73336	01/17/2025	Renne Public Law Group LLP	\$7,126.94	District Legal Counsel	
73397	01/31/2025	R & D Termite And Pest Control	\$6,780.00		
73301	01/16/2025	Metropolitan Life Insurance Company	\$6,567.31	Employee Life, Dental & Vision Premium	
73406	01/31/2025	Verdin	\$6,273.00	Marketing Consultant	
73402	01/31/2025	Streamline	\$5,352.00		
73355	01/28/2025	Ameritas Life Ins. Group	\$5,289.16		
73351	01/27/2025	Kay Cady-Johnson	\$5,187.00	Leisure Service Contract Instructor	
73398	01/31/2025	Renne Public Law Group LLP	\$5,052.87	District Legal Counsel	
73324	01/17/2025	Lakeview Consulting LLC	\$4,720.00	Finance Consulting	
73330	01/17/2025	Napa Ford-Lincoln	\$4,715.89		
73400	01/31/2025	Security Enforcement Alliance	\$4,261.25	Security Services - Park Lock Ups & Center Events	
73347	01/21/2025	Norm's Hytech Auto	\$4,088.99		
73340	01/17/2025	Tecogen	\$3,582.24	Energy Service - Cunningham Pool	
73319	01/17/2025	Commercial Pool Systems, Inc	\$3,415.20	Chemical Supplies for Pools	
73334	01/17/2025	Platt Electric Supply	\$3,070.29		
73405	01/31/2025	Turf Star, Inc.	\$3,014.63		
73332	01/17/2025	NBS	\$2,954.76		
73342	01/17/2025	Vertiv Operating Company	\$2,590.48	Paper Supplies	
73337	01/17/2025	Rhinos Roofing Company	\$2,500.00		
73401	01/31/2025	Sanam Sikder	\$2,495.75		
73331	01/17/2025	National Aquatic Services Inc	\$2,492.85		
73278	01/08/2025	One People Tribe	\$2,269.70	Leisure Service Contract Instructor	
73368	01/31/2025	P G & E	\$2,215.95		
73366	01/31/2025	Golden State Warriors LLC	\$2,160.00		
73341	01/17/2025	Teletrac Navman US Ltd.	\$2,089.20	District Fleet Maintenance & Tracking Software	
73307	01/17/2025	Vallejo Fire Extinguisher	\$1,884.90		
73289	01/08/2025	GreatAmerica Financial Services	\$1,875.41	Lease: District Copiers/ Printers	
73370	01/31/2025	Adams Pool Group	\$1,700.00		
73386	01/31/2025	Georgia House Graphics	\$1,700.00		
73325	01/17/2025	Leathers Associates	\$1,527.40		
73359	01/30/2025	Vallejo Fire Extinguisher	\$1,505.62		
73392	01/31/2025	MUN CPA's	\$1,500.00		
73404	01/31/2025	Treetop Products	\$1,434.47		
73311	01/17/2025	Bay Alarm Company	\$1,379.92		
73376	01/31/2025	Bay Alarm Company	\$1,379.92		
73375	01/31/2025	B & G Tires Of Vallejo	\$1,229.04		
73291	01/08/2025	Verizon Wireless	\$1,216.20	Cell Phone Provider	
73407	01/31/2025	Vertiv Operating Company	\$1,015.93	Paper Supplies	
73356	01/28/2025	Mutual Of Omaha	\$996.98		
73333	01/17/2025	NuCO2	\$989.55		
73358	01/29/2025	Mi Jalisco	\$985.00		
73283	01/08/2025	Frankie Valentine-Flores	\$903.00	Leisure Service Contract Instructor	
73313	01/17/2025	Big Creek Lumber & Building Materials	\$885.18		
73316	01/17/2025	CivicPlus LLC	\$883.22		
73290	01/08/2025	Ring Central Inc.	\$879.95	District Phone System	
73395	01/31/2025	Platt Electric Supply	\$847.29		
73303	01/17/2025	Bayshore Materials	\$815.77		
73285	01/08/2025	Victor Wallace	\$792.00	Leisure Service Contract Instructor	
73273	01/08/2025	Teresita Landin	\$750.00		
73279	01/08/2025	Patricia Padron	\$750.00		
73295	01/15/2025	H & F Insulators Local 16	\$750.00		
73385	01/31/2025	Mara Grace Fernandez	\$750.00		
73399	01/31/2025	Raquel Santana-Pizana	\$750.00		
73408	01/31/2025	Visions In Education	\$750.00		
73287	01/08/2025	AT&T	\$672.15	Phone Lines: Alarm Multiple Locations	
73367	01/31/2025	Grainger	\$671.70		
73335	01/17/2025	R & D Termite And Pest Control	\$600.00		
73382	01/31/2025	Angelito Or Loana Claudio	\$588.00	Leisure Service Contract Instructor	
73274	01/08/2025	Steven Logoteta	\$579.00	Leisure Service Contract Instructor	
73284	01/08/2025	Vallejo Choral Society	\$570.00		
73364	01/31/2025	C.P.R.S.	\$555.00		
73322	01/17/2025	Eco-Counter Inc	\$540.00		
73294	01/15/2025	Shakira De Abreu	\$523.20		
73390	01/31/2025	M & M Sanitary LLC	\$508.49		
73282	01/08/2025	Frank Silveira	\$500.50	Leisure Service Contract Instructor	
73371	01/31/2025	Maria Aguarin	\$500.00		
73272	01/08/2025	Karen Houston	\$497.70		
73338	01/17/2025	SiteOne Landscape Supply	\$460.67	Irrigation & Plumbing Supplies	
73299	01/16/2025	C-DAT	\$447.00		
73339	01/17/2025	Syber Fiber	\$444.00	Internet Provider: Administration & Other Locations	
73403	01/31/2025	Syber Fiber	\$444.00	Internet Provider: Administration & Other Locations	
73297	01/15/2025	David Flowers	\$432.00	Retiree Benefit Stipend	
73344	01/21/2025	Penny Harman	\$430.08	Retiree Benefit Stipend	
73280	01/08/2025	Theodore Rocha	\$417.55		
73276	01/08/2025	Lorna Mandap	\$403.90		

<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>	<u>Detail Notes</u>
73352	01/27/2025	Arrianna Lombard	\$400.00		
73393	01/31/2025	NuCO2	\$397.53		
73328	01/17/2025	Minuteman Press	\$354.81		
73315	01/17/2025	Cintas Corporation	\$337.09		
73275	01/08/2025	Virlynda Luciano	\$324.80	Leisure Service Contract Instructor	
73381	01/31/2025	Jasmine Cervantes	\$308.00		
73300	01/16/2025	Roger Maryatt	\$274.00	Retiree Benefit Stipend	
73377	01/31/2025	Big Creek Lumber & Building Materials	\$271.74		
73374	01/31/2025	AT&T	\$254.67	Phone Lines: Alarm Multiple Locations	
73304	01/17/2025	Bert Williams & Sons Inc	\$254.60		
73308	01/17/2025	Victory Stores	\$250.00		
73389	01/31/2025	Les Schwab Tires	\$240.34		
73346	01/21/2025	AAA Business Supplies & Interiors	\$227.24		
73379	01/31/2025	C-DAT	\$224.00		
73310	01/17/2025	American Sanitation Inc	\$216.21		
73281	01/08/2025	Karen Silas	\$216.00	Leisure Service Contract Instructor	
73267	01/08/2025	Break It Down Soul Line Dance	\$214.20	Leisure Service Contract Instructor	
73327	01/17/2025	Lift Off, LLC	\$207.00	MS 365 Licenses	
73362	01/31/2025	Horizon	\$196.08		
73396	01/31/2025	Preferred Alliance, Inc.	\$195.24		
73271	01/08/2025	Chondra Renee Harris	\$192.50		
73345	01/21/2025	Kerry Carmody	\$191.08	Retiree Benefit Stipend	
73314	01/17/2025	C-DAT	\$187.00		
73293	01/14/2025	Steve Pressley	\$185.08	Retiree Benefit Stipend	
73296	01/15/2025	Nancy Ortiz	\$185.08	Retiree Benefit Stipend	
73288	01/08/2025	Comcast	\$181.00	Internet Provider: Multiple Locations	
73306	01/17/2025	State Of California	\$160.00		
73369	01/31/2025	State Of California	\$160.00		
73383	01/31/2025	Comcast	\$141.45	Internet Provider: Multiple Locations	
73317	01/17/2025	Comcast	\$135.03	Internet Provider: Multiple Locations	
73365	01/31/2025	General Plumbing Supply Co	\$133.61		
73388	01/31/2025	Gabe Lanusse	\$120.00		
73326	01/17/2025	Les Schwab Tires	\$110.18		
73394	01/31/2025	Pitney Bowes, Inc.	\$99.73		
73378	01/31/2025	AT&T	\$91.47	Phone Lines: Alarm Multiple Locations	
73372	01/31/2025	Alhambra	\$83.93		
73343	01/17/2025	Calmat Co Db a Vulcan Materials Co	\$81.79		
73292	01/09/2025	Big Creek Lumber & Building Materials	\$80.15		
73387	01/31/2025	Kaiser Permanente-OHSS	\$65.00		
73268	01/08/2025	Genye Clark	\$62.07		
73354	01/27/2025	Sandy Tawaratsumida	\$57.62		
73373	01/31/2025	Ryan Allen	\$57.16		
73361	01/30/2025	Quench USA, Inc.	\$51.86		
73320	01/17/2025	Complete Welders Supply	\$51.28		
73384	01/31/2025	Complete Welders Supply	\$51.28		
73269	01/08/2025	Marina Cruise	\$48.94		
73353	01/27/2025	Jose Nuno	\$40.00		
73277	01/08/2025	Loralei Morehouse	\$39.69		
73360	01/30/2025	Big Creek Lumber & Building Materials	\$34.15		
73350	01/27/2025	Angela Harkins	\$25.00		
73380	01/31/2025	Central Vallley Builders	\$22.90		
73270	01/08/2025	Kimberly Franco	\$12.19		
73363	01/31/2025	Bert Williams & Sons Inc	\$8.39		
73309	01/17/2025	Alhambra	\$7.49		

Greater Vallejo Recreation District
FY24-25 Projected Cash Flow
AS OF 12/31/2024

Presented to the Board on February 13, 2025

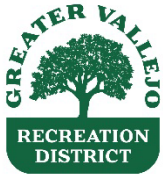
	6 Months YTD Total	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	FY 24-25 Projected Total
Beginning Cash Balance		\$5,544,749	\$ 5,097,163	\$ 4,716,363	\$ 3,849,160	\$ 3,266,002	\$ 5,851,065	
	<i>Actual</i>							
Revenue								
Property Tax	\$3,183,333	\$0	\$0	\$0	\$0	\$2,531,349	\$391,916	\$6,106,597
Measure K	\$1,063,638	\$0	\$0	\$0	\$0	\$873,470	\$110,000	2,047,108
Intergovernmental Revenue	\$244,899	\$194,262	\$322,010	\$214,828	\$190,170	\$190,170	\$190,170	\$1,546,507
Charges for Services	\$208,851	\$44,571	\$44,571	\$44,571	\$44,571	\$44,571	\$44,571	\$476,279
Rents: Use of Facilities/Equipment	\$324,554	\$35,333	\$35,333	\$35,333	\$35,333	\$35,333	\$35,333	\$536,554
Use of Money & Property (Contract, Interest Income)	\$25,055	\$14,900	\$14,900	\$14,900	\$14,900	\$14,900	\$14,900	\$114,455
Grants	\$197,952	\$0	\$0	\$0	\$125,000	\$0	\$0	\$322,952
Donations	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Revenue	\$37,053	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$49,053
Total Revenue	\$5,287,335	\$291,066	\$418,815	\$311,633	\$411,974	\$3,691,793	\$788,890	\$11,201,505
Expenses								
Full-Time Salaries	\$1,621,470	\$264,332	\$264,332	\$264,332	\$264,332	\$264,332	\$264,332	\$3,207,459
Part-Time Salaries	\$969,070	\$97,726	\$158,688	\$164,875	\$195,521	\$195,521	\$195,521	\$1,976,923
Non-Retirement Employee Benefits	\$467,879	\$79,432	\$79,432	\$79,432	\$79,432	\$79,432	\$79,432	\$944,471
CalPERS	\$192,155	\$39,687	\$39,687	\$39,687	\$39,687	\$39,687	\$39,687	\$430,275
Services & Supplies	\$336,110	\$167,376	\$167,376	\$187,376	\$187,376	\$187,376	\$187,376	\$1,420,366
Computer Services, Software & Equipment	\$52,334	\$11,867	\$11,867	\$11,867	\$11,867	\$11,867	\$11,867	\$123,536
County Tax Collection Fee	\$17,544	\$0	\$0	\$0	\$35,350	\$0	\$0	\$52,894
Professional Services	\$184,315	\$35,106	\$35,106	\$35,106	\$35,106	\$35,106	\$35,106	\$394,951
Facilities Maintenance Expense	\$475	\$43,127	\$43,127	\$69,497	\$43,127	\$43,127	\$43,127	\$285,607
Other Post Employment Benefit (OPEB)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Debt Service (POB)	\$0	\$0	\$0	\$0	\$0	\$250,283	\$0	\$250,283
Capital Outlay & CIP	\$188	\$0	\$0	\$326,665	\$103,335	\$0	\$0	\$430,188
Total Expenses	\$3,841,541	\$738,652	\$799,614	\$1,178,836	\$995,133	\$1,106,730	\$856,448	\$9,516,953
Net Revenue	\$1,445,794	(\$447,586)	(\$380,800)	(\$867,203)	(\$583,158)	\$2,585,063	(\$67,558)	\$1,684,552
Cash Balance	\$5,544,749	\$ 5,097,163	\$4,716,363	\$3,849,160	\$3,266,002	\$5,851,065	\$5,783,507	
Fund Balances								
Cash - Restricted Retiree Benefit	\$ 548,761	\$1,298,520	\$1,298,520	\$1,298,520	\$1,298,520	\$1,298,520	\$1,298,520	
Cash - Designated Reserve 15%	\$ 168	\$168	\$168	\$168	\$168	\$1,764,547	\$1,764,547	
Unrestricted Operating Cash	\$4,995,820	\$3,798,475	\$3,417,675	\$2,550,472	\$1,967,314	\$2,787,997	\$2,720,440	



General Manager Board Update

2-13-2025

- Working with finance staff and consultant on various projects and information. Such as getting budget to actual reports in a more timely manner, spending, policies, budget book, and budget midyear review.
- Evaluating the proposals received from the ERP requests for proposals.
- Fee study kick off.
- Working with CAPRI, and HR regarding employee issues and investigations.
- The tall ships from San Francisco will be coming to Vallejo in the fall. They are estimated to be here for 5 years.
- Hiring a realtor for both properties has been difficult. We also may have to follow guidelines that we did not know about a year ago. We are researching the proper process and update.
- Thank you for allowing me to attend pesticide training to maintain my State Advisor License for the District.
- I provided a tour of McIntyre property last week. We also have another interested party.
- I had a meeting with the City Manager to discuss priorities. Director Nuño and I have a meeting next week with City staff to discuss impact fees.
- I attended the VCUSD Board Meeting last Wednesday and provided an update.
- I will be attending the 2+2 meeting on Monday February 10th.
- I am working with department heads regarding staffing levels, and organization structure.



Recreation Services Board Updates

02/13/2025

Activity Guide:

- We're in the beginning stages of the production process for the Summer Activity Guide. As of now, we're on track to meeting our deadline for release in mid-April.

Aquatics:

- With the pool currently closed for renovations, the aquatics team has been proactively reaching out to schools to begin recruiting potential employees in preparation for the spring reopening. As part of this effort, we are visiting local high schools during their lunch periods and setting up an outreach table to connect with students about job opportunities.
- The aquatics team is working on revamping swim lesson program, placing a stronger emphasis on skill development to enhance the overall learning experience for participants.

Children's Wonderland, Community Events, & Adaptive Recreation (AR):

- GVRD is working collaboratively with the Fishing in the City committee to organize elements for the planning of the 20th Anniversary event, as well as to review registration and logistical details.
- Additionally, GVRD is preparing for the Roc the Mic Teen Summit, which will take place on March 7th at the Dan Foley Cultural Center. We are working closely with the school district on this event and are currently looking for speakers for our teen-focused event.

Community Centers:

- The Director met with Department staff to brainstorm ways activate the event spaces through program generation, services, and private events.

Sports, Gym & Special Interest Classes:

- Over the past eight weeks, we've seen a significant increase in the use of the volleyball nets we purchased. We've established a user agreement with Serve It Up Crossroads Volleyball, allowing them to use the GVRD Sports Gym Monday through Thursday. In addition to this agreement, they've also secured extra rental days outside of their scheduled times, including Sunday mornings, Sunday nights, and other available slots.

Their usage has enabled them to run volleyball training sessions for up to 30 girls. They are preparing to expand their gym usage this summer, adding morning practices to accommodate a younger age group alongside their older players, aiming to have up to 70 participants in the Sports Gym.

- Our outreach events are gaining momentum as students return from Winter Break. So far, we've held four outreach events at local elementary schools, including Steffan Manor, John Finney, Vallejo High, and the Solano County Library. Two staff members visit these sites to deliver GVRD programming, distribute activity guides, and participate in game nights. We're also planning to partner with the Solano County Library during upcoming special events and summer programming to offer a mobile recreation program. The library recently invested in a mobile library, and we'll be providing our mobile rec truck to offer games and activities, while the library will handle arts and crafts and story time.
- January was an exciting and productive month for our department, filled with successful programs and new partnerships! We kicked off the month with the launch of our monthly Senior Social at the Vallejo Community Center. After months of meticulous planning, we were thrilled to see it come to life. Thanks to a generous partnership with Starbucks and Hummingbird Bakery, we were able to offer delicious pies, cakes, coffee, cream, sugars, and cups for coffee. Both our community members and the Florence Douglas Center showed incredible support by donating games and puzzles. A particularly heartwarming moment came when the daughter of the late Sid Nikolas, former Superintendent of GVRD, donated six new games in his honor. This event was not only a celebration for seniors, but it also attracted new faces to GVRD, with several individuals signing up for classes on the spot. It was lovely to see some of the participants who we see frequently "adopt" some of the newcomers by socializing all together. We couldn't be more pleased and excited for the next one on February 12th.
- In addition to the Senior Social, we also introduced our Glow-in-the-Dark Family Dodgeball event at the GVRD Sports Gym. Originally planned as a Pickleball event with no registrations, we quickly adapted, and the result was an overwhelming success, with nearly 40 people in attendance. The joy and excitement of families, teens, and young adults coming together to enjoy this fun and inclusive activity was truly heartwarming. We're already looking forward to our second dodgeball event on February 8th.
- Lastly, we were thrilled to bring back the Junior Warriors program, which continues to be a standout success. With 112 kids enrolled, the program has a waiting list and is more popular than ever. The National Academy of Athletics once again brought their expert coaches to inspire and motivate the young athletes. A noteworthy addition this year is the involvement of

14 volunteers from Griffin & MIT, who are providing valuable assistance and gaining job experience as they help keep the kids engaged and on track. This partnership not only benefits the participants but also creates meaningful opportunities for these young Vallejo-educated volunteers.

Recreation Services			
<u>Monthly Report</u>			
Dec 2024			
Special Interest and Sports Classes			
<u>Marina Cruise, Recreation Coordinator</u>			
GVRD'S Special Interest and Sports Classes, Camps			
Programs	2023	2024	2024
	Participants	Participants	Total # staff Hrs.
<u>Special Interest Classes</u>			
Ballet Folklorico Advanced	3	0	0
Ballet Folklorico Beginner	11	0	0
Ballet Folklorico Intermediate	17	0	0
Ballet Folklorico Tiny Tots	6	0	0
Ballroom, Latin & Salsa Dancing	14	27/30	9
Break It Down Soul Line Dance & Beginners	31	52/60	12
Campanelli's Youth Chorus	7	10/12	4
Chicago Style Steppin'	27	24/30	9
Chon Renee Dance Academy: Dance Combo	0	3/5	4.5
Chon Renee Dance Academy: Ballet	0	2/5	2
Claudio's Beg & Int Juniors & Teens	14	12/20	12
Claudio's Introductory/Novice	20	14/20	12
Creative Movement & Dance	0	0	0
Dance & Yoga with Afro-Body Love	0	0	0
Early Rise Exercise	35	39/50	24
Jazz Band	2	7/10	0
Judo Adults & Competitors	7	5/10	9
Judo Beginner	7	16/20	9
Judo Kids Fit	13	5/10	9
Kurvy Fitness	0	0	0
Let's Roll Jiu Jitsu: Wrestling Fundamentals	4	0	0
Let's Roll Jiu Jitsu: Little Rollers	9	0	0

Sub-total	6	0	0
Total Participants	325	334	176.25

Staffing:

- The recruitment for the Recreation Supervisor position will close on Friday, February 14th. The first round of interviews are scheduled for the week of February 24th.

Youth Services:

- Over 20 part-time staff attended VCUSD’s professional development day on January 21st at Wardlaw Elementary School. GVRD and additional vendors working at school sites participated in the training that focused on improving partnerships and building better relationships. GVRD and VCUSD continue working together to strengthen our before and after school programs. In addition, providing opportunities for professional development to build staff skills.
- Solano Widenmann Leadership Academy reported the closure of the school due to a major copper theft. During this time, ExLP staff were temporarily relocated to work and support at a different after school program site. After a week of closure, students and ExLP staff were able to return to Solano Widenmann on Tuesday, February 4th.

Recreation Services			
Monthly Report			
Dec 2024			
Youth Services			
<u>Adamasis Gonzales, Recreation Coordinator</u>			
GVRD’S Kids Club, Expanded Learning Programs, Teens, Break Camps			
	2023	2024	2024
Programs	Participants	Participants	Total # staff Hrs.
<u>Kids Club Before School Programs</u>			
Cave	11	16/20	68
Glen Cove	0	6/10	72
Pennycook	0	N/A	N/A
Wardlaw	14	16/20	75

Sub-total	25	38	215
<u>Kids Club After School Programs</u>			
<u>(includes Kinder ASP)</u>			
Cave	40	N/A	N/A
Glen Cove	7	N/A	N/A
Pennycook	6	N/A	N/A
Steffan Manor	n/a	N/A	N/A
Wardlaw	33	N/A	N/A
Sub-total	86	0	0
<u>EXLP (daily average)</u>			
Cave	70	126/130	
Cooper	81	78/100	
Dan Mini	98	103/120	
Federal Terrace	84	78/100	
Glen Cove	78	89/100	
Highland	80	90/100	
Lincoln	46	38/50	
Loma Vista	97	92/100	
Mare Island	99	93/100	
Patterson	71	80/100	
Pennycook	68	85/100	
Solano Widenmann	102	106/120	
Steffan Manor	73	112/120	
Vallejo Charter School	65	80/100	
Wardlaw	57	113/125	
<u>Middle School Programs</u>			
Hogan	95	84/100	
Sub-total	1264	1447	0
<u>Teens Programs</u>			
Sub-total	0	0	0
<u>Camps/Passes</u>			

Punch Passes	6	N/A	
Winter Break Camp (2nd-6th)	19	8/10	110
Winter Break Kinder Camp (Tk-1rst)	5	11/15	110
Drop ins		3/5	
Sub-total	30	22	220
Total Participants	1405	1507	435

Kudos:

- Recreation Coordinator Marina Cruise deserves a huge round of applause for her outstanding efforts in coordinating two consecutive sold-out glow-in-the-dark dodgeball events. Her creativity and attention to detail made these events a huge success, bringing the community together for a fun and unique experience. In addition, Marina has done an incredible job launching a thriving senior social program. Through her dedication and community outreach, she secured free games, delicious pastries from local businesses, and a generous year-long donation of free coffee and tea from Starbucks. Her ability to connect with both local businesses and community members has truly made a positive impact, and her hard work continues to enrich the experiences of everyone she serves. Great job!



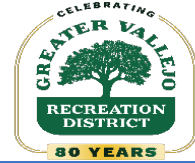
Maintenance Department Board Update

2/13/2025

Parks and Facilities

- Glen Cove Waterfront Park
 - Vallejo Watershed Alliance, along with the Solano Resource Conservation District are having a volunteer workday on Saturday February 15th.
- Wilson Park
 - A contractor will be making the repairs in the Park restrooms that were damaged by a vehicle.
- Setterquist Park
 - Staff made repairs on the water backflow preventer.
- Dan Foley Park
 - Repairs on the artificial field were completed by the company since the field still under warranty.
 - The company will be doing the service on the field scheduled for February 10th.
- Cunningham Pool
 - We have a company working on replacing parts of the circulating pool pump.
- SVCC
 - We had an issue with the sewer line; we called a plumber on Friday night and the issue was resolved.
- Fleet
 - Annual inspection was completed for the bucket truck.
- Recruitment
 - Staff is working on the recruitment for Visitor Services monitors and for the Lead Worker position.

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
VCC HVAC					
Design Phase	6/1/2023	3/31/2023	100%	<input checked="" type="checkbox"/>	Engineer completed the design. On hold until funds available.
Permit Issued			0%	<input type="checkbox"/>	
			0%	<input type="checkbox"/>	
			0%	<input type="checkbox"/>	
			0%	<input type="checkbox"/>	
Cunningham Pool Shade Structures					
Design/Assessment Phase	1/1/2023	11/30/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued			0%	<input type="checkbox"/>	Received a proposal for engineering plans; we decided to postpone until funding is available.
RFP			0%	<input type="checkbox"/>	
Build			0%	<input type="checkbox"/>	
Cunningham Pool ADA Upgrades					
Design Phase	11/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	100%	<input checked="" type="checkbox"/>	
RFP	6/21/2023	10/28/2023	100%	<input checked="" type="checkbox"/>	
Build	1/8/2024	3/15/2025	60%	<input type="checkbox"/>	Contractor is making progress on the renovations of the restrooms; the delivery on the partitions have a delay due to the fires in Southern California.
Lake Dalwigk Park Improvements					
Design Phase	5/1/2023	10/31/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	1/5/2024	1/30/2024	100%	<input checked="" type="checkbox"/>	
RFP	1/15/2023	3/30/2024	100%	<input checked="" type="checkbox"/>	

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
Build	5/1/2024	2/28/2025	95%	<input type="radio"/>	Contractor still working on completing the items that are pending; we had a approved extension of the project form Caltrans to complete the project at the end of February.
Children's Wonderland Electrical Upgrade					
Design Phase	4/1/2023	6/1/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2023	11/31/2023	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2024	10/30/2024	100%	<input checked="" type="checkbox"/>	
Build	1/6/2024	3/1/2025	25%	<input type="radio"/>	Staff and the contractor are having a meeting with PG&E.
North Vallejo Community Center Electrical Upgrade					
Design Phase	4/1/2023	6/1/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2023	11/30/2023	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2024	10/30/2024	100%	<input checked="" type="checkbox"/>	
Build	1/6/2025	3/1/2025	0%	<input type="radio"/>	Staff and the contractor are having a meeting with PG&E.
Dan Foley Cultural Center Electrical Upgrade					
Design Phase	12/1/2023	3/1/2024	100%	<input checked="" type="checkbox"/>	This project is postponed until funding is available.
Permit Issued			0%	<input type="radio"/>	
RFP			0%	<input type="radio"/>	
Build			0%	<input type="radio"/>	
Franklin Middle School					

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
Prop 68 Management RFP	1/1/2024	2/19/2025	98%	<input type="radio"/>	Proposals are due on February 19th
Design Phase			0%	<input type="radio"/>	
Permit Issued			0%	<input type="radio"/>	
Build			0%	<input type="radio"/>	
SVCC EV Charging Stations					
Design Phase			100%	<input checked="" type="checkbox"/>	
Permit Issued			100%	<input checked="" type="checkbox"/>	
Build	5/13/2024	4/1/2025	80%	<input type="radio"/>	Contractor began with the installation; waiting on PG&E for a construction date.



Finance Department Board Update

February 13, 2025

Updates in the Finance Department

- Update on FY 21-22 Audit Progress.
- Update on RFP for new Financial, HR & Payroll System.
Finalist List of Proposals
- Finance Director to Attend CSMFO 2025 Annual Conference
Next Week on Scholarship Award.
- Coming Soon. Projects that staff are working on and will be presented to the board during upcoming Board Meetings:
 - FY 2025-2026 Budget Calendar
 - 2024-2025 Adjusted Budget.